

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN

THE PAVILION, MANOR FIELD, CHURCH ROAD,

ON MONDAY 9th JULY 2007 AT 8.00 P.M.

Present : Cllr Mr L Abraham
Cllr Mr C Alford
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mr J Gaywood (Chairman)
Cllr Mr S Granger
Cllr Mr J Minns
Cllr Mr B Ramsay
Cllr Mr V Sewell

In attendance: Mrs J Hoad (Clerk)
8 members of the public

1. Apologies

Apologies for absence had been received from Cllrs Mr D Graeme, Mr M Harris and Mrs A Oxtoby due to holiday commitments and from the County Councillor.

RESOLVED: That, the absences of Cllrs Mr D Graeme, Mr M Harris and Mrs Oxtoby be approved.

2. Declarations of Interest

Cllr Mr B Ramsay declared a personal interest under minute item 13, Payments, as one of the payees contained on the schedule of payments was known to him.

Cllr Mr S Granger declared a personal interest under minute item 6 in respect of the recommendation relating to parking enforcement in rural areas contained in the minutes of the meeting of the Highways Committee held on 13th June 2007, (page 2, minute item 11), as his private residence was located in The Warrens.

Cllr Mr J Gaywood declared a personal interest under minute item 6 in respect of the recommendation relating to parking enforcement in rural areas contained in the minutes of the meeting of the Highways Committee held on 13th June 2007, (page 2, minute item 11), as his private residence was located adjacent to Hartley Green.

Cllr Mr B Ramsay declared a personal interest under minute item 14 in respect of the recommendation relating to Hoselands Green contained in the minutes of the meeting of the Special Projects Committee held on 22nd June 2007, (page 2, minute item 6), as his was the portfolio holder at Sevenoaks District Council responsible for Value for Money.

3. Register of Interest

Members were reminded of their duty to update the Register of Interest within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 11th June 2007 be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 8.03 p.m. to receive reports District Councillors and to take questions from members of the public.

The meeting resumed at 8.20 p.m.

5. Burial Grounds and Gardens of Remembrance Committee

RESOLVED: That, the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 18th June 2007 and the recommendations contained therein be received and, where necessary, approved and adopted.

6. Highways Committee

RESOLVED: That,

(1) the minutes of the meeting of the Highways Committee held on 13th June 2007 and the recommendations contained therein be received and, where necessary, approved and adopted,

(2) Sevenoaks District Council be asked whether the additional new litter bin referred to the minutes of the meeting of Highways Committee held on 13th June 2007, (page 3 minute item 13), could be placed on the verge next to one of the points of vehicular access onto The Parade and whether the existing the litter bin, currently located on the verge on the junction of Ash Road and Church Road, could re-sited to the other point of vehicular access onto The Parade,

(3) advice be sought from Sevenoaks District Council with regard to arrangements for litter picking on the private road at The Parade and,

(4) the businesses located on The Parade be requested to keep their shop frontages clear of litter.

7. Planning Committee

RESOLVED: That,

(1) the minutes of the meetings of the Planning Committee held on 20th June 2007 and 4th July 2007 and the recommendation contained therein be received and, where necessary, approved and adopted and,

(2) the Council express its dissatisfaction with the Consultation Planning White Paper, "Planning for a Sustainable Future", in respect of,

(a) the proposal to create an independent commission to take decisions on nationally significant infrastructure cases as it would remove the opportunity for democratically elected members to have a proper and influential say on such applications and,

(b) the proposal to extend permitted development rights for householders as it would remove the opportunity for local residents and neighbours to express their views on such developments and could lead to neighbourly disputes.

8. Standing Orders Working Group

RESOLVED: That,

(1) the minutes of the meeting of the Standing Orders Working Group held on 22nd June 2007 and the recommendations contained therein be received, where necessary, approved and adopted and,

(2) pursuant to Standing Order 78, the recommendation to permanently vary the Council's Standing Orders stand adjourned until the next meeting of the Council.

9. Northfield Management Committee

RESOLVED: That, the minutes of the meeting of the Northfield Management Committee held on 18th May 2007 be received and noted.

