

## THE PARISH COUNCIL OF HARTLEY

8<sup>th</sup> May 2007

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 14th MAY 2007** commencing at 8.00 p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad  
**Proper Officer**

**To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.**

### AGENDA

#### **Apologies**

To receive any apologies for absence.

**1. Election of Chairman of the Council**

To elect a Chairman of the Council for the ensuing municipal year.

**2. Chairman's declaration of acceptance of office**

To receive the Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received.

**3. Declarations of acceptance of office**

To decide when any declarations of acceptance of office which have not been received as provided by law shall be received.

**4. Election of Vice-Chairman**

To elect a Vice-Chairman of the Council for ensuing municipal year.

**5. Declaration of Interests**

To receive Members' declaration of interests.

**6. Minutes**

**(WHITE)**

To approve as a correct record the minutes of the Council meeting held on 16<sup>th</sup> April 2007 (Annexed).

**7. Signatories to Council's bank accounts**

To approve the signatories to the Council's bank accounts. In the past three Members of the Council have been appointed signatories to the Council's bank accounts.

**8. Appointment of Committees, Working Groups and Representatives on outside bodies**

(a) To approve appointment of representatives to outside bodies and joint management committees.

A schedule showing the appointments made during 2006/2007 is attached as Appendix 1.

(b) To establish Committees and Working Groups for the ensuing municipal year and to agree their Terms of Reference and delegated powers.

A schedule showing the Committees and Working Groups and their Terms of Reference established during 2006/2007, is attached as Appendix 2.

(c) To appoint the membership of the Committees and Working Groups.

A schedule indicating the current membership is attached as Appendix 3.

**9. Deeds held in the custody of the Council**

To receive the inventory of land and property owned by the Council, schedule of assets and the inventory of land leased by the Council, attached as appendix 4. The aforementioned documentation has been updated to that contained in

The minutes of the meeting of the Finance and General Purposes Committee held on 18<sup>th</sup> April 2007, (page 2 minute item 6), recommends that the Council approve and adopt the asset register contained therein. The aforementioned documentation, attached as appendix 4 to this agenda, has been updated and Members are requested to approve and adopted the revised documents.

**10. Calendar of Meetings**

(a) To consider setting the dates for meetings of the Council during the ensuing municipal year.

Apart from the Annual Meeting of the Council, the Parish Council is required by Schedule 12 of the Local Government Act 1972 to hold at least 3 other meetings. Standing Order 5 (a) prescribes that meetings of the Council shall be held at the Pavilion, Manor Field at 8.00 p.m. unless the Council otherwise decides. It has been the custom to hold meetings monthly apart from during the month of August. It is suggested that meetings be held on the following dates:

11th June 2007	9th July 2007
10th September 2007	15th October 2007
12th November 2007	10th December 2007
14th January 2008	11th February 2008
10th March 2008	14th April 2008
12th May 2008 (Annual Meeting of the Council)	

Meetings of the Committees are customarily arranged as and when required.

(b) To consider the date for the Annual Parish Meeting.

Historically the Annual Parish Meeting has been held on a Friday evening to allow the local Member of Parliament to attend. The Annual Parish Meeting has in the past been held in March, but more recently the date of the Annual Parish Meeting has been arranged in May to coincide with the launch of the Annual Report. Annual Parish Meetings must be held annually between 1<sup>st</sup> March and 1<sup>st</sup> June (inclusive).

### **Adjournment**

*The meeting will be adjourned to receive any reports from the County Councillor and the District Councillors and to allow a public question time.*

- 11. Amenities and Open Spaces Committee (GREEN)**  
To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 24<sup>th</sup> April 2007 and to consider any recommendations contained therein. (Annexed).
- 12. Finance and General Purposes Committee (LIGHT BLUE)**  
To adopt the minutes of the meeting of the Finance and General Purposes Committee held on 18<sup>th</sup> April 2007 and to consider any recommendations contained therein. (Annexed).  
  
