

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

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29th May 2007

Dear Councillor

You are invited to attend a meeting of the Youth Committee to be held on **Monday 4th June 2007** commencing at **7.30 p.m.** at **Pavilion, Manor Field.**

Yours sincerely

Julie Hoad
Clerk to the Council

AGENDA

1. Apologies

To receive apologies for absence.

2. Election of Chairman of the Youth Committee

To elect a Chairman of the Youth Committee until the Annual meeting of the Council in May 2008.

3. Election of Vice Chairman of the Youth Committee

To elect a Vice Chairman of the Youth Committee until the Annual meeting of the Council in May 2008.

4. Declarations of interests

To receive Members' declarations of interests.

5. Minutes of the previous meeting

To approve the minutes of the meeting of the Youth Committee held on 21st February 2007 as a correct record. (Annexed).

6. Terms of Reference

To review the terms of reference of the Youth Committee, as approved by the Council at its Annual meeting held on 14th May 2007, attached as appendix 1.

7. Financial Report

To receive and note a financial report indicating the net position of the youth budget as at 29th May 2007.

8. Skateboard facility

A consultation document seeking the views of residents on the proposal to install a skateboard/bmx facility at the Woodland Avenue recreation ground was circulated to every household in the Parish. The consultation period for the return of residents views concluded on 27th April 2007. The Committee is requested to consider an analysis of the responses received and to consider, in light of the response received, how the

Council should proceed with its application to Sevenoaks District Council for funding the facility through the Big Lottery. (Annexed).

In doing so the Committee is requested to consider an e mail dated 11th May 2007 from Sally Ratchford, Regeneration and Youth Manager at Sevenoaks District Council, seeking clarification on whether the Parish Council's proposed skateboard facility at Woodland Avenue will meet the criteria for permitted development contained in Part 12 of the Town and Country Planning (General Permitted Development) Order 1995 and as set out in a letter dated 8th May 2007 from Gilian Macinnes, Head of Development Services. (Annexed).

9. Youth Worker's report

To receive a report from the Youth Worker on his recent detached youth work in Hartley and to consider projects that the Youth Worker may wish to deliver throughout the current financial year.

10. In the Zone Summer Programme 2007

To consider a letter dated 13th April 2007 from Sophie Lord, Youth Development Co-ordinator at Sevenoaks District Council, advising that the Youth Zone intends to visit Woodland Avenue recreation ground on Tuesday 7th August 2007. The Committee is requested to note that the acceptance slip has been returned to the District. A portable toilet has been ordered at a cost of £60.00 plus VAT and bottled water will be provided by the Parish Council. The Committee is requested to confirm the Clerk's actions.

11. Date of next meeting

List of Circulated Documents

1. Minutes of the meeting of the Youth Committee held on 21st February 2007
2. Skateboard/bmx consultation document sent to every household in Hartley during April 2007
3. Analysis of responses received in respect of the skateboard/bmx consultation document
4. E mail dated 11th May 2007 from Regeneration and Youth Manager, SDC
5. Letter dated 8th May 2007 from Head of Development Services, SDC
6. Letter dated 13th April 2007 from Youth Development Co-ordinator, SDC

Committee Membership

Cllr Mrs Burns
Cllr Harris (ex officio)
Cllr Sewell

Cllr Gaywood (ex officio)
Cllr Mr B Ramsay

Youth Committee

Terms of Reference

1. To work on behalf of all of the youth of Hartley to assist them in taking a full and active roll in the life of the village.
2. To liaise with any organisation involved with youth work and act to assist them.
3. To enlist any organisation involved with youth work and young people to work with the Council to achieve the above aims.
4. To co-opt persons who have a particular interest in the well being of young persons or have a special knowledge or expertise where appropriate.

Delegated Powers

To authorise expenditure on those matters that fall within the responsibility of the Committee up to the sums contained in the annual budget approved by the Council, provided that any new schemes shall be subject to prior approval, in principle, by the Council.