

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN

THE PAVILION, MANOR FIELD, CHURCH ROAD,

ON MONDAY 11th DECEMBER 2006 AT 8.00 P.M.

Present : Cllr Mr L Abraham
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mrs Y Coutts
Cllr Mr J Gaywood (Chairman)
Cllr Mr B Ramsay
Cllr Mrs A Oxtoby
Cllr Mr V Sewell
Cllr Mrs M Solman
Cllr Mr A Tremain

In attendance: Mrs J Hoad (Clerk)
Cllr Mr D Brazier (Kent County Council)
7 members of the public

1. Apologies

Apologies had been received from Cllr Mr C Alford due to family commitments, Cllr Mr M Harris due to family commitments and Cllr Mr C Ward due to work commitments.

RESOLVED: That, the absence of Cllrs Alford, Harris and Ward be approved.

2. Declarations of Interest

Cllr Mrs M Solman declared a personal interest under Council minute item 7 in respect of the planning application SE/06/02571/FUL, Maryfield, Manor Drive, contained in the minutes of the meeting of the Planning Committee held on 14th November 2006, (page 3, minute item 4(d)), as her private residence was located in Manor Drive.

Cllr Mrs M Solman declared a personal and prejudicial interest under Council minute item 7 in respect of the planning applications SE/06/02540/FUL, The Briars, Manor Drive and SE/06/02609/FUL, 1 Springcroft, contained in the minutes of the meeting of the Planning Committee held on 14th November 2006 (page 2 minute item 4(c) and 4 (e) respectively) as her private residence was located in Manor Drive and she had been involved in the consultation process by Sevenoaks District Council, but as there was no discussion or voting on both items it was not necessary for her to withdraw from the meeting.

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under Council minute item 7 in respect of the planning appeal reference APP/G2245/A/06/2027269 at Gorsewood Farm and Thornton House, Gorsewood Road and a letter received from a resident on the recent planning applications submitted in respect of the proposed developments at Gorsewood Farm and Thornton House, contained in the minutes of the meeting of the Planning Committee held

on 14th November 2006 (page 6, minute item 7(c) and minute item 8 respectively), as Cllr Mrs A Oxtoby's private residence was the subject of the appeal and the planning applications, but as there was no discussion or voting on both items it was not necessary for her to withdraw from the meeting.

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under Council minute item 5 in respect of Hartley Wood contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 30th November 2006, (page 4, minute item 11), as her private residence was located adjacent to Hartley Wood, but as there was no discussion or voting on the item it was not necessary for her to withdraw from the meeting.

Cllr Mrs A Oxtoby declared a personal interest under Council minute item 13 in respect of the payment of the accounts for December 2006, as she was the recipient of a payment.

Cllr Mr A Barnett declared a personal interest under Council minute item 13 in respect of the payment of the accounts for December 2006, as he was the recipient of a payment.

Cllr Mr A Barnett declared a personal interest under Council minute item 6 in respect of the recommendation to make a donation to the Kent BTCV in support of the Kent Tree Warden Scheme contained in the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006, as he was Hartley's Tree Warden.

Cllr Mr L Abraham declared a personal interest under Council minute item 6 in respect of the recommendations to make a donation to Rural Age Concern Darent Valley and to raise a number of concerns expressed by the Council about the recent changes to the organisation contained in the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006 (page 2, minute item 7 (2)), as he was the Parish Council's representative.

Cllr Mr L Abraham declared a personal interest under Council minute item 14 in respect of the recommendations to undertake further investigations to improve the environment and parking around the shops at Cherry Trees contained in the minutes of the meeting of the Special Projects Committee held on 15th November 2006 (page 2, minute item 7), as he was an employee of one of the Cherry Tree shop retailers.

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under Council minute item 14 in respect of the recommendations to resurrect the village green application and to amend the detail of the village green application contained in the minutes of the meeting of the Special Projects Committee held on 15th November 2006 (page 2, minute item 5), as her private residence was located adjacent to Hartley Wood, although not immediately adjacent to the land which was the subject of the village green application, and withdrew from the meeting during discussion and voting on the item.

3. Register of Interest

Members were reminded of their duty to update the Register of Interest within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 13th November 2006 be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 8.02 p.m. to receive reports from the County Councillor and District Councillors, and to take questions from members of the public.

The meeting resumed at 8.20 p.m.