The Council is requested to consider withdrawing the recommendation contained on page 2, minute item 6 of the minutes of the meeting of the Finance and General Purposes Committee held on 18<sup>th</sup> April 2007 in respect of the approval and adoption of the assets register, as this item of business will be dealt with under agenda item 9.
- 13. Planning Committee (LIGHT YELLOW)**  
To adopt the minutes of the meeting of the Planning Committee held on 17<sup>th</sup> April 2007 and 1st May 2007 and to consider any recommendations contained therein. (Annexed).
- 14. Northfield Management Committee (PINK)**  
To receive and note the minutes of the meeting of the Northfield Management Committee held on 13<sup>th</sup> April 2007. (Annexed).
- 15. Hartley Parish Plan Steering Committee**  
To receive and note the minutes of the meeting of the Parish Plan Steering Committee held on 2<sup>nd</sup> April 2007. (To follow, if available).
- 16. Payments (LIGHT BLUE)**  
To approve the payment of the following accounts for May 2007 (Annexed).

**List of circulated documents**

1. Minutes of the meeting of the Council held on 10<sup>th</sup> April 2006 **(WHITE)**
2. Appendix 1 - Appointments to outside bodies 2006/07 **(WHITE)**
3. Appendix 2 - List of Committees and Working Groups and their Terms of Reference **(WHITE)**
4. Appendix 3 - Committee and Working Group Membership 2006/07 **(WHITE)**
5. Appendix 4 – Inventory of land and property owned by the Council, schedule of assets and the inventory of land leased by the Council **(WHITE)**
6. Minutes of the meeting of the Amenities and Open Spaces Committee held on 24<sup>th</sup> April 2007 **(GREEN)**
7. Minutes of the meeting of the Finance and General Purposes Committee held on 18<sup>th</sup> April 2007 **(LIGHT BLUE)**
8. Minutes of the meeting of the Planning Committee held on 17<sup>th</sup> April 2007 and 1<sup>st</sup> May 2007 **(LIGHT YELLOW)**
9. Minutes of the meeting of the Northfield Management Committee held on 13<sup>th</sup> April 2007 **(PINK)**
10. Schedule of payments for May 2007 **(LIGHT BLUE)**

**Appointment of Representatives on outside bodies and joint management committees as approved by Council at its Annual Meeting on 8<sup>th</sup> May 2006**

<b>Organisation</b>	<b>Nominee(s)</b>
Kent Association of Parish Councils (2 representatives)	Cllrs Mrs Oxtoby (VACANCY)
HAWK Committee (2 representatives)	Cllrs Mrs Burns and Sewell
Northfield Management Committee (historically the Chairman of the Council, and two other members have been appointed)	Cllrs Barnett, Gaywood and Mrs Solman
Crime Prevention Panel	Cllr Mrs J Burns
Rural Age Concern	Cllr Abraham
Footpaths Representative	Mr R Jones
Action with Communities in Rural Kent (formally Kent Rural Community Council)	Cllr Barnett
Tree Warden	Cllr Barnett
Governor Hartley Primary School (term of office expires 31 <sup>st</sup> August 2010)	Cllr Mrs A Oxtoby
Governor Our Lady of Hartley RCP School	(VACANCY) Mr D Thompson was the Parish Council's representative on the School's Governing Body but has recently taken up the LEA position on the Governing Body.
Hartley Parish Plan Steering Committee (2 representatives)	Cllrs Harris and Mrs Solman

<b>Committee/ Working Group</b>	<b>Terms of Reference</b>
<b>Amenities and Open Spaces Committee</b>	<ol style="list-style-type: none"> <li>1. To manage the operation of the Manor Field, Pavilion and all open spaces, playing fields, recreation grounds, play grounds, village pond and lay-by and such land at Hartley Wood that the Council has taken care and control of, with the exception of the open space known as Northfield. Such operation shall include making recommendations to the Council on scales of hiring charges for the use of facilities together with conditions of hire.</li> <li>2. To arrange for the maintenance of the Pavilion.</li> <li>3. To review and monitor the grass cutting contracts together with the maintenance of all open spaces and to ensure that they are in safe condition for their use by the public.</li> <li>4. To undertake and monitor health and safety inspections of all playground equipment.</li> <li>5. To prepare an annual budget for review by the Council's Finance Committee in November of each year and to monitor expenditure against the annual budget approved by the Council.</li> <li>6. To keep under review opportunities to secure funding support from external sources.</li> <li>7. To be responsible for dealing with all matters relating to public rights of way to ensure the general upkeep of footpaths within the Parish, making recommendation to Council where necessary.</li> </ol> <p><b>Delegated Powers</b></p> <ol style="list-style-type: none"> <li>1. To authorise expenditure on those matters which fall within the responsibility of the Committee up to the sums contained in the annual budget approved by the Council, provided that any new schemes shall be subject to prior approval in principle by the Council.</li> <li>2. To respond, on behalf of the Council, to orders for the diversion, stopping-up, extinguishment or creation of a public path.</li> </ol>
<b>Burial Ground and Garden of Remembrance Committee</b>	<ol style="list-style-type: none"> <li>1. To ensure the Burial Ground and Gardens of Remembrance remain areas of peace and tranquillity for the benefit of the residents.</li> <li>2. To make arrangements for the general maintenance of the Burial Ground and Gardens of Remembrance subject to the approval of the Parish Council</li> <li>3. To be responsible for the display and notification of the Parish Council approved Rules and</li> </ol>

