

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
Tel/fax: 01474 709441
E mail: mail@hartleyparishcouncil.org.uk

7th March 2007

Dear Councillor/Sports Club Representative

You are invited to attend a meeting of the Amenities and Open Spaces Committee to be held on Tuesday 13th March 2007 commencing at 7.30 p.m. at Hartley Library, Ash Road.

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Minutes

(WHITE)

(a) To approve the minutes of the meeting of the Amenities and Open Spaces Committee held on 6th February 200 as a correct record. (Annexed).

(b) To approve the minutes of the special meeting of the Amenities and Open Spaces Committee held on 28th February 2007 as a correct record. (Annexed).

4. Football at Manor Field

To receive a report from Hartley De Sales Football Club.

5. Cricket at Manor Field

To receive a report from New Ash Green and Hartley Cricket Club.

The Cricket Club has carried out repairs to the sight screen and removed the broken panels from the field, which are currently stored behind the storage container. The Cricket Club has asked whether the Council intends to pursue plans to hire a skip for the disposal of the redundant goal posts.

The Cricket Club has enquired whether the Council would be willing to repair the dip in the ground in the goal mouth of the football pitch located immediately in front of the Pavilion and whether this work could be undertaken before the start of the cricket season.

6. Financial Report

(BLUE)

To receive and note a financial report indicating the net position of the allotments, open spaces and Pavilion as at 7th March 2007. (Annexed).

7. Playgrounds

(a) Chantry Avenue roundabout repairs:

The quarterly operational report dated 9th January 2007 stated that there was slow movement to the roundabout and recommended the following works: lubricate or adjust the mechanism. Mr Munday is unable to undertake the works. Quotations have been received, as set out below:

Safeplay for the sum of £360.00 plus VAT to remove the top fixings and bearing with housing, remove unit platform and store securely, clean lower bearing, friction restrictor and under platform area, assemble all and lubricate as required, replace platform and test.

RSS Playmakers for the sum of £813.34 plus VAT to strip down, supply and fit new speed damper bearing kit, re-assemble item on completion.

(b) Ball Wall @ Woodland Avenue recreation ground - Safety surface:

The quarterly operational report dated 9th January 2007 stated that the carpet safety surface had minor damage which should be monitored and was very muddy and slippery and required cleaning. One quotation has been received. An alternative quotation has been sought and it is hoped this will be available for the meeting.

(c) Gate repairs @ Longfield Hill recreation ground:

The quarterly operational report dated 9th January 2007 stated that spring cover to one gate required re fixing and self closing mechanism required repairing.

Safeplay has provided a quotation for the sum of £276.00 plus VAT to remove spring covers and pillar spring, replace spring as required, re-tap spring fixing as necessary, refit and test. Safeplay is able to undertake the aforementioned repairs to the gate for the sum of £186.00 plus VAT if undertaken in conjunction with the repairs to the roundabout at Chantry Avenue, as set out in (a) above.

(d) Gate repairs @ Chantry Avenue

The quarterly operational report dated 9th January 2007 stated that the weld mesh had become detached from the gate frame at the bottom. ASAP has provided a quotation of £80.00 plus VAT to spot weld the mesh to the frame, but has advised that this may not provide a permanent repair and would recommend that a new mesh panel with new kick plate be fitted to the gate at a cost of £190.00 plus VAT.

(e) Training

Craigdene Ltd has invited representatives from the Council to attend a one day course at a cost of £85.00 per person plus VAT on a number of issues relating to the management of playgrounds and the deliver of new playground equipment. The Clerk attended the course on 12th March 2007 and the Committee is requested to approve her attendance on the training course retrospectively.

8. Woodland Avenue

To consider a request from Charlton AFC Community to use the recreation ground at Woodland Avenue from May and August for the delivery of a football skills course to young people. Charlton AFC would require the use of the ground one evening per week for approximately 1½ hours. The scheme would be free to the young people attending the training course.

9. Gorse Wood

To consider quotations to undertake a quantified tree risk assessment on land owned by the Council in Gorse Wood, as set out below:

Quaife Woodlands for the fixed fee quotation of £650 plus VAT

Specialist Tree Services for the fixed fee quotation of £1,200 plus VAT

10. Rectory Meadow

(a) To consider quotations in respect of the grass cutting of Rectory Meadow. It is hoped the quotations will be available at the meeting.

(b) To note reports of motorbike activity in the woodland on Rectory Meadow.

11. Pavilion

The Council has received a number of enquiries about hiring the Pavilion. The Hartley Art Group and a local yoga instructor have both confirmed they would like to hire the Pavilion on a regular basis, as set out below. In the past the Council has offered regular hirers a discount of £1.00 per hour on the standard hourly hire rate which currently is £7.50/hour, thus reducing the rental to £6.50 per hour. The Council has also received another enquiry from a yoga instructor and is awaiting confirmation on the hourly hire charge.

Hartley Art Group, every two weeks, commencing on Tuesday 13th March 2007, initially for 6 sessions. The Hartley Art Group intends to hire the Pavilion on a regular basis, once every two weeks after the Group has returned from a trip.

Yoga instructor, once a week, commencing Thursday 26th April 2007.

The Committee is requested to consider offering a discount to regular hirers of the Pavilion.

12. Pond

To consider the views expressed by the Council at its meeting held on 12th March 2007 in response to the Committee's recommendation contained in the minutes of the special meeting held on 28th February 2007 to undertake works to the pond to create a marshland and to agree a course of action if required.

13. Hartley Wood

(YELLOW)

(a) Motorbikes

To consider a letter dated 18th February 2007 from a resident in respect of motorbike activity in Hartley Wood and the Clerk's response in a letter dated 19th February 2007. (Both annexed).

(b) Possessory title application

To consider a letter dated 12th February 2007 from the Martin Tolhurst Partnership enclosing a letter dated 7th February 2007 from the Land Registry. (Both annexed)

14. Date of next meeting

List of circulated documents

Copies of all documents listed below are available for inspection in the Parish Office

1. Minutes of the meeting of the Amenities and Open Spaces Committee held on 6th February 2007 **(WHITE)**
2. Minutes of the special meeting of the Amenities and Open Spaces Committee held on 28th February 2007 **(WHITE)**
3. Financial report indicating the net position of the allotments, open spaces and the Pavilion as at 7th March 2007. **(BLUE)**
4. Letter dated 18th February 2007 from a resident re motorbike activity in Hartley Wood **(YELLOW)**
5. Letter dated 19th February 2007 from the Clerk re motorbike activity in Hartley Wood **(YELLOW)**
6. Letter dated 12th February 2007 from the Martin Tolhurst Partnership re possessory title application **(YELLOW)**
7. Letter dated 7th February 2007 from the Land Registry re possessory title application **(YELLOW)**

Committee Membership

Cllr Barnett
Cllr Harris (ex officio)
Cllr Sewell
Cllr Tremain

Cllr Gaywood (ex officio)
Cllr Mrs Oxtoby
Cllr Mrs Solman
Cllr Ward

