

**THE PARISH COUNCIL OF HARTLEY**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN**

**THE PAVILION, MANOR FIELD, CHURCH ROAD,**

**ON MONDAY 8<sup>th</sup> JANUARY 2007 AT 8.00 P.M.**

**Present :** Cllr Mr A Barnett  
Cllr Mrs J Burns  
Cllr Mrs Y Coutts (*arrived at 8.04 p.m.*)  
Cllr Mr J Gaywood (Chairman)  
Cllr Mr M Harris  
Cllr Mrs A Oxtoby  
Cllr Mr B Ramsay  
Cllr Mr V Sewell  
Cllr Mr C Ward

**In attendance:** Mrs J Hoad (Clerk)  
Cllr Mr D Brazier (Kent County Council)  
6 members of the public

**1. Apologies**

Apologies had been received from Cllr Mr L Abraham due to family commitments, Cllr Mr C Alford due to family commitments, Cllr Mrs M Solman due to family commitments and Cllr Mr A Tremain due to work commitments.

RESOLVED: That, the absence of Cllrs Abraham, Alford, Solman and Tremain be approved.

**2. Declarations of Interest**

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under Council minute item 5 in respect of Hartley Wood contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 3<sup>rd</sup> January 2007, (page 4, minute items 15, 17 and 18), as her private residence was located adjacent to Hartley Wood, and withdrew from the meeting during discussions and voting on the items.

Cllr Mr V Sewell declared a personal interest under Council minute item 9 in respect of the offer to place a plaque on Hartley Court Green and arrange a service of dedication in memory of the late Mrs S Abraham (wife of Cllr Abraham), as his private residence was located close to Cllr Abraham's private residence.

**3. Register of Interest**

Members were reminded of their duty to update the Register of Interest within 28 days of their interest changing.

**4. Minutes**

RESOLVED: That, the minutes of the meeting of the Parish Council held on 11<sup>th</sup> December 2006 be approved and signed by the Chairman as a correct record.

*The meeting was adjourned at 8.02 p.m. to receive reports from the County Councillor and District Councillors, and to take questions from members of the public.*

*Cllr Mrs Y Coutts arrived at the meeting.*

*The meeting resumed at 8.16 p.m.*

#### **5. Amenities and Open Spaces Committee**

Pursuant to Financial Regulation 3.3 the Council was informed of emergency action taken in Hartley Wood to cut down a tree that was in danger of falling onto adjacent railway land and property.

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 3<sup>rd</sup> January 2007 and the recommendations contained therein be received and, where necessary, approved and adopted.

#### **6. Planning Committee**

RESOLVED: That, the minutes of the meeting of the Planning Committee held on 12<sup>th</sup> December 2006 be received and adopted.

#### **7. HAWK Youth Partnership Project**

RESOLVED: That, the minutes of the meeting of the HAWK Youth Partnership Project held on 5<sup>th</sup> December 2006 be received and noted.

#### **8. Hartley Parish Plan Steering Committee**

RESOLVED: That, the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 21<sup>st</sup> November 2006 be received and noted.

#### **9. Hartley Court Green**

The Council considered an offer from a resident to purchase and place a memorial on the newly planted tree on Hartley Court Green in memory of the late Mrs S Abraham and to make arrangements for a service of dedication.

RESOLVED: That, the offer be declined.

#### **10. Kent Association of Parish Councils**

RESOLVED: That, the Parish New issue no 321 be received and noted.

#### **11. Payments**

- (a) RESOLVED: That, the report on the current expenditure incurred under Section 137 of the 1972 Local Government Act be received and noted.
- (b) RESOLVED: That, the attendance of the Clerk and the Assistant Clerk at a training day provided by the institute of Cemetery and Crematorium Management on the granting and transferring of exclusive rights of burial on 6<sup>th</sup> February 2007 at Medway Council offices at a cost of £105 plus VAT per delegate be authorised.
- (c) RESOLVED: That, the payment of the accounts for January 2007, attached as appendix 1 to these minutes, be approved.

The meeting closed at 8.41 p.m.

Signed:.....

Date: .....