	<p>Regulations and ensure these are observed.</p> <p>4. To work towards establishing a new Burial Ground and obtain the necessary costings.</p> <p><b>Delegated Powers</b></p> <p>1. To authorise expenditure on those matters which fall within the responsibility of the Committee up to the sums contained in the annual budget approved by the Council, provided that any new schemes shall be subject to prior approval in principle by the Council.</p> <p>2. The Clerk, in consultation with the Chairman of the Burial Ground and Gardens of Remembrance Committee, be authorised to approve applications to place memorials, inscriptions and additional inscriptions on memorials in the Burial Ground and to approve applications to place plaques and tablets in the Garden of Remembrance, provided such applications comply with the Council's rules and regulations.</p>
<p><b>Communications Committee</b></p>	<p>1. To inform residents about the council business and activities through the newsletter and website</p> <p>2. To publish a newsletter quarterly and an annual report,</p> <p>3. To monitor and update the website at least monthly,</p> <p>4. To undertake any initiatives thought necessary to inform and consult with residents,</p> <p>5. To develop a Councillors Handbook about procedures for councillors.</p> <p>6. To monitor Quality Parish Status at regular intervals.</p> <p><b>Delegated Powers</b></p> <p>1. To authorise expenditure on the newsletter and website up to the sums allocated in the annual budget approved by the Council.</p>
<p><b>Finance and General Purposes Committee</b></p>	<p>1. To make recommendations to the Council on the Budget for the ensuing year; such budget shall be prepared having regard to the Council's statutory duties, obligations and such objectives that the Council wishes to undertake for the benefit of the Parish.</p> <p>2. To undertake quarterly reviews of expenditure against the approved budget and to report thereon to the Council highlighting any variations.</p> <p>3. To consider applications for financial assistance including expenditure under the provisions</p>

	<p>of Section 137 of the Local Government Act 1972.</p> <ol style="list-style-type: none"> <li>4. To undertake the evaluation of tenders and quotations for work to be undertaken on the Council's behalf and to recommend to the Council the most appropriate tender(s) for acceptance in accordance with Best Value guidelines, where these do not already fall within another Committee.</li> <li>5. To ensure proper arrangements for the conduct of the <del>quarterly</del> <b>half yearly</b> audit of the Council's accounts and statutory annual audit, including the appointment of internal auditor.</li> <li>6. To approve the Annual Statement of Accounts and submit them to Council for adoption.</li> <li>7. To undertake the regular review of the Council's banking arrangements and investments.</li> <li>8. <b>To review the Council's financial risk assessment</b></li> <li>9. To review the administrative functions of the Council and make recommendations as appropriate to the Council.</li> <li>10. To review donations to outside organisations.</li> <li>11. <b>To review the subscriptions/licences falling to be paid annually</b></li> <li>12. <b>To review the assets and land leased by the Council annually</b></li> <li>13. To review the Clerk's and the Assistant Clerk's terms and conditions of employment.</li> <li>14. To review the Council's office accommodation.</li> <li>15. To deal with any matters which do not fall within the Terms of Reference of any other Committee.</li> </ol> <p><b>* suggested amendments</b></p>
<p><b>Highways Committee</b></p>	<ol style="list-style-type: none"> <li>1. To determine the problems and assess the priorities associated with the volume and speed of traffic within the Parish.</li> <li>2. To meet from time to time as deemed necessary by members of the committee.</li> <li>3. To co opt, for such time as is necessary, members of the public to the committee.</li> </ol>

