

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN

THE PAVILION, MANOR FIELD, CHURCH ROAD,

ON MONDAY 13th NOVEMBER 2006 AT 8.00 P.M.

Present : Cllr Mr L Abraham
Cllr Mr C Alford
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mr M Harris
Cllr Mr J Gaywood (Chairman)
Cllr Mr B Ramsay
Cllr Mrs A Oxtoby
Cllr Mr V Sewell
Cllr Mrs M Solman
Cllr Mr A Tremain
Cllr Mr C Ward

In attendance: Mrs J Hoad (Clerk)
7 members of the public

1. Apologies

Apologies had been received from Cllr Mrs Y Coutts due to family commitments.

RESOLVED: That, the absence of Cllr Mrs Y Coutts be approved.

2. Declarations of Interest

Cllr Mrs M Solman declared a personal and prejudicial interest under Council minute item 8 in respect of the planning application SE/06/02656/FUL, Forge House, Manor Drive, as contained in the minutes of the meeting of the Planning Committee held on 31st October 2006, (page 2, minute item 4 (e)), as her private residence was located next door to the application site, but as there was no discussion or voting on the item it was not necessary for her to withdraw from the meeting.

Cllr Mrs M Solman declared a personal interest under Council minute item 9 in respect of the recommendation to approve the provision of a horse riding route on Northfield, as contained in the minutes of the meeting of the Northfield Management Committee held on 3rd November 2006, (page 2, minute item 7.1), as she was a member of the Northfield Advisory Riding Committee and a local horse owner.

Cllr Mrs A Oxtoby declared a personal interest under Council minute item 9 in respect of the recommendation to approve the provision of a horse riding route on Northfield, as contained in the minutes of the meeting of the Northfield Management Committee held on 3rd November 2006, (page 2, minute item 7.1), as she was a member of the Northfield Advisory Riding Committee and a local horse owner and rider.

Cllr Mrs A Oxtoby declared a personal interest under Council minute item 7 in respect of the recommendation to make representation to Sevenoaks District Council for no waiting restrictions to be implemented at the two entrances to Hartley Primary School, as contained in the minutes of the meeting of the Highways Committee held on 25th October 2006, (page 2, minute item 4), as she served on the School's Governing Body as a Community Governor.

Cllr Mr A Barnett declared a personal interest under Council minute item 14 in respect of the authorisation for the payment of the monthly accounts, as he was a recipient of one of the payments.

Cllr Mr M Harris declared a personal interest under Council minute item 8 in respect of a planning enforcement matter at the Scout Hut in Larkwell Lane, as contained in the minutes of the meeting of the Planning Committee held on 31st October 2006, (page 3, minute item 7 (a)), as he occasionally assisted with Scouting activities.

Cllr Mr J Gaywood declared a personal interest under Council minute item 7 in respect of the recommendation to make representation to Kent Highway Services for the provision of a width restriction and associated signage at the top of Castle Hill, as contained in the minutes of the meeting of the Highways Committee held on 25th October 2006, (page 3, minute item 5), as his private residence was located in the near vicinity.

Cllr Alford read a statement about the recent hearing of the Sevenoaks Standards Committee in respect of a complaint lodged by Dr Roberts against Cllr Gaywood.

3. Register of Interest

Members were reminded of their duty to update the Register of Interest within 28 days of their interest changing.

4. Minutes

- (a) RESOLVED: That, the minutes of the meeting of the Parish Council held on 9th October 2006 be approved and signed by the Chairman as a correct record.
- (b) RESOLVED: That, the correction to the minutes of the meeting of the Parish Council held on 12th June 2006, as set out below, be approved:

Page 2, minute item 5, Amenities and Open Spaces Committee, delete the words, "4th April" and insert the words, "15th May".

The meeting was adjourned at 8.10 p.m. to receive reports from the District Councillors and to take questions from members of the public.

The meeting resumed at 8.20 p.m.

5. Amenities and Open Spaces Committee

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 19th October 2006 be received and adopted.

6. Finance and General Purposes Committee

RESOLVED: That, the minutes of the meeting of the Finance and General Purposes Committee held on 13th June 2006 and the recommendation contained therein be received and where necessary approved and adopted.

7. Highways Committee

RESOLVED: That, the minutes of the meeting of the Highways Committee held on 25th October 2006 and the recommendations contained therein be received and where necessary approved and adopted.

8. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 17th October 2006 and 31st October 2006 and be received and adopted.