Chairman of the Council

**Schedule of Payments January 2007**

<b>Chq No</b>	<b>Payment to</b>	<b>Particulars</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
104225	J Hoad	Salary 01/01/07-31/01/07 (prev approved)	1,469.94	-	1,469.94
104226	H Gilder	Salary 01/01/07 - 31/01/07 (prev approved)	783.95	-	783.95
104227	Inland Revenue	Month 10	828.18	-	828.18
104228	Kent County Council	Employers & Employees pension contributions January 2007	399.45	-	399.45
104229	D Cunningham	Clean Pavilion	80.00	-	80.00
104230	Victim Support Kent	Donation Section 137	100.00	-	100.00
104231	Martin Tolhurst Partnership LLP	Professional service re Hartley Wood possessory title application. Inv 103302	750.00	131.25	881.25
104232	Sevenoaks District Council	25 bundles of garden waste sacks inv 62735	75.00	-	75.00
104233	Sevenoaks District Council	Emptying of dog waste bins December 2006 inv 2015148	182.00	31.85	213.85
104234	Audit Commission	Audit fees 2006	550.00	96.25	646.25
104235	Neil Townsend Associates	Fire risk assessment & report for the Pavilion Inv NT/FRL/78/06	225.00	-	225.00
104236	ICCM	Granting & Transferring of Exclusive Rights of Burial Course x 2	210.00	36.75	246.75
104237	Cash	To re-imburse petty cash re 100 x 1st class stamps & 4 x 1p stamps 07/12/06 20/06 & 100 x 2nd class stamps 03/01/07	55.04	-	55.04
104238	KAPC	Progressive Council Information Day at Harrietsham 24/01/06 J Hoad & Cllr Mrs A Oxtoby (58.75 x 2)	100.00	17.50	117.50
104239	T D Munday	Burial Ground visual inspection inv 94	18.50	-	-
		Garden maintenance at Burial Ground inv 95	120.00	-	-
		Planting of Blackthorn and Holly at entrance to Manor Field inv 96	35.00	-	-
		Removal of dead bush & cut dead cherry tree, clear bed and plant new shrubs at Burial Ground inv 97	70.00	-	-

	Burial Ground - Take down fence panels and replace inv 98	105.00	-	-
	Seal gaps in hedging at Longfield Hill inv 99	85.00	-	
				<u>433.50</u>
104240	T D Munday			
	Litter pick at Manor Field inv 93	52.00	-	-
	Football pitch line marking and goal post check inv 93	50.00	-	-
	Inspection of playground equipment inv 93	176.00	-	-
	Litter pick at Rectory Meadow inv 93	44.00	-	-
	Hartley greens litter pick inv 93	28.00	-	-
	Pond - litter pick inv 93	20.00	-	-
	Litter pick at Gorse Wood inv 93	44.00	-	
				<u>414.00</u>
104241	Kent County Council (KCS)			
	Stationery inv S2126909	1.10	0.19	
				1.29
				<u>1.29</u>
	<b>TOTAL</b>	<b>6,657.16</b>	<b>313.79</b>	<b>6,970.95</b>

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### **County Councillor's report**

The County Councillor had nothing to report.

### **District Councillors' reports**

Cllr Mr B Ramsay reported that Sevenoaks District Council had received its final settlement figure from the Government, which was £120,000 representing an increase of 2 % from the previous year.

Cllr Mr B Ramsay reported that postal votes for the local elections in May 2007 would be subject to closer scrutiny.

Cllr Mr B Ramsay reported that further allegations of misconduct against himself and Cllr Mr J Gaywood had been directed to the Standards Board, which had both been rejected.

*Cllr Mrs Y Coutts arrived at the meeting at 8.04 p.m..*

### **Public Question Time**

Mrs Delf asked whether it would be possible to install a handrail next concrete bridge located on the footpath behind The Old Orchard, Church Road.

Dr Roberts referred to the cost to the District Council of providing the free bus service and asked how much was spent of District Council Members' allowances and expenses.

Mr Mayer asked whether the Parish Council was aware of the grants provided by Dartford Council to parishes within its boundary.

Mr Senneck asked whether the Parish Council knew if the land at the URC was up for sale on the open market.

Mrs Brudenell asked about the Council's procedures for seeking quotations in respect of the treework in Hartley Wood.

Mrs Sharp asked for clarification on the allocation of funds for works to the pond.

*The meeting resumed at 8.16 p.m.*