	<p>4. To examine and make proposals to the Council on issues affecting highways and byways within the Parish and to negotiate with the relevant authorities.</p>
<p><b>Planning Committee</b></p>	<p><b><u>Delegation from the Council</u></b></p> <p>These Terms of Reference were agreed by the Parish Council at its meeting held on 14th November 2005 and recorded in the minute number 5.</p> <p><b><u>Membership</u></b></p> <p>The Committee shall be elected, and may be re-elected, at the Annual Meeting of the Council.</p> <p><b><u>Procedures</u></b></p> <p>(1) The Committee shall operate in accordance with the Council’s Standing Orders and the Guidelines on Procedure at Meetings of the Planning Committee adopted by the Council on 7th February 2005.</p> <p>(2) At the first meeting of the Committee after the Annual Meeting of the Parish Council, the Committee shall elect a Chairman and, if the Committee deems necessary, a Vice Chairman for the forthcoming year from amongst the Committee membership. The Chairman and Vice Chairman, if appointed, may be re-elected.</p> <p>(3) The Committee shall submit its minutes for adoption to the next meeting of the Parish Council.</p> <p>(4) The Clerk or Assistant Clerk shall provide administrative support for the Committee.</p> <p><b><u>Committee functions</u></b></p> <p>(1) To respond on behalf of the Council to requests from the local planning authorities for comments on planning applications, tree preservation orders and breaches of planning control.</p> <p>(2) Where appropriate, prepare for the Council, grounds for supporting the local planning authority in any planning appeals against refusal of planning permission.</p> <p>(3) To advise the Council on all planning matters including changes to the Sevenoaks District Local Plan.</p> <p>(4) To respond on behalf of the Council to applications for the grant and/or transfer of Personal</p>

and Premises Licences and Gaming Permits

(5) To respond on behalf of the Council to consultation documents from:

(a) the South East England Regional Assembly in respect of regional mineral and waste management strategies,

(b) the Government Office for the South East in respect of regional planning Guidance for the South East,

(c) Kent County Council and Medway Council in respect of the Structure Plan

(6) To respond on behalf of the Council to requests from Kent County Council, Dartford Borough Council, Gravesham Borough Council and Sevenoaks District Council for comments on any of its consultation documents.

**Delegated Powers**

(1) To determine and submit the Council's observations on planning applications, applications concerning tree preservation orders and breaches of planning control.

(2) To undertake such action, publicity and consultations considered necessary to provide residents with an opportunity to make representations on planning applications and other planning matters.

(3) To appoint working groups to research and advise the Committee on planning applications and appeals.

(4) To determine and submit the Council's comments on applications for the grant and/or transfer of Personal and Premises Licences and Gaming Permits.

(5) To determine and submit the Council's comments on consultation documents from:

(a) the South East England Regional Assembly in respect of regional mineral and waste management strategies,

(b) the Government Office for the South East in respect of regional planning guidance for the South East

(c) Kent County Council and Medway Council in respect of the Structure Plan

(6) To determine and submit the Council's comments on consultation documents from Kent

	County Council, Dartford Borough Council, Gravesham Borough Council and Sevenoaks District Council.
<b>Special Projects Committee</b>	<p>1. To consider any projects referred to it by the Council and to report back after such investigations.</p> <p><b><u>Delegated Powers</u></b></p> <p>1. To seek any necessary advice.          2. To spend such monies as allocated by the Council.</p>
<b>Youth Committee</b>	<p>1. To work on behalf of all of the youth of Hartley to assist them in taking a full and active roll in the life of the village.          2. To liaise with any organisation involved with youth work and act to assist them.          3. To enlist any organisation involved with youth work and young people to work with the Council to achieve the above aims.          4. To co-opt persons who have a particular interest in the well being of young persons or have a special knowledge or expertise.</p> <p><b><u>Delegated Powers</u></b></p> <p>To authorise expenditure on those matters that fall within the responsibility of the Committee up to the sums contained in the annual budget approved by the Council, provided that any new schemes shall be subject to prior approval, in principle, by the Council.</p>
<b>Community Facilities Working Group</b>	<p>1. To review the level of services and facilities available to Parishioners and to make recommendations to Council on any proposals to improve such services and facilities.</p> <p><b><u>Delegated powers</u></b></p> <p>To co-opt such Members of the Council, residents and community workers who in the Working Groups opinion would assist it in its reviews.</p>
<b>Standing Orders Working Group</b>	<p>1. To undertake a review of the Council's Standing Orders</p>