9. Northfield Management Committee

The Council considered at length a report prepared by the advisory committee set up to investigate the feasibility and implications of establishing a horse riding route on Northfield. The report outlined how the project could be managed and controlled by means of a licence, details of the proposed route, a risk assessment and budget costings. Some concern was expressed about the safety of walkers, joggers and horse riders, particularly in respect of dogs not kept under control by their owners, which could upset horses causing them to bolt or shy. Some members expressed the view that they would prefer to see the route completely segregated from the rest of the field by means of adequate fencing. The Council was informed of other sites where horse riders mixed with dog walkers with no apparent problem. It was confirmed that Council's insurers were willing to extend the existing Public Liability section of the policy to cover the provision of a horse riding route.

The Council was informed that Barwick Construction had rejected the additional conditions required by the Parish Councils of Hartley and Ash-cum-Ridley in respect of the contractor's request to use part of Northfield as a temporary means of access to the contractor's compound located within the confines of the Milestone School.

RESOLVED: That,

(1) the minutes of the special meeting of the Northfield Management Committee held on 6th October 2006 and the minutes of the ordinary meeting of the Northfield Management Committee held on 3rd November 2006 be received and noted,

(2) the proposed horse riding route on Northfield as set out in the report to the Northfield Management Committee dated October 2006 be adopted for a trial period of 6 months starting in April 2007 and,

(3) no further action be taken in respect the contractor's request to use part of the land on Northfield as a temporary means of access to the contractor's compound.

10. Hartley Parish Plan Steering Committee

RESOLVED: That, the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 18th September 2006, 16th October 2006, and the progress report on the Village Design Statement be received and noted.

The meeting was adjourned at 9.10 p.m. to receive a report from the Secretary of the Hartley Parish Plan Steering Committee.

The meeting resumed at 9.12 p.m.

11. Rural Post Offices

The Council considered a report over the future of rural post offices and expressed concern about the reduction of services forced upon post offices as a result of the recent loss of a number of contracts.

RESOLVED: That,

(1) the Parish Council records its supports for the current campaign that the Government should take steps to retain the essential and valuable services provided by Post Offices in rural communities,

(2) the Member of Parliament be advised of this decision and that he be asked to give an assurance that he will support the retention of a Post Office in Hartley and,

(3) the Finance and General Purposes Committee be requested to consider what further support the Council could give to this campaign.

12. Community Warden

The Council considered a report on the current position regarding the secondment of Hartley's Community Warden to the role of area supervisor for a period of 6 months to cover long term sick leave. The Council expressed its disappointment over the delivery of the Community Warden scheme and considered there were inadequate procedures in place to monitor and control the work of Community Wardens.

RESOLVED: That,

(1) the report be received and noted and,

(2) the matter be referred to the next meeting of the Special Projects Committee for further consideration and the Special Projects Committee be authorised to take any necessary action.

13. Kent Association of Parish Councils

(a) RESOLVED: That, the Parish News 320 be received and noted.

(b) RESOLVED: That, the minutes of the meeting of the Sevenoaks Area Committee held on 15th September 2006 be received and noted.

14. Payments

RESOLVED: That, the payment of the accounts for November 2006, attached as appendix 1 to these minutes, be approved.

The meeting closed at 9.27 p.m.

Signed:.....

Date:

Chairman of the Council

Schedule of Payments November 2006

Chq No	Payment to	Particulars	Net	VAT	Total
104176	J Hoad				
		Salary 01/11/06-30/11/06 (prev approved)	1,469.03	-	1,469.03
104177	H Gilder				
		Salary 01/11/06 - 30/11/06 (prev approved)	755.64	-	755.64
104178	Inland Revenue				
		Month 8	809.44	-	809.44
104179	Kent County Council				
		Employers & Employees pension contributions November 2006	399.45	-	399.45
104180	D Cunningham				
		Clean Pavilion	80.00	-	80.00
104181	Kent County Council (KCS)				
		Stationery invoice S2086415	63.90	11.18	-
		Stationery invoice S2078851	19.07	3.34	-
		Stationery invoice S2080965	11.98	2.10	-
		Annual inspection/testing of fire extinguishers inv AS047434	72.75	12.73	
		Stationery invoice S2093584	1.60	0.28	<u>198.93</u>
104182	Mid Kent Water Limited				
		Water consumption 17/03/06-06/10/06 & standing chg re allotments inv 42	149.77	-	-
		Water consumption 20/03/06-17/10/06 & standing chg re Pavilion. Inv 30	61.74	-	<u>211.51</u>
104183	British Telecommunications PLC				
		Calls 11/07-09/10 & Service chg 01/10-31/12 re Parish Office	85.99	15.04	-
		Internet services re Parish Office	89.97	15.74	<u>206.74</u>
104184	Mr A Barnett				
		Purchase of plants re Burial Ground 13/10/06	31.96	-	31.96
104185	Specialist Tree Services Ltd				
		QTRA Survey of Hartley Woods inv 697	774.40	135.52	909.92
104186	Sevenoaks District Council				
		Licence to use & occupy land at Woodland Avenue (allotments) inv 2014772	100.00	-	100.00

