

## HARTLEY PARISH COUNCIL

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21<sup>st</sup> March 2007

Dear Councillor

You are invited to attend a meeting of the Burial Grounds and Garden of Remembrance Committee to be held on **Tuesday 27<sup>th</sup> March 2007** commencing at **6.00 p.m.** at the **Hartley Library, Ash Road.**

Yours sincerely

**Julie Hoad**  
Proper Officer

Members of the Committee are invited to inspect the Burial Ground, Gardens of Remembrance and Closed Church Yard before the committee meeting. Please meet in the Burial Ground on **Tuesday 27<sup>th</sup> March 2007 at 5.30 p.m.**

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### AGENDA

**1. Apologies for absence**

To receive apologies for absence.

**2. Declarations of Interest**

To receive Members' declarations of interest.

**3. Minutes**

To approve the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 16<sup>th</sup> January 2007 as a correct record. (Annexed).

**4. Financial Report**

To receive and note a financial report indicating the current net position of the Burial Ground and Garden of Remembrance Committee as at 21<sup>st</sup> March 2007. (Annexed).

**5. Burial Ground**

To consider any matters arising from the site inspection.

**6. Garden of Remembrance**

To consider any other matters arising from the site inspection.

**7. New Garden of Remembrance**

(a) To consider any matters arising from the site inspection.

(b) At the last meeting of the Committee, quotations were considered for the construction of a plinth, 3 no courses high in the new Garden of Remembrance. The Committee resolved that further quotations be invited to construct a new plinth of a similar design and height to the existing plinth located in the Garden of Remembrance

The Committee is invited to consider the quotations as set out below:

(1) Construction of new plinth 3 no courses high

D S Carpentry & Construction for the sum of £630 plus VAT

T S Brickwork Building Services for the sum of £910.00 plus VAT

(2) Construction of new plinth of similar design and height to the existing plinth in the Garden of Remembrance

D S Carpentry & Construction for the sum of £980.00 plus VAT

T S Brickwork Building Services for the sum of £1,108.94 plus VAT

(c) To consider a request for two names to be inscribed on a tablet in the new Garden of Remembrance.

## **8. Closed Church Yard**

(a) To consider any matters arising from the site inspection.

(b) In light of the meeting held with representatives from the Parochial Church Council 6<sup>th</sup> March 2007, to consider how to deal with the spoil created as a result of the archaeological dig in advance of the extension works to All Saints Church.

## **9. Parking outside All Saints Church**

At the January Council meeting an issue surrounding the parking outside All Saints Church was raised during the public adjournment, which was considered by the Committee at its last meeting. It was resolved that the views of Hartley De Sales FC and New Ash Green and Hartley CC be sought on proposals to allow the Church to use the overspill car park in Manor Field on Sunday mornings. Both sports clubs have responded and have no objection to the car park being used by the Church on Sunday mornings.

The Committee is requested to give this matter due consideration.

## **10. New Burial Ground**

Condition 2 of the planning permission granted on 24<sup>th</sup> August 2006 for the provision of a new burial ground states,

*“No development shall be carried out on the land until full details of both hard and soft landscape works have been submitted to and approved in writing by the Council. Those details shall include:- planting plans (identifying existing planting, plants to be retained and new planting), - written specifications (including cultivation and other operations associated with plant and grass establishment), - schedules of new plants (noting species, size of stock at time of planting and proposed number/densities where appropriate), and – a programme of implementation.”*

The Planning Officer at Sevenoaks District Council has commented on the hard landscaping scheme submitted in respect of the approval of condition 2 of the planning permission as set out above. The Planning Officer stated that the number of paths provided in the new Burial Ground should be reduced to one central path with grass either side. The drawing has been duly amended to incorporate this comment and resubmitted to the District Council for determination. The Planning Officer has yet to comment on the soft landscaping scheme submitted for consideration.

To note the report on the progress of the approval of condition 2 of the planning permission and to consider any further comments the Planning Officer may have on the scheme.

## **11. Memorial Safety**

To consider a letter dated 8<sup>th</sup> March 2007 from the Department for Constitutional Affairs on memorial safety. (Annexed).

## 12. Date of the next meeting

### List of attached documents

1. Minutes of the meeting held on 16<sup>th</sup> January 2007
2. Financial report dated 21<sup>st</sup> March 2007
3. Letter dated 8th March 2007 from the Department for Constitutional Affairs

#### Committee membership

Cllr Mr A Barnett  
Cllr Mrs Y Coutts  
Cllr Mr M Harris (ex officio)

Cllr Mrs J Burns  
Cllr Mr J Gaywood (ex-officio)  
Cllr Mrs A Oxtoby