**HARTLEY PARISH COUNCIL**

**Appointments to Committees and Working Groups as approved by Council at its Annual Meeting on 8th May 2006**

**Committees** (Chairman and Vice Chairmanship are ex officio members on all committees)

Amenities and Open Spaces Committee (8)

Cllrs Barnett, Gaywood, Harris, Mrs Oxtoby, Sewell, Mrs Solman, Tremain and Ward

Burial Grounds and Gardens of Remembrance Committee (6)

Cllrs Barnett, Mrs Burns, Mrs Coutts, Gaywood, Harris and Mrs Oxtoby

Communications Committee (6)

Cllrs Abraham, Alford, Mrs Burns, Gaywood, Harris and Mrs Oxtoby

Finance and General Purposes Committee (6)

Cllrs Abraham, Alford, Barnett, Gaywood, Harris and Ramsay

Highways Committee (6)

Cllrs Gaywood, Harris, Ramsay, Sewell, Mrs Solman and Ward

Planning Committee (8)

Cllrs Abraham, Alford, Mrs Coutts, Gaywood, Harris, Mrs Oxtoby, Ramsay and Mrs Solman

Special Projects Committee (7)

Cllrs Alford, Barnett, Gaywood, Harris, Mrs Oxtoby, Ramsay and Tremain

Youth Committee (5)

Cllrs Mrs Burns, Gaywood, Harris, Sewell and Tremain

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**Working Groups**

Community Facilities Working Group (4)

Cllrs Alford, Mrs Burns, Ramsay and Sewell.

Standing Orders Working Group (4)

Cllrs Alford, Barnett, Gaywood and Ward

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**Others**

Members Surgery Panel (13)

All Members of the Council

**INVENTORY OF LAND AND PROPERTY OWNED BY HARTLEY PARISH COUNCIL**

<b>Ref No</b>	<b>Description</b>	<b>Title no</b>	<b>Location</b>	<b>Date acquired</b>	<b>Purchase Cost</b>	<b>Acreage</b>	<b>Value</b>	<b>Notes</b>
001	Public Open Space	K299922 K219326 K155120 K152933	Woodland Avenue	1961 - 68	£14,900	1.27	Nil	
002	Public Open Space	K480016	Chantry Avenue	1978 - Dedicated by developer	Nil	1.5	Nil	
003	Public Open Space	K473289	Gorse Wood	1978	£1.00 - Nominal fee to Sevenoaks District Council	2.9	Nil	
004	Public Open Space	K432903	Manor Field	1975	£10,000	10	Nil	
005	Public Open Space	K262385	Longfield Hill	1987- Acquired from Longfield Parish Council following boundary change	Nil	3.23	Nil	
006	Public Open Space	K585532	Rectory Meadow	April 1997	£15,500	5	Nil	
007	Public Open Space	K446939	Billings Hill Shaw	1978 - Bought from developer	£2,450	4	Nil	
008	Village Green (maintained by the Parish Council)	VG77	Hartley Green	1975 - Common land vested in Local Authority	Nil	-	Nil	
009	Green (maintained by the Parish Council)		Hartley Court Green		Nil	-	Nil	

Ref No	Description	Title no	Location	Date acquired	Purchase Cost	Acreage	Value	Notes
010	Wood	K894701	Foxborough Wood - Small area of land adjacent to Grange Lane	1939 - Given to Parish Council for Burial Ground but found to unsuitable. First registered on 20th December 2005	Nil	344' x 200' (reducing to 150' adj to highway)	Nil	
011	Pavilion		Manor Field	1993	£110,000 - Building costs. Financed by Sevenoaks District Council with £6,500 contribution from Parish Council, Hartley Village Fete, Hartley Sports Club and Hartley Manor Cricket Club	N/A	£ 182,973.12 (insurance value @ 01/06/2006)	£152,077.23 (insurance value @31/03/2003) £161,201.86 (insurance value @31/03/2004) £167,649.93 (insurance value @ 31/03/2005 ) £179,385.42 (insurance value @31/03/2006)
012	Burial Ground	K894736	Church Road	1956. First registered on 20th December 2005	£800	N/A	Nil	
013	Wood	K700099	Hartley Wood	1991	£250	0.5 approx	Nil	
014	Wood	K887840	Hartley Wood	2005	Nil	2 approx	Nil	
<b>TOTAL VALUE</b>							<b>£182,973.12</b>	