104187	J B Westwood	Grass cutting July - October inv 2634	1,825.00	319.38	
104188	Calor Gas Limited	Standing Charge inv 15262284	18.33	0.92	2,144.38
104189	Sevenoaks District Council	40 bundles of garden waste sacks inv 61288	120.00	-	19.25
		60 bundles of garden waste sacks inv 61118	180.00	-	-
					<u>300.00</u>
104190	Fawkham & Hartley PCC	Hire of All Saints Church Centre hall 19/05/06 inv 75	32.00	-	32.00
104191	Post Office Limited	200 x 2nd class stamps re December newsletter	46.00	-	46.00
104192	Cash	04/10/06 18 x 2nd class stamps 12/06	4.14	-	-
		11/10/06 100 x 1st & 2nd class stamps 13/06	55.00	-	-
		13/10/06 Recorded delivery 14/06	1.12	-	-
		20/10/06 Statutory Declaration fee 15/06	9.00	-	-
		09/10/06 Petty cash chq 104173 was for £74.20 but the bank cashed it as £74.00 so the petty cash is 20p short.	0.20	-	-
104193	KAPC	Cllr Mrs Oxtoby attendance at AGM	7.50	-	<u>69.46</u>
					7.50
104194	T D Munday	Remove kerb stones from grave no 431 inv 85	25.00	-	-
		Sweep up broken glass @ Woodland Avenue playground inv 86	12.00	-	-
		Cut back & remove brambles @ Rectory Meadow inv 84	30.00	-	-
		Install stock fencing behind beech hedge @ Manor Field inv 83	30.00	-	-
		Cut down bramble along western boundary of Manor Field inv 83	60.00	-	-
		Repair fence by kissing gate at Manor Field inv 83	15.00	-	-
					<u>172.00</u>
104195	T D Munday	Garden maintenance @ Burial Ground inv 82	120.00	-	-
		Turf for grave inv 82	5.25	-	-
		Grass cutting @ Hartley Memorial Green inv 81	60.00	-	-
		Grass cutting All Saints inv 80	120.00	-	-
		Grass cutting @ Burial Ground inv 79	130.00	-	-
		Strim grass @ BG, verge and pond inv 79	16.00	-	-
					<u>451.25</u>

104196	T D Munday	Pick up litter @ Manor Field inv 77	65.00	-	-
		Strim behind pavilion inv 77	11.00	-	-
		Strim around entrance to Manor Field inv 77	10.00	-	-
		Football pitch line marking & goal post check inv 77	20.00	-	-
		Inspect playground equipment inv 77	176.00	-	-
		Litter pick @ Rectory Meadow inv 77	44.00	-	-
		Litter pick Hartley greens inv 77	28.00	-	-
		Litter pick @ pond inv 77	25.00	-	-
		Litter pick @ Gorse Wood inv 77	44.00	-	-
					<u>423.00</u>
104197	T D Munday	Visual inspection @ Burial Ground inv 78	18.50	-	
					18.50
TOTAL			8,339.73	516.23	8,855.96

Adjournment 1

The meeting was adjourned at 8.10 p.m. to receive reports from the District Councillors and to take questions from members of the public.

District Councillors' reports

Cllr Ramsay reported that the budget setting process at Sevenoaks District Council was now taking place. He informed the Council that the current planning application at The Laurels, Woodland Avenue would be considered by the Sevenoaks' Development Control Committee on Thursday 16th November 2006 at 7.00 p.m. and the flooding problems at Springcroft would be considered by Sevenoaks' Environment Select Committee on Tuesday 21st November 2006 at 7.00 p.m.

Public Question Time

Mrs Brudenell asked whether the decision on the proposed horse riding route on Northfield would be taken at the meeting and whether any Member of the Council who had not already declared a personal interest on the matter would do so. The Chairman stated the matter would be discussed later at the meeting and informed Mrs Brudenell that the declaration of interests was a matter entirely for individual Members.

Mrs Sharp asked whether the new tree to be planted on Hartley Court Green could be dedicated to the memory of Cllr Abraham's wife, Mrs S Abraham.

Dr Roberts asked the Chairman what expected of the Community Warden. The Chairman explained that this matter would be discussed later at the meeting.

The meeting resumed at 8.20 p.m.

Adjournment 2

The meeting was adjourned at 9.10 p.m.

Mr Mayer confirmed that the Parish Council would be invited by Sevenoaks District Council to comment formally on the Village Design Statement (VDS). He anticipated it could take upto six months before the VDS would be adopted.

The meeting resumed at 9.12 p.m.

