

**THE PARISH COUNCIL OF HARTLEY**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN**  
**THE PAVILION, MANOR FIELD, CHURCH ROAD,**  
**ON MONDAY 12<sup>th</sup> MARCH 2007 AT 8.00 P.M.**

**Present :** Cllr Mr L Abraham  
Cllr Mr C Alford  
Cllr Mr A Barnett  
Cllr Mrs J Burns  
Cllr Mrs Y Coutts  
Cllr Mr M Harris (Vice Chairman)  
Cllr Mrs A Oxtoby  
Cllr Mr V Sewell  
Cllr Mrs M Solman  
Cllr Mr A Tremain  
Cllr Mr C Ward

**In attendance:** Mrs J Hoad (Clerk)  
Cllr Mr D Brazier (Kent County Council)  
Mr A Osborn – Community Warden  
Ms M Harris - Community Warden  
8 members of the public

**1. Apologies**

Apologies had been received from Cllr Mr J Gaywood and Cllr Mr B Ramsay who were both attending meetings at Sevenoaks District Council

RESOLVED: That, the absence of Cllrs Mr J Gaywood and Mr B Ramsay be approved.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Register of Interest**

Members were reminded of their duty to update the Register of Interest within 28 days of their interest changing.

**4. Minutes**

RESOLVED: That, the minutes of the meeting of the Parish Council held on 5<sup>th</sup> February 2007 be approved and signed by the Chairman as a correct record.

*The meeting was adjourned at 8.02 p.m. to receive reports from the County Councillor and to take questions from members of the public.*

*The meeting resumed at 8.12 p.m.*

## 5. Amenities and Open Spaces Committee

Cllr Mr A Barnett proposed and Cllr Mrs A Oxtoby seconded that the minutes of the meeting of the Amenities and Open Spaces Committee held on 6<sup>th</sup> February 2007 and the recommendations contained therein be received and, where necessary, approved and adopted.

Cllr Mr A Tremain proposed and Cllr Mrs A Oxtoby seconded an amendment to the recommendation contained on page 3, minute item 9 (a), in respect of the proposed amendments to the allotment holders' tenancy agreement so that the following words be inserted at the end of the recommendation to read **"...and the Amenities and Open Spaces Committee be asked to explore through the Fire Brigade its ruling on COSHH certificates for materials and chemicals held by the allotment holders on site."** On being put to the vote the amendment was CARRIED.

The substantive motion was put to the vote.

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 6<sup>th</sup> February 2007 and the recommendations as amended and contained therein be received and, where necessary, approved and adopted.

Cllr Mr A Barnett proposed and Cllr Mr A Tremain seconded that the minutes of the special meeting of the Amenities and Open Spaces Committee held on 28<sup>th</sup> February 2007 and the recommendation contained therein be received and, where necessary, approved and adopted.

*The meeting was adjourned at 8.39 p.m. to allow the Community Warden, Mr A Osborne, to address the Council.*

*The meeting resumed at 8.40 p.m.*

Cllr Mr M Harris proposed and Cllr Mr A Barnett seconded an amendment to the recommendation so that following words be inserted after recommendation (2) to read, **"(3) Kent Highway Services be contacted to confirm whether adequate drainage would be provided to the highway if the proposals to form a marshland were implemented"** and recommendation (3) in respect of the application for funding an interpretative panel be renumbered to **"(4)"**. On being put to the vote the amendment was CARRIED.

RESOLVED: That the minutes of the meeting of the Amenities and Open Spaces Committee held on 28<sup>th</sup> February 2007 and the recommendation as amended and contained therein be received and, where necessary, approved and adopted.

*Cllr Mr B Ramsay arrived at the meeting at 8.40 p.m.*

## 6. Finance and General Purposes Committee

RESOLVED: That, the minutes of the meeting of the Finance and General Purposes Committee held on 5<sup>th</sup> February 2007 and the recommendations contained therein be received and where necessary approved and adopted.

*Cllr Mr J Gaywood arrived at the meeting at 8.45 p.m.*

## 7. Highways Committee

RESOLVED: That, the minutes of the meeting of the Highways Committee held on 28<sup>th</sup> February 2007 be received and adopted.

## 8. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 8<sup>th</sup> February 2007 and 27<sup>th</sup> February 2007 be received and adopted.

## 9. Youth Committee

RESOLVED: That, the minutes of the meeting of the Youth Committee held on 21<sup>st</sup> February 2007 be received and adopted.

## 10. Northfield Management Committee

It was reported the minutes of the meeting of the Northfield Management Committee held on 2<sup>nd</sup> March 2007 were not available.

## 11. Hartley Parish Plan Steering Committee

(a) RESOLVED: That the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 29<sup>th</sup> January 2007 be received and noted.

(b) It was reported that Hartley Parish Council, on behalf of the Hartley Parish Plan Steering Committee, had received confirmation from Action with Communities in Rural Kent that the Council had been awarded a total grant of £2,502 from DEFRA towards the publication of the Parish Plan. The grant had been offered subject to a number of conditions and the Hartley Parish Plan Steering Committee had confirmed it was able to meet all the conditions attached to the grant. Due to the time constraints imposed on the grant acceptance the Clerk, on behalf of the Council, had accepted the offer and agreed to abide by the conditions attached thereto.

