

# HARTLEY PARISH COUNCIL

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18<sup>th</sup> April 2007

Dear Councillor/Sports Club Representative

You are invited to attend a meeting of the Amenities and Open Spaces Committee to be held on Tuesday 24<sup>th</sup> April 2007 commencing at 7.30 p.m. at Hartley Library, Ash Road.

Yours sincerely

Julie Hoad  
Proper Officer

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## AGENDA

### 1. Apologies

To receive apologies for absence.

### 2. Declarations of Interest

To receive Members' declarations of interest.

### 3. Minutes

(WHITE)

To approve the minutes of the meeting of the Amenities and Open Spaces Committee held on 13<sup>th</sup> March 2007 as a correct record. (Annexed).

### 4. Football at Manor Field

To receive a report from Hartley De Sales Football Club.

### 5. Cricket at Manor Field

(a) To receive a report from New Ash Green and Hartley Cricket Club.

(b) To consider the cricket fees for the 2007 season.

The annual fee of £858 charged to the New Ash Green CC for the use of the ground and the Pavilion during the cricket season were set for a period of two years in 2005 and are now due for review.

### 6. Playgrounds

(CREAM)

To consider the quarterly operational report undertaken by Mrs M Cook on 11<sup>th</sup> April 2007. (Annexed).

### 7. Woodland Avenue

At the last meeting of the Committee it was reported the West Kent Xtra Community Youth Officer had informed the Council that Charlton AFC wished to deliver a soccer skills course at Woodland Avenue. Charlton AFC has since advised that regrettably they have no funds available to deliver this project. The Committee is requested to note the report.

## **8. Gorse Wood**

To confirm the Clerk's actions to make arrangements for three trees in Gorse Wood to be made safe at a cost of £250 plus VAT which had become dangerous due to high winds at the beginning of March.

## **9. Rectory Meadow**

To consider quotations in respect of the grass cutting of Rectory Meadow

KCSS for the total sum of £890.00 plus VAT

Gary Hawkins for the total sum of £650 plus VAT

## **10. Billings Hill Shaw**

**(BLUE)**

To consider a letter dated 10<sup>th</sup> April 2007 from a resident raising concerns about dog fouling at Billings Hill Shaw and suggesting a separate area be provided for dog walkers. (Annexed)

## **11. Pond**

**(GREEN)**

(a) To consider any views expressed or decisions taken by the Council at its meeting held on 16<sup>th</sup> April 2007 in respect of proposals to undertake works at the pond to create a marshland and to agree a course of action, if required.

(b) To consider an e mail dated 22<sup>nd</sup> March 2007 from a resident in respect of the pond report undertaken for the Council by Mrs S Bayne of Blackwood Bayne. (Annexed).

## **12. Pavilion**

**(PINK)**

(a) To consider a report on an inspection and testing of the Calor Gas supply to the Pavilion. (Annexed)

(b) To consider a request to hire the Pavilion by a team from Hartley De Sales FC as a fund raising event. The hirers wish to provide a cash bar, which would require a temporary events notice. The views of Messrs H F & J H Glover have been sought and it is hoped will be available in advance of the meeting.

(c) To confirm the Clerk's actions to make arrangements for following works to be undertaken in the Pavilion at a cost of £109.75:

Replace defective light tubes, install manual fire alarm, shower room door maintenance, re-fix toilet roll holder & check cistern @ the Pavilion, Manor Field.

(d) To consider replacing the fluorescent light fittings in the home and away changing rooms. A number of the light fittings in the changing rooms do not have a diffusing cover and if the fluorescent strips shattered could shower glass onto those using the changing rooms. Due to the age of the fittings, the diffusing covers are no longer available. The cost of 4 no new sealed fluorescent light fittings would be £140 plus labour.

(e) To note a letter dated 4<sup>th</sup> April 2007 from Sevenoaks District Council advising on new smoke-free legislation effective from 1<sup>st</sup> July 2007. (Annexed)

(f) The Pavilion has been booked on Sunday 29<sup>th</sup> April 2007 for a charity walk and the charity organisers have requested whether the Council would consider hiring the Pavilion free of charge.

(g) To review the cleaning contract for the Pavilion.

(h) To consider options for the removal of graffiti from the Pavilion.

## **13. Routine Maintenance Contract**

**(WHITE)**

To consider a report on the routine maintenance contract 2007/08. (Annexed).

## 14. Date of next meeting

### List of circulated documents

**Copies of all documents listed below are available for inspection in the Parish Office**

1. Minutes of the meeting of the Amenities and Open Spaces Committee held 13<sup>th</sup> March 2007 **(WHITE)**
2. Quarterly operational report, 11<sup>th</sup> April 2007 **(CREAM)**
3. Letter dated 10<sup>th</sup> April 2007 from a resident about dog fouling in Billings Hill Shaw **(BLUE)**
4. E mail dated 22<sup>nd</sup> March 2007 from a resident in respect of the pond report **(GREEN)**
5. Calor Force Customer Worksheet **(PINK)**
6. Letter dated 4<sup>th</sup> April 2007 from SDC – Health Act 2006 – Smoke-free legislation **(PINK)**
7. Report on the routine maintenance contract for 2007/08 **(WHITE)**

#### Committee Membership

Cllr Barnett  
Cllr Harris (ex officio)  
Cllr Sewell  
Cllr Tremain

Cllr Gaywood (ex officio)  
Cllr Mrs Oxtoby  
Cllr Mrs Solman  
Cllr Ward