

THE PARISH COUNCIL OF HARTLEY

5th December 2006

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 11th DECEMBER 2006** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve as a correct record the minutes of the Meeting of the Council held on 13th November 2006. (Annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Amenities and Open Spaces Committee

(GREEN)

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 30th November 2006 and to consider any recommendations contained therein. (Annexed).

- 6. Finance and General Purposes Committee (CREAM)**
- (a) To adopt the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006 and to consider any recommendations contained therein. (Annexed).
- (b) To consider a donation to the Salvation Army as a gesture of thanks for attending the Remembrance Sunday Service on 12th November 2006. Last year the Council donated a sum of £40.
- 7. Planning Committee (YELLOW)**
- To adopt the minutes of the meetings of the Planning Committee held on 14th November 2006 and 28th November 2006, and to consider any recommendations contained therein. (Both annexed).
- 8. HAWK Youth Partnership Project**
- (a) At the Council meeting held on 10th October 2005 it was resolved that the HAWK Partnership Agreement be approved. The Council is requested to nominate a member of the Council to sign the agreement.
- (b) To receive and note the minutes of the meeting of the HAWK Youth Partnership Project held on 5th December 2006. (To follow, if available).
- 9. Hartley Parish Plan Steering Committee (PINK)**
- To receive and note the minutes of the meetings of the Hartley Parish Plan Steering Committee held on 2nd November 2006. (Annexed).
- 10. Sevenoaks District Sustainable Community Action Plan 2007-2010 (WHITE)**
- The District Council's Community Plan is a multi-agency plan that responds to the community's priorities and sets out a 10 year vision for the Sevenoaks District. The first Action Plan will conclude in March 2007 and the Parish Council has been invited to comment on an action plan for the next three years. (Annexed). Members attention is drawn to the response form for the consultation which asks three specific questions:
- Is there anything you wish to change? If so, what?
 - Is there anything in the plan you wish to add? If so, what?
 - Any other comments about the plan?
- 11. Policing Kent 2007/08 Survey (CREAM)**
- Kent Police Authority has a legal duty to consult on the budget and policing plan for the next financial year and has invited the Parish Council and individual Parish Councillors to complete a survey. Members of the Council have been circulated with a copy of the survey for completion. The Council is requested to consider whether it wishes to complete and return the survey, and if so agree how the survey should be completed. (Annexed).
- 12. KAPC (WHITE)**
- To receive and note the minutes of the meeting of the Sevenoaks Area Committee held on 17th November 2006. (To follow, if available).
- 13. Payments (LIGHT BLUE)**
- To approve the payment of the following accounts for December 2006 (annexed).

Under the Public Bodies (Admissions to Meetings) Act 1960, it may be necessary to exclude the public and press from the meeting during consideration agenda item 14, “Special Projects Committee” in respect of minute item 11, page 3 contained in the minutes of the meeting of the Special Projects Committee held on 15th November 2006 on the grounds that the likely disclosure of exempt information would prejudice the public interest by reason of the confidential nature of the business to be transacted.

14. Special Projects Committee (DARK BLUE)

To adopt the minutes of the meeting of the Special Projects Committee held on 15th November 2006 and to consider any recommendations contained therein. (Annexed).

List of circulated documents

1. Minutes of the meeting of the Council held on 13th November 2006 **(WHITE)**
2. Minutes of the meeting of the Amenities and Open Spaces Committee held on 30th November 2006 **(GREEN)**
3. Minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006 **(CREAM)**
4. Minutes of the meetings of the Planning Committee held on 14th November 2006 and 28th November 2006 **(YELLOW)**
5. Minutes of the meetings of the Hartley Parish Plan Steering Committee held on 2nd November 2006 **(PINK)**
6. Sevenoaks District Sustainable Community Action Plan 2007 – 2010, including the consultation response form **(WHITE)**
7. Letter dated 20th November 2006 from the Kent Police Authority and Policing Kent 2007/08 Survey **(CREAM)**
8. Schedule of payments for December 2006 **(LIGHT BLUE)**
9. Minutes of the meeting of the Special Projects Committee held on 15th November 2006 **(DARK BLUE)**