RESOLVED: That, the Clerk's actions be confirmed.

## 12. Kent Association of Parish Councils

RESOLVED: That, the minutes of the meeting of the Sevenoaks Area Committee held on 17<sup>th</sup> November 2006 be received and noted.

## 13. Payments

RESOLVED: That, the payment of the accounts for March 2007, attached as appendix 1 to these minutes, be approved.

The meeting closed at 8.55 p.m.

Signed:.....

Date: .....

Chairman of the Council

**Schedule of Payments March 2007**

<b>Chq No</b>	<b>Payment to</b>	<b>Particulars</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
104266	J Hoad	Salary 01/03/07-31/03/07 (prev approved)	1,469.92	-	-
		Register and Title Plan view 06/03/07 Land Registry	6.00	-	-
		Official copy of Conveyance from Land Registry	10.00	-	<u>1,485.92</u>
104267	H Gilder	Salary 01/03/07 - 31/03/07 (prev approved)	750.11	-	750.11
104268	Inland Revenue	Month 12	805.18	-	805.18
104269	Kent County Council	Employers & Employees pension contributions March 2007	399.45	-	399.45
104270	D Cunningham	Clean Pavilion	80.00	-	80.00
104271	Craigdene Limited	Playground training day 12/03/07	85.00	14.87	99.87
104272	Kent County Council	Parish Office rent 23/02/07 - 22/02/08 inv 3500068	600.00	-	
		3 days scrub clearing at Rectory Meadow by the North West Kent Countryside Project on 15/11/06, 23/11/06 & 31/01/07 inv 4002695	1,101.00	87.68	1,188.68
104273	Pin Bins	8 yd skip re allotments clearance	125.00	21.87	146.87
104274	BBB Fire & Security Services	Emergency lighting testing at Pavilion inv 0429	140.00	24.50	164.50
104275	Kent County Council (KCS)	Pitch marker 3 x 15ltr + additional carriage charge inv TS923527	78.83	13.80	-
		Wall clock re Pavilion inv S2155186	5.85	1.02	-
		Stationery inv S2161045	22.00	3.85	-
		Stationery inv S2167160	11.45	2.00	-
		Stationery inv S2164045	12.00	2.10	-
		Rotary fire alarm inv AS051435	39.90	6.98	<u>199.78</u>
104276	Kent County Council (KCS)	Stationery invoice S2169622	18.70	3.27	-
		PAT testing Pavilion & Parish Office inv AS051628	40.00	7.00	-
		Stationery inv S2123973	18.57	3.25	<u>-</u>

					90.79
104277	Sevenoaks District Council	25 bundles of garden sacks inv 64277	75.00	-	75.00
104278	EDF Energy Customers PLC	Awaiting revised invoice			
104279	Blackwood Bayne	Pond report			
104280	Ash Setting & Printing	Printing and delivery of March Hartley Herald inv 8671	400.00	-	400.00
104281	Cash	To reimburse petty cash 4 x AA batteries re clock @ Pavilion 07/02/07 28/06	293.89	-	293.89
		To reimburse petty cash re 100 x 1st class stamps 21/02/07 29/06	1.99	-	-
			32.00	-	-
					33.99
104282	T D Munday	Routine maintenance work litter pick at Manor Field inv no 09	52.00	-	-
		Football pitch line marking inv 09	50.00	-	-
		Playground inspection inv 09	176.00	-	-
		Rectory Meadow litter pick inv 09	44.00	-	-
		Hartley greens litter pick inv 09	28.00	-	-
		Pond litter pick inv 09	25.00	-	-
		Gorse Wood litter pick inv 09	44.00	-	419.00
104283	T D Munday	Garden maintenance at Burial Ground inv 08	120.00	-	-
		Burial Ground visual inspection inv 10	18.50	-	-
		Hedge cutting at Burial Ground to the south of the lych gate inv 11	35.00	-	-
		Cut ornamental hedge and reduce height by 2 feet in front of noticeboard inv 11	45.00	-	-
		Playground repairs inv 12	195.00	-	413.50
104284	Parish Plan Steering Committee	DEFRA Parish Plan Grant	2,502.00	-	2,502.00
104285	Weed Management	Worm treatment at Manor Field inv 2307	345.00	60.38	405.38
104286	Kent Wildlife Trust	Section 137 Donation	100.00	-	
		<b>TOTAL</b>	<b>10,401.34</b>	<b>252.57</b>	<b>10,053.91</b>

**Adjournment**

*The meeting was adjourned at 8.02 p.m. to receive reports from the County Councillor and to take questions from members of the public.*

**County Councillor's report**

Cllr Mr D Brazier reported that the budget for 2007-08 for drainage repairs and improvements had been increased threefold and that a hydrological survey was being undertaken to ascertain whether the problem of flooding would be overcome by the provision of a new soakaway.

**Public Question Time**

Mr Roles questioned the ownership of the land next to the kissing gate at the entrance to Manor Field.

Mrs Sharp informed the Council of two ducks on the pond.

Mrs Brudenell sought clarification on the conveyance of land relating to the Hartley Manor Estate.

*The meeting resumed at 8.12 p.m.*