10. Hartley Parish Plan Steering Committee

It was reported that the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 21st May 2007 were not available.

11. HAWK Youth Partnership Project

RESOLVED: That, the minutes of the Annual meeting of the HAWK Youth Partnership Project held on 3rd July 2007 be received and noted.

12. KAPC

RESOLVED: That, the Parish News issue no 325 be received and noted.

13. Payments

RESOLVED: That, the payment of the accounts for July 2007 and August 2007, attached as appendix 1 to these minutes, be approved.

14. Special Projects Committee

RESOLVED: That, the minutes of the meeting of the Special Projects Committee held on 22nd June 2007 and the recommendations contained therein relating to Hoselands Green, (page 2, minute item 6), and Hartley Wood, (page 2, minute item 7), be received and, where necessary, approved and adopted.

15. Exclusion of the press and public

RESOLVED: That, under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the recommendation relating to the new Burial Ground contained in the minutes of the meeting of the Special Projects Committee held on 22nd June 2007, (page 4, minute item 13), on the grounds that the likely disclosure would prejudice the public interest by reason of the confidential nature of the business to be transacted.

16. Special Projects Committee cont'd

Cllr Mr C Alford proposed and Cllr Mr B Ramsay seconded an amendment to the recommendation relating to the new Burial Ground contained in the minutes of the meeting of the Special Projects Committee held on 22nd June 2007, (page 4, minute item 13), so that words, "*either discharge or*" be deleted. The amendment was put to the vote and CARRIED.

RESOLVED: That,

(1) the recommendation, as amended, contained in the minutes of the meeting of the Special Projects Committee held on 22nd June 2007 (page 4, minute item 13) be approved and,

(2) the Clerk be instructed to write to Mr Glover after the next meeting of the Special Projects Committee to inform him how the restrictive covenants are to be amended to allow the provision of the new Burial Ground on land at Manor Field and to advise Mr Glover that the Council will legally be required to make an application to the Lands Tribunal to modify the existing restrictive covenants to permit such use of the land.

The meeting closed at 10.05 p.m.

Signed:.....

Date:

Chairman of the Council

Schedule of Payments July 2007

Chq No	Payment to	Particulars	Net	VAT	Total
104358	J Hoad	Salary 01/07/07-31/07/07 (prev approved)	1,514.30	-	-
		Payment to Land Registry re Register & title Plan view Hartley Wood	6.00	-	<u>1,520.30</u>
104359	H Gilder	Salary 01/07/07 - 31/07/07 (prev approved)	784.02	-	784.02
104360	Inland Revenue	Month 4	830.10	-	830.10
104361	Kent County Council	Employers & Employees pension contributions July 2007	411.24	-	411.24
104362	D Cunningham	Clean Pavilion	80.00	-	80.00
104363	Kent County Council (KCS)	Stationery inv S2224171	1.69	0.30	-
		Stationery inv S2230437	13.45	2.35	-
		Stationery inv S2232378	1.44	0.25	-
		Stationery inv S2243464	17.44	3.05	-
		High visibility sleeveless waistcoat re Mr Munday inv TS944730	3.82	0.67	-
		Printing on waistcoat inv TS944727	4.92	0.86	50.24
104364	Kent County Council (KCS)	Konica black & white copies 21/06/06-20/03/07 inv PR0034940	84.72	14.83	-
		Photocopier rental 21/06/07-20/09/07 inv PR0034760	161.46	28.26	-
		Stationery inv S2240229	11.49	2.01	-
		Konica black & white copies 21/03/07 - 20/06/07 inv PR0034953	109.99	19.25	-
		Stationery inv S2246121	40.15	7.03	<u>479.19</u>
104365	Konica Minolta	Copy charges 22/11/05 - 21/12/05 final reading inv 98842502	17.81	3.12	20.93
104366	HF & JH Glover	Rolling of Manor Field May 2007 inv 13	160.00	28.00	188.00
104367	W Mzimba	Internal audit of Parish Council accounts y/e 31/03/07	340.00	-	340.00
104368	Sevenoaks District Council	60 bundles of garden sacks inv 66971	180.00	-	-
		50 bundles of garden sacks inv 67101	150.00	-	<u>330.00</u>
104369	Bayly Environmental Services Ltd	Water treatment contract 2007-2008 inv 203790	380.00	66.50	446.50
104370	KAPC	Chairmanship Day at Lenham 14/07/07 - Cllrs Abraham & Minns (Cancelled)	-110.00	19.24	-
		2 packs of next meeting notices inv 07/08 - 439	7.76	1.05	<u>138.05</u>

