

THE PARISH COUNCIL OF HARTLEY

5th June 2007

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 11th JUNE 2007** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

(a) To approve, as a correct record, the minutes of the Annual Meeting of the Council held on 14th May 2007. (Annexed).

(b) To receive and note the draft minutes of the Annual Parish Meeting held on 25th May 2007. (Annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Amenities and Open Spaces Committee

(GREEN)

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 5th June 2007 and to consider any recommendations contained therein (To follow).

- 6. Communications Committee (PINK)**
To adopt the minutes of the meeting of the Communications Committee held on 21st May 2007 and to consider any recommendations contained therein. (Annexed).
- 7. Planning Committee (YELLOW)**
To adopt the minutes of the meetings of the Planning Committee held on 23rd May 2007 (annexed) and 7th June 2007 and to consider any recommendations contained therein. (To follow).
- 8. Youth Committee (BLUE)**
To adopt the minutes of the meeting of the Youth Committee held on 4th June 2007 and to consider any recommendations contained therein. (To follow).
- 9. Hartley Parish Plan Steering Committee (GREEN)**
To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 21st May 2007. (To follow, if available).
- 10. Model Code of Conduct for Parish and Town Councils (CREAM)**
To receive a report on the adoption of a revised Code of Conduct for Hartley Parish Council. (Annexed).
- 11. Payments (BLUE)**
To approve the payment of the accounts for June 2007. (Annexed).

List of circulated documents

1. Minutes of the Annual meeting of the Council held on 14th May 2007 **(WHITE)**
2. Minutes of the meeting of the Annual Parish Meeting held on 25th May 2007 **(WHITE)**
3. Minutes of the meeting of the Communications Committee held on 21st May 2007 **(PINK)**
4. Minutes of the meeting of the Planning Committee held on 23rd May 2007 **(YELLOW)**
5. Report on the adoption of the Model Code of Conduct **(CREAM)**
6. Schedule of payments for June 2007 **(BLUE)**