5. Amenities and Open Spaces Committee

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 30th November 2006 and the recommendation contained therein be received and, where necessary, approved and adopted.

6. Finance and General Purposes Committee

(a) Cllr Mr B Ramsay proposed and Cllr Mr L Abraham seconded that the recommendations (1) and (2) contained in the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006, (page 2, minute 5), relating to the approval of the budget and the setting of the Parish Precept be approved.

Cllr Mrs J Burns proposed and Cllr Mr V Sewell seconded an amendment to recommendation (1) relating to the draft budget for the financial year 2007/08, so that the budget for the delivery of additional youth services contained under the heading of “miscellaneous expense” within the Youth Services budget, (refer to the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006, appendix 1, page 9), be increased from £750 to £1,450. On being put to the vote, the amendment was LOST.

The original motion was put to the vote.

RESOLVED: That,

(1) the budget for the financial year 2007/08, attached as appendix 1 to the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006 be approved and,

(2) the Precept for the year 2007/08 be increased from £92,000 to £96,000 be approved.

Cllr Mr B Ramsay proposed and Cllr Mr L Abraham seconded that the recommendations (1) to (5) inclusive, contained in the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006, (page 2, minute item 7(1)), relating to the requests for donations be approved.

RESOLVED: That, the recommendations (1) to (5) inclusive, contained in the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006, (page 2, minute item 7(1)), relating to the requests for donations be approved.

Cllr Mr B Ramsay proposed and Cllr Mr L Abraham seconded that the recommendation (6) contained in the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006, (page 2, minute item 7(1)), relating to the request for a donation from Victim Kent Support be approved. The motion was put to the vote and LOST.

Cllr Mrs J Burns proposed and Cllr Mr A Barnett seconded that in accordance with powers under Section 137 of the 1972 Local Government Act, a sum of £100 be donated to Victim Support Kent.

RESOLVED: That, in accordance with powers under Section 137 of the 1972 Local Government Act, a sum of £100 be donated to Victim Support Kent.

Cllr Mr B Ramsay proposed and Cllr Mr L Abraham seconded that the recommendations (1) and (2) contained in the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006, (page 2, minute item 7(2)), relating to Rural Age Concern Darent Valley be approved.

RESOLVED: That, the recommendations (1) and (2) contained in the minutes of the meeting of the Finance and General Purposes Committee held on 15th November

2006, (page 2, minute item 7(2)), relating to Rural Age Concern Darent Valley be approved.

Cllr Mr B Ramsay proposed and Cllr Mr A Barnett seconded that the recommendation contained in the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006, (page 3 minute item 8), relating to the Local Government Pension Scheme be approved.

RESOLVED: That, the recommendation contained in the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006, (page 3 minute item 8), relating to the Local Government Pension Scheme be approved.

Cllr Mr B Ramsay proposed and Cllr Mr L Abraham seconded that the recommendations (1) to (3) inclusive contained in the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006, (page 3, minute item 10), relating to Rural Post Offices be approved.

RESOLVED: That, the recommendations (1) to (3) inclusive contained in the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006, (page 3, minute item 10), relating to Rural Post Offices be approved.

Cllr Mr B Ramsay proposed and Cllr Mr L Abraham seconded that the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006 be received and adopted.

RESOLVED: That, the minutes of the meeting of the Finance and General Purposes Committee held on 15th November 2006 be received and adopted.

- (b) RESOLVED: That, in accordance with powers under Section 137 of the 1972 Local Government Act, a sum of £100 be donated to the Salvation Army.

7. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 14th and 28th November 2006 be received and adopted.

8. HAWK Youth Partnership Project

- (a) RESOLVED: That, Cllr Mr V Sewell be authorised to sign the HAWK Partnership Agreement previously approved by the Council at its meeting held on 10th October 2005.

- (b) It was reported that the minutes of the meeting of the HAWK Youth Partnership held on 5th December 2006 were not available.

9. Hartley Parish Plan Steering Committee

RESOLVED: That, the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 2nd November 2006 be noted.

10. Sevenoaks District Sustainable Community Action Plan 2007-2010

The Council commented on the Sevenoaks District Sustainable Community Action Plan for the period 2007 to 2010.

RESOLVED: That, the Sevenoaks District Sustainable Community Action Plan 2007-2010 be noted.