In accordance with Chartered Institute of Public Finance and Accounting community land is valued at nil

SCHEDULE OF ASSETS					
Ref No	Description	Location	Date acquired	Value	Notes
015	Playground equipment (Double junior swing, slide, play wall, football posts, safety surface & 2 no benches)	Woodland Avenue	Play wall - 1998. Other equipment not known	)	
016	Playground equipment (Infant swing, junior swing, 2 rockers, roundabout and slide, basket ball frame, five aside football posts, safety surface & bench)	Chanrty Avenue	1998	) £4,715.33 * (value of equipment @ 31/3/07)	* Depreciation calculated @ 25% p.a. Value of equipment @ 31/3/02 - £19,870.31 Value of equipment @ 31/3/03 - £14,902.74 Value of equipment @ 31/3/04 - £11,177.06 Value of equipment @ 31/3/05 £8,382.79 Value of equipment @ 31/3/06 £6,287.10
017	Playground equipment (Slide, junior swing, safety surface & bench)	Longfield Hill	1987	)	
018	Youth Shelter	Woodland Avenue	21st September 2005	£4,085.25 (value @ 31/3/07)	Purchase price £5,447.00 (excl VAT) Depreciation calculated @ 25 % p. a.
019	Fences and gates	Various	-	£1,920 (historical value)	

Ref No	Description	Location	Date acquired	Value	Notes
020	Shed	Burial Ground	Not known	£518.23 (insurance value @ 01/06/2006)	£430.74 (insurance value @ 31/03/2003) £456.58 (insurance value @ 31/03/2004) £474.84 (insurance value @ 31/03/2005) £508.07 (insurance value @ 31/03/2006)
021	Gardening tools	Shed @ Burial Ground	Not known	£110.31 (insurance value @ 01/06/2006)	£110.31 (insurance value @ 31/03/2006)
022	Chairman's chain of office	Chairman	1998	£1,072.00 (insurance value @ 01/06/2006)	£1,072.00 (insurance value @ 31/03/2006)
023	Books	Pavilion, Manor Field	1996	NIL	Written off 13th December 2001 minute ref 13 (b)
024	Printer - Hewlett Packard 870cxi	Parish Office	Not Known	)	
025	Printer - Hewlett Packard 959c	Parish Office	2001	)	
026	Computer	Parish Office	1995	) £12,000 (insurance value @ 01/06/2006)	) £12,000 (insurance value @ 31/03/2006)
027	Computer serial no W000828287	Parish Office	2001	)	
028	Office furniture (2 no pedestal desks, 2 no filing cabinets)	Parish Office	2001	)	
029	Telephone/fax	Parish Office	1999	)	

Ref No	Description	Location	Date acquired	Value	Notes
030	Bench	Ash Road (between Hottsfeld & Quakers Close	Not known		
031	Bench	Junction of Manor Lane/Church Road	Not known		
032	Line marking machine	Stored at Pavilion		£394.00	Purchase cost and insurance value @ 01/06/06
033	Bench	Manor Field	Not known		
034	Bench 2 no	Hartley Green	Not known		
TOTAL VALUE				<u>£24,815.12</u>	

Amendments

21/03/07 Youth shelter added & assets renumbered  
 2 no benches at Woodland Av inc in playground equipment

**INVENTORY OF LAND LEASED BY HARTLEY PARISH COUNCIL**

<b>Ref No</b>	<b>Description</b>	<b>Location</b>	<b>Title number</b>	<b>Date of commencement of lease/licence</b>	<b>Cost</b>	<b>Acreage</b>	<b>Value</b>
035	Public Open Space	Northfield	K416230 K390886 K786773	10th March 1999	£1.00 p.a.	65	Nil
036	Allotments (under licence from Sevenoaks District Council)	Woodland Avenue		30th July 1982	£200.00 p.a.	Not known	Nil
TOTAL VALUE							Nil

In accordance with Chartered Institute of Public Finance and Accountancy community land is valued at Nil