104371	Austin Treework	Felling of dead Elm & Elder trees Gorsewood inv 7221	150.00	26.25	176.25
104372	Quaife Woodlands	Arboricultural survey & report Gorse Wood inv B06	650.00	113.75	63.75
104373	MAP Environmental Services	Works to lights at Pavilion inv 61	115.00	-	115.00
104374	Above the Canopy	Treeworks in Hartley Wood inv HART06450.1590	3,297.87	577.13	3,875.00
104375	Safeplay Playground Maintenance Services Ltd	Repairs to gate at Woodland Avenue inv 2544	186.00	32.55	218.55
104376	Calor Gas Limited	Bulk propane delivery 18/06/07 inv 16276915	261.21	13.06	274.27
104377	Kent Wildlife Trust	Annual subscription	41.00	-	41.00
104378	Wrotham Computer Care Limited	250GB external hard drive, 1GB RAM, AVG Prof License for 2 years & installation inv 3213 re computers in Parish Office	231.95	40.61	272.56
104379	T D Munday	Litter pick @ Manor Field inv 44	56.00	-	-
		Strim around entrance to Manor Field inv 44	11.00	-	-
		Inspect playground equipment inv 44	192.00	-	-
		Litter pick @ Rectory Meadow inv 44	48.00	-	-
		Litter pick - Hartley greens inv 44	32.00	-	-
		Litter pick @ pond inv 44	20.00	-	-
		Litter pick @ Gorse Wood inv 44	48.00	-	407.00
104380	T D Munday	Removal of fence at pond and replacement with new inv 49	215.00	-	-
		Strim boundary of Rectory Meadow adjacent to 32 Banckside inv 50	25.00	-	240.00
104381	T D Munday	Garden maintenance @ BG inv 43	120.00	-	-
		Burial Ground visual inspection inv 45	18.50	-	-
		Grass cutting in Burial Ground inv 46	104.00	-	-
		Strim grass BG, verge and pond inv 46	16.00	-	-
		Grass cutting All Saints inv 47	80.00	-	-
		Grass cutting Memorial green inv 48	60.00	-	398.50
104382	Mrs A Oxtoby	Purchase of chain re new Garden of Remembrance	65.50	-	65.50
104383	Cash	12/05/07 - 35 x 1p stamps 06/07 to reimburse petty cash	0.35	-	-
		14/05/07 - 100 x 1st class stamps 07/07 to reimburse petty cash	34.00	-	-
		28/05/07 - 100 x 1st class stamps 08/07 to reimburse petty cash	34.00	-	68.35
104384	South Eastern Plumbers	To clear blockage in disabled toilet at Pavilion	52.00	-	52.00

104385	Ash Setting & Printing	Printing & distribution of July Hartley Herald inv 8692	293.89	-	-
		Delivery of Annual Report inv 8692	100.50	17.59	411.98
104386	Supplies Team	HP ink cartridge inv 1109800	21.63	3.79	25.42
104387	Sevenoaks District Council	Emptying of dog waste bins April - June 2007 inv 2016318	182.00	31.85	213.85
104388	EDF Energy Customers PLC	Electricity charges re Pavilion (Revised bill based on actual not estimated readings)	171.08 161.25	8.55 8.06	179.63 169.31
TOTAL			12,355.28	1,061.90	13,417.18
			12,235.45	1,042.17	13,277.62