11. Policing Kent 2007/08 survey

The Council considered a survey from the Kent Police Authority seeking the views of Parish Councillors and Parish Councils on the budget and policing plan for the next financial year. Members were invited to return their completed surveys to the Clerk by Friday 15th December 2006.

12. Kent Association of Parish Councils

It was reported that the minutes of the meeting of the Sevenoaks Area Committee held on 17th November 2006 were not available.

13. Payments

RESOLVED: That, the payment of the accounts for December 2006, attached as appendix 1 to these minutes, be approved.

14. Special Projects Committee

Cllr Mr J Gaywood proposed and Cllr Mr B Ramsay seconded that the minutes of the meeting of the Special Projects Committee held on 15th November 2005 and the recommendations contained therein, excluding the recommendation relating to the New Burial Ground contained on page 3, minute item 11 of the aforementioned minutes, be received and, where necessary, approved and adopted.

Amendment by Cllr Mr J Gaywood, seconded by Cllr Mr B Ramsay to delete the words, "*provided the District Council agreed to meet the Parish Council's legal costs*", from the recommendation contained on page 2, minute item 4 of the minutes of the meeting of the Special Projects Committee held on 15th November 2006 was put to the vote and CARRIED.

The substantive motion was put to the vote.

RESOLVED: That, the minutes of the meeting of the Special Projects Committee held on 15th November 2006 and the recommendations contained therein, including the amended recommendation relating to Hoselands Green contained on page 2, minute item 4 of the aforementioned minutes, be received and, where necessary, approved and adopted.

15. Exclusion of the press and public

RESOLVED: That, under the Public Bodies (Admissions to Meetings) Act 1960 members of the press and public be excluded during consideration of Council minute item 16, "Special Projects Committee – New Burial Ground", on the grounds that the likely disclosure of exempt information would prejudice the public interest by reason of the confidential nature of the business to be transacted.

16. Special Projects Committee – New Burial Ground

RESOLVED: That, recommendation contained on page 3, minute item 11 of the minutes of the meeting of the Special Projects Committee held on 15th November 2006 relating to the New Burial Ground be approved.

The meeting closed at 9.50 p.m.

Signed:.....

Date:

Chairman of the Council

Schedule of Payments December 2006

Chq No	Payment to	Particulars	Net	VAT	Total
104198	J Hoad	Salary 01/12/06-31/12/06 (prev approved)	1,469.92	-	-
		Eye examination fee paid to R.F Linklater & Partners Optician re eye examination 28/11/06	25.00	-	<u>1,494.92</u>
104199	H Gilder	Salary 01/12/06 - 31/12/06 (prev approved)	722.25	-	722.25
104200	Inland Revenue	Month 9	785.86	-	785.86
104201	Kent County Council	Employers & Employees pension contributions December 2006	399.45	-	399.45
104202	D Cunningham	Clean Pavilion	80.00	-	80.00
104203	Kent County Council	Production of interpretation panels & leaflet re rectory Meadow & Installation of kissing gate & fencing 24/08/05 - 03/10/06. Inv 4002001	5,208.30	911.45	6,119.75
104204	Marshalls PLC	Supply & delivery of 5no additional keys for bollard at entrance to Manor Field	28.00	4.90	32.90
104205	Ash-cum-Ridley Parish Council	Agreed contribution to HAWK Project for the financial year ending 31st March 2007.	1,350.00	-	1,350.00
104206	EDF Energy Customers PLC	Electricity charge at Pavilion + standing chg 21/08-24/11.	102.98	5.15	108.13
104207	Sevenoaks District Council	30 bundles of garden waste sacks inv 62019	90.00	-	-
		2000 gallons from cesspool 13/11/06 inv 61872	115.00	-	<u>205.00</u>
104208	Mr M Harris	Travelling allowance claim re representation of residents at SDC Environment Select Committee 21/11/06. 32 miles @ 52.7p per mile	16.86	-	16.86
104209	SLCC	SLCC Membership subscription 2007	150.00	-	150.00
104210	Salvation Army	Section 137 Donation re attendance at Remembrance Sunday Service	100.00	-	100.00
104211	Mrs A Oxtoby	Travelling allowance claim re attendance at KAPC AGM at Ditton Community Centre 04/11/06. 35 miles @ 52.7p per mile	18.45	-	18.45

104212	Austin Treework	Grinding out stump @ Hartley Green inv 6964	200.00	35.00	
					235.00
104213	Kent County Council (KCS)	Stationery inv S2101521	18.32	3.21	-
		Mark out new junior football pitch at Manor Field inv LS99603	50.00	8.75	-
		Stationery inv S2111265	14.45	2.53	-
		Stationery inv S2114810	48.95	8.57	-
					<u>154.78</u>
104214	Mr A Barnett	Purchase of plants etc for Manor Field entrance and a tree for Hartley Court Green.	63.00	-	-
		Travelling allowance for collection of free trees @ Dartford. 14 miles @ 52.7p per mile	7.37	-	-
					<u>70.37</u>
104215	Ash Setting & Printing	To print & deliver December Hartley Herald inv 8646			
			190.33	-	190.33
104216	Cash	To reimburse petty cash re 10x1p stamps 16/06 08/11/06	0.10	-	-
		12 x 2nd class stamps 17/06 08/11/06	2.76	-	-
		8 x 1st class stamps 18/06 10/11/06	2.56	-	-
		100 x 1st class stamps 19/06 16/11/06	32.00	-	-
					<u>37.42</u>
104217	T D Munday	Fit bench at Rectory Meadow inv 90	40.00	-	-
		Longfield Hill play area - repair fence inv 91	35.00	-	-
		Garden maintenance at Burial ground inv 89	120.00	-	-
		Burial Ground visual inspection inv 88	18.50	-	-
					<u>213.50</u>
104218	T D Munday	Routine maintenance work litter pick at Manor Field inv 87	52.00	-	-
		Cut beech hedge at Manor Field inv 87	130.00	-	-
		Clean out gutters at Pavilion inv 87	10.00	-	-
		Football pitch line marking and goal post check inv 87	70.00	-	-
		Inspect playground equipment inv 87	220.00	-	-
		Rectory Meadow litter pick inv 87	55.00	-	-
		Hartley Greens litter pick inv 87	28.00	-	-
		Wash down war memorial inv 87	14.00	-	-
		Litter pick at pond inv 87	20.00	-	-

		Litter pick at Gorsewood inv 87	55.00	-	
					<u>654.00</u>
104219	Citizens Advice Bureau	Donation Section 137	100.00	-	100.00
104220	Kent BTCV	Donation Section 137	100.00	-	100.00
104221	Rural Age Concern Darent Valley	Donation Section 137	150.00	-	150.00
104222	Information Commissioner	Data Protection Act - Renewal	35.00	-	35.00
104223	Complete Weed Control	Supply & apply selective weedkiller @ Longfield Hill 29/11/06	240.00	42.00	282.00
104224	I J Paternoster	Supply & fix new Cromer D loop 7 bar field gate to entrance at Manor Field inv 1384	219.00	38.32	257.32
TOTAL			13,003.41	1,059.88	14,063.29

Adjournment

The meeting was adjourned at 8.02 p.m. to receive reports from the County Councillor, District Councillors and to take questions from members of the public.

County Councillor's report

The County Councillor reported on the County Council's budget for the next financial year and explained that the County Council was investigating efficiency saving initiatives whilst trying to avoid significant loss of services.

District Councillors' reports

Cllr Mr B Ramsay reported on his work undertaken in his capacity as a District Councillor since the last Parish Council meeting, which included providing assistance in a neighbourly dispute over a hedge and making representations at a meeting of the District Council's Development Control Committee resulting in the refusal of the planning application at The Laurels, Woodland Avenue.

Cllr Mr B Ramsay reported on the District Council's budget for the next financial year which, if approved by the District Council, would contain the increase in the Council Tax relevant to Sevenoaks District Council to under 5 %.

Public Question Time

Mrs Sharp thanked the Council for planting a tree on Hartley Court Green to replace the dead Cherry tree. She informed the Council that she would like to purchase a plaque and make arrangements a service for the new tree to be dedicated in the memory of the late Mrs S Abraham.

Mr Mayer asked whether the District Council had incurred any expenditure from its reserves. Cllr Mr B Ramsay responded.

Mrs Brudenell sought clarification on the whether the concessionary fares applied to the park and ride schemes in Maidstone and which authority paid for them. Cllr Mr B Ramsay responded.

Mr Glover informed the Council of parking problems around All Saints Church during church services, which often resulted in the road being blocked. Mr Glover sought clarification on which authority was responsible for inspecting hedges overhanging the highway. The County Councillor and the Chairman responded.

The meeting resumed at 8.20 p.m.

