

THE PARISH COUNCIL OF HARTLEY

6th March 2007

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 12th MARCH 2007** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve as a correct record the minutes of the Meeting of the Council held on 5th February 2007. (Annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Amenities and Open Spaces Committee

(BLUE)

To adopt the minutes of the meetings of the Amenities and Open Spaces Committee held on 6th February 2007 and 28th February 2007 (special meeting) and to consider the recommendations contained therein. (Annexed).

The minutes of the meeting of the Special meeting of the Amenities and Open Spaces Committee contains a recommendation (refer to page 2, minute item 3 (b)) relating to

the pond. The Council is requested to consider under which power the expenditure on the pond should be authorised.

The Public Health Act 1936, section 260 allows parish councils to “..deal with any pond, pool, ditch gutter or place containing or used for the collection of any drainage, filth, stagnant water or matter likely to be prejudicial to health ...”. If the Council considers that the condition of the pond is not prejudicial to health, expenditure may be authorised in accordance with powers under Section 137 of the 1972 Local Government Act and this should be recorded in the minutes of the Council meeting.

6. Finance and General Purposes Committee (CREAM)

To adopt the minutes of the meeting of the Finance and General Purposes Committee held on 5th February 2007 and to consider any recommendations contained therein. (Annexed).

7. Highways Committee (PINK)

To adopt the minutes of the meeting of the Highways Committee held on 28th February 2007 and to consider any recommendations contained therein. (Annexed).

8. Planning Committee (YELLOW)

To adopt the minutes of the meetings of the Planning Committee held on 8th February 2007 and 27th February 2007 and to consider any recommendations contained therein. (Annexed).

9. Youth Committee (BLUE)

To adopt the minutes of the meeting of the Youth Committee held on 21st February 2007 and to consider any recommendations contained therein. (Annexed).

10. Northfield Management Committee (CREAM)

To receive and note the minutes of the meeting of the Northfield Management Committee held on 2nd March 2007 (to follow if available).

11. Hartley Parish Plan Steering Committee (YELLOW)

(a) To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 29th January 2007 (annexed) and 26th February 2007 (to follow if available).

(b) To note that Hartley Parish Council, on behalf of the Hartley Parish Plan Steering Committee, has received confirmation from Action with Communities in Rural Kent that it has been awarded a total grant of £2,502 from DEFRA towards the publication of the Parish Plan. The grant is subject to a number of conditions and the Hartley Parish Plan Steering Committee has confirmed it is able to meet all the conditions attached to the grant. Due to the time constraints imposed on the grant acceptance, the Clerk on behalf of the Council, has accepted the offer and agreed to abide by the conditions attached to the offer. The Council is requested to confirm the Clerk's actions.

12. KAPC (WHITE)

To receive and note the minutes of the meeting of the Sevenoaks Area Committee held on 17th November 2006. (Annexed).

13. Payments (BLUE)

To approve the payment of the accounts for March 2007. (Annexed).

List of circulated documents

1. Minutes of the meeting of the Council held on 5th February 2007 **(WHITE)**
2. Minutes of the meetings of the Amenities and Open Spaces Committee held on 6th February 2007 and 28th February 2007 **(BLUE)**
3. Minutes of the meeting of the Finance and General Purposes Committee held on 5th February 2007 **(CREAM)**
4. Minutes of the meeting of the Highways Committee held on 28th February 2007 **(PINK)**
5. Minutes of the meetings of the Planning Committee held on 8th February 2007 and 27th February 2007 **(YELLOW)**
6. Minutes of the meeting of the Youth Committee held on 21st February 2007 **(PINK)**
7. Minutes of the meeting of the Northfield Management Committee held on 2nd March 2007 **(CREAM)**
8. Minutes of the meeting of the Hartley Parish Plan Steering Committee held on 29th January 2007 and 26th February 2007 **(YELLOW)**
9. Minutes of the meeting of the Sevenoaks Area Committee held on 17th November 2006 **(WHITE)**
10. Schedule of payments for March 2007 **(BLUE)**