Schedule of Payments August 2007

Chq No	Payment to	Particulars	Net	VAT	Total
104389	J Hoad	Salary 01/08/07-31/08/07 (prev approved)	1,514.51	-	1,514.51
104390	H Gilder	Salary 01/08/07 - 31/08/07 (prev approved)	806.93	-	806.93
104391	Inland Revenue	Month 5	846.39	-	846.39
104392	Kent County Council	Employers & Employees pension contributions August 2007	411.24	-	411.24
104393	D Cunningham	Clean Pavilion	80.00	-	80.00
104394	Orchard Publishing	Printing of the Annual Report inv 1099/2078	550.00	-	550.00
104395	T D Munday	Garden maintenance @ Burial Ground inv 53	120.00	-	-
		Burial Ground visual inspection inv 55	18.50	-	-
		Grass cutting @ Burial Ground inv 56	130.00	-	-
		Strim grass @ BG, verge and pond inv 56	16.00	-	-
		Grass cutting @ All Saints inv 57	80.00	-	-
		Grass cutting Memorial green inv 58	60.00	-	424.50
104396	T D Munday	Litter pick @ Manor Field inv 54	70.00	-	-
		Application of weedkiller at Manor Field inv 54	65.00	-	-
		Inspect playground equipment inv 54	192.00	-	-
		Litter pick @ Rectory Meadow inv 54	48.00	-	-
		Litter pick Hartley greens inv 54	32.00	-	-
		Litter pick pond inv 54	25.00	-	-
		Litter pick Gorse Wood inv 54	48.00	-	480.00
104397	T D Munday	Repair fence at Woodland Avenue Rec Ground inv 59	95.00	-	-
		Repair fence at Porchester Close inv 59	30.00	-	125.00
104398	Austin Treework	To fell 4 dead Ash trees at Billings Hill Shaw	285.00	49.88	334.88
TOTAL			5,523.57	49.88	5,573.45

Adjournment

The meeting was adjourned at 8.03 p.m. to receive reports from the District Councillors and to take questions from members of the public.

District Councillors' report

The District Councillors had nothing to report.

Public Question Time

Mrs Sharp enquired about the sale of a hotel on the coast. It was confirmed that Sevenoaks District Council has never owned a hotel by the coast.

Dr Cramp referred to the last minutes of the meeting of the Highways Committee and Special Projects Committee, which did not contain any reference to concerns raised about the location of a sewer pipe under the road traffic island outside the shops at Cherry Trees. This would be brought to the attention of the various Committees.

Mr Cooper asked whether any action had taken place about reports of anti social behaviour in Porchester Close. It was confirmed that the Police were aware of the situation and had recently taken action to move groups of youths from the car park at the rear of Porchester Close.

Mr Cooper complained about an uncut verge in Porchester Close. It was confirmed that its maintenance was either the responsibility of Sevenoaks District Council or West Kent Housing. Mr Cooper was advised to take the matter up with the Clerk.

Mr Glover explained that there had been difficulties in responding to the Council on the matter relating to the provision of a new Burial Ground, as he needed to consult with a number of other members of his family, some of whom did not live locally. He was upset by accusations that he was responsible for the charge imposed on the Church for the use of the car park in Manor Field. He confirmed that if the new Burial Ground was to proceed the existing restrictive covenants would need to be amended to permit this use. He asked whether the Council was willing to work with his family to enable this to happen or whether the Council wanted all the restrictive covenants on the land to be lifted.

Mr Glover explained that he had always tried to negotiate with the Council in the past, but the Council had pulled out of the most recent negotiations because the Council had wanted to purchase two strips of land on the western and southern boundary including the entrance, whereas the Glovers had only been willing to sell one strip of land along the southern boundary. Mr Glover confirmed that his family was willing to agree to a modification of the restrictive covenants to permit the land at Manor Field to be used as a Burial Ground and that his family had no desire to stop this development, but they would oppose any action taken by the Council to dispose of the restrictive covenants in their entirety. He explained that his solicitor was currently on holiday and that he hoped to be in a position to respond by the end of July.

He expressed concern about the consumption of alcohol on Manor Field and