

THE PARISH COUNCIL OF HARTLEY
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN
THE PAVILION, MANOR FIELD, CHURCH ROAD,
ON MONDAY 11th JUNE 2007 AT 8.00 P.M.

Present : Cllr Mr L Abraham
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mrs P Cole
Cllr Mr J Gaywood (Chairman)
Cllr Mr D Graeme
Cllr Mr S Granger
Cllr Mr M Harris
Cllr Mrs A Oxtoby
Cllr Mr V Sewell

In attendance: Mrs J Hoad (Clerk)
Cllr Mr D Brazier (Kent County Council)
12 members of the public

1. Apologies

Apologies for absence had been received from Cllrs Alford, Minns and Ramsay due to holiday commitments.

RESOLVED: That, the absences of Cllrs Alford, Minns and Ramsay be approved.

2. Declarations of Interest

Cllr Mr V Sewell declared a personal and prejudicial interest under minute item 5 in respect of the recommendation relating to the pond contained in the minutes of meeting of the Amenities and Open Spaces Committee held on 5th June 2007, (page 2, minute item 8 (a)), as he had offered to donate plant to the "Friends of the Pond" and withdrew from the meeting during discussion and voting on the item.

Cllr Mrs P Cole declared a personal and prejudicial interest under minute item 8 in respect of the recommendation relating to the provision of a skateboard facility contained in the minutes of the meeting of the Youth Committee held on 4th June 2007, (page 2, minute item 7), as she resided opposite the recreation ground at Woodland Avenue and withdrew from the meeting during discussion and voting on the item.

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under minute item 5 in respect of the recommendation relating to the provision of a motorbike inhibitor at the entrance to Hartley Wood off Beechlands Close contained in the minutes of the meeting of the Amenities and Open Space Committee held on 5th June 2007, (page 3, minute item 10 (a)), as her private residence was located adjacent to Hartley Wood and withdrew from the meeting during discussion and voting on the item.

3. Register of Interest

Members were reminded of their duty to update the Register of Interest within 28 days of their interest changing.

4. Minutes

- (a) RESOLVED: That, the minutes of the Annual meeting of the Parish Council held on 14th May 2007 be approved and signed by the Chairman as a correct record, subject to the following corrections:

Appendix 3 – Add “Cllr Mrs P Cole” to the membership of the Amenities and Open Spaces Committee

Appendix 3 – Delete Cllr Mr S Granger from the membership of the Finance and General Purposes Committee

Appendix 3 – Add Cllr Mr S Granger to the membership of the Highways Committee

- (b) RESOLVED: That, the draft minutes of the meeting of the Annual Parish Meeting held on 25th May 2007 be received and noted.

The meeting was adjourned at 8.05 p.m. to receive reports from the County Councillor and District Councillors and to take questions from members of the public.

The meeting resumed at 8.14 p.m.

5. Amenities and Open Spaces Committee

Cllr Mr A Barnett proposed and Cllr Mrs A Oxtoby seconded that the minutes of the meeting of the Amenities and Open Spaces Committee held on 5th June 2007 and the recommendations contained therein be received and where necessary approved and adopted.

Cllr Mr J Gaywood proposed and Cllr Mr L Abraham seconded an amendment to paragraph (2) of the recommendation relating to the pond contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 5th June 2007, (page 3, minute item 8 (a)), as set out below:

(A) insert the words, “***in principle***” after the word “***..offer..***”,

(B) delete the words “***Friends of the Pond be asked to continue to liaise with the Amenities and Open Spaces Committee on their plans and progress of the project***” and,

(C) add the words “***..matter be deferred until such time as further information be provided to the Council by the “Friends of the Pond” in respect of a detailed breakdown of the costs involved to facilitate the project, including a programme of works and that it be suggested that the “Friends of the Pond” may wish to consider establishing itself as a properly constituted body with appointed officials and including two representatives from the Parish Council***, after the words, “***...a resident of Church Road and that the..***” so that the recommendation reads:

“(2) the Council accept the offer, in principle, by the “Friends of the Pond” to renovate the pond, as set out in a letter dated 11th May 2007 from a resident of Church Road and that the matter be deferred until such time as further information be provided to the Council by the “Friends of the Pond” in respect of a detailed breakdown of the costs involved to facilitate the project, including a programme of works and that it be suggested that the “Friends of the Pond” may wish to consider establishing itself as a properly constituted body with appointed officials and including two representatives from the Parish Council ”

The Council considered that if the “Friends of the Pond” was a properly constituted body with appointed officials to fulfil the role of Chairman, Secretary and Treasurer wider funding opportunities could become available. This view was supported by the County Councillor.

The amendment was put to the vote and CARRIED.

Cllr Mr Gaywood proposed and Cllr Mr L Abraham seconded that paragraph (1) of the recommendation relating to the rescission of a previous decision of the Council in respect of the pond contained in the minutes of the meeting of the of the Amenities and Open Spaces Committee held on 5th June 2007, (page 2 minute item 8(a)), be deferred until such time as the additional information requested from the “Friends of the Pond” be provided to the Council for further consideration.

RESOLVED: That,

(1) paragraph (1) of the recommendation relating to the rescission of a previous decision of the Council in respect of the pond contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 5th June 2007, (page 2, minute item 8(a),) be deferred until such time as the additional information requested from the “Friends of the Pond” be provided to the Council for further consideration and,

(2) the minutes of the meeting of the Amenities and Open Spaces Committee held on 5th June 2007 and the recommendations as amended and contained therein, but excluding the recommendation to rescind a previous decision of the Council as set out in (1) above, be received and where necessary approved and adopted.

The Chairman of the Council made a statement in relation to a complaint concerning the alleged conduct of Cllr Mr A Barnett, which had been rejected by the Standards Board for England.

6. Communications Committee

RESOLVED: That, the minutes of the meeting of the Communications Committee held on 21st May 2007 and the recommendation contained therein be received and, where necessary, approved and adopted.

7. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 23rd May 2007 and 7th June 2007 be received and adopted.

8. Youth Committee

RESOLVED: That, the minutes of the meeting of the Youth Committee held on 4th June 2007 and the recommendation contained therein be received and where necessary approved and adopted.

9. Hartley Parish Plan Steering Committee

It was reported that the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 21st May 2007 were not available.

10. Model Code of Conduct for Parish and Town Councils

The Council considered a report on the new Model Code of Conduct for Members, which set out a timetable for the adoption of a new Code for Hartley Parish Council members.

RESOLVED: That, (1) the report be received and noted and (2) the adoption of paragraph 12(2) of the Model Code of Conduct for Parish and Towns be considered by the Members of Hartley Parish Council.

11. Payments

RESOLVED: That, the payment of the accounts for June 2007, attached as appendix 1 to these minutes, be approved.

The meeting closed at 9.20 p.m.

Signed:.....

Date:

Chairman of the Council

Schedule of Payments June 2007					
Chq No	Payment to	Particulars	Net	VAT	Total
104336	J Hoad	Salary 01/06/07-30/06/07 (prev approved)	1,516.10	-	-
		Refreshments re Annual Parish Meeting 25/05/07 (Section 137)	49.37	-	<u>1,565.47</u>
104337	H Gilder	Salary 01/06/07 - 30/06/07 (prev approved)	750.55	-	50.55
104338	Inland Revenue	Month 2	802.91	-	802.91
104339	Kent County Council	Employers & Employees pension contributions May 2007	411.24	-	411.24
104340	D Cunningham	Clean Pavilion	80.00	-	80.00
104341	Sevenoaks District Council	60 bundles of garden sacks inv 66258	180.00	-	-
		50 bundles of garden sacks inv 66670	150.00	-	-
		2000 gallons from cesspool 14/05/07 inv 66687	120.00	-	<u>450.00</u>
104342	NALC	Direct Information Service 3 year subscription. (1 year subscription paid May 2007 £105. 3 year sub £283.50 difference being £178.50)	178.50	-	178.50
104343	Kent County Council (KCS)	Stationery inv S2218677	1.58	0.28	-
		Stationery inv S2219900	5.40	0.95	-
		Stationery inv S2208075	40.89	7.16	-
		Plastic goal socket covers + carriage inv TS939415	41.32	7.23	<u>104.81</u>
104344	J B Westwood	Grass cutting 15th March - 25th May 2007 inv 2693	1,830.00	320.25	2,150.25
104345	Hartley Primary School	Hire of school hall for Annual Parish Meeting 25/05/07 inv PC7	68.21	-	68.21
104346	Wrotham Computer Care Limited	Repairs to computer in Parish Office inv 3232	105.00	18.38	123.38
104347	KAPC	Councillors' Information Day 16th June 1 x Councillor	55.00	9.62	64.62
104348	Rural Age Concern	Donation Section 137	250.00	-	250.00
104349	Ash-cum-Ridley Parish Council	Agreed contribution to the HAWK Project y/e 31/03/08	1,350.00	-	1,350.00
104350	South Eastern Plumbers	Works carried out re leak at Pavilion	192.00	-	192.00
104351	Fawkham & Hartley PCC	Hire of Parish Room 22/06/07	12.00	-	12.00
104352	Cash	Airmail postage re Cllr Alford 17/05/07 - 01/07	0.69	-	-

	Stamp re Open Spaces Society 24/05/07 - 02/07	0.70	-	-
	200 x 2nd class stamps 25/05/07 - 03/07	48.00	-	-
	50 x 1p stamps 30/05/07 - 04/07	0.50	-	-
	50 x 1st class stamps 01/06/07 - 05/07	17.00	-	66.89
104353	Supplies Team Ink cartridges re printer in Parish Office inv 1026829	164.09	28.74	92.83
104354	XMA Limited HP Officejet Pro K550 printer re Parish Office inv U3/1241568	69.39	12.14	81.53
104355	T D Munday Grass cutting at Hartley Memorial Green inv 40	60.00	-	-
	Grass cutting at All Saints inv 39	80.00	-	-
	Grass cutting @ Burial Ground inv 38	104.00	-	-
	Strim grass @ Burial Ground, verge and pond inv 38	16.00	-	-
	Burial Ground Visual Inspection inv 37	18.50	-	-
	Garden maintenance @ Burial Ground inv 35	120.00	-	98.50
104356	T D Munday Routine maintenance work litter pick @ Manor Field inv 36	52.00	-	-
	Inspect playground equipment inv 36	220.00	-	-
	Litter pick @ Rectory Meadow inv 36	55.00	-	-
	Litter pick Hartley greens inv 36	28.00	-	-
	Litter pick @ pond inv 36	20.00	-	-
	Litter pick @ Gorse Wood inv 36	55.00	-	430.00
104358	Post Office Limited 200 x 2nd class stamps re newsletter July	48.00	-	48.00
TOTAL		9,427.89	415.42	9,843.31
		9,366.94	404.75	9,771.69

Adjournment

The meeting was adjourned at 8.05 p.m. to receive reports from the County Councillor and to take questions from members of the public.

County Councillor's report

Cllr Mr D Brazier reported that the Kent Highways Services seminar for Parish Council scheduled to be held on 26th June 2007 had been cancelled due to a lack of interest. The County Councillor has suggested to Kent Highway Services that in future Parish Councils should be given longer notice of proposed dates and that the venue should be more local.

District Councillors' report

The Chairman of the Council reported on his recent meeting with the Duke of Kent in his capacity as Chairman of the District Council.

Public Question Time

Mrs Sharp apologised to Cllr Mrs Burns for the poor behaviour of a number of members of the public who had attended a recent meeting of the Youth Committee

Mr Mayer reminded the Council about the graffiti on the noticeboard adjacent to the entrance of Rectory Meadow next to Bramblefield.

The meeting resumed at 8.14 p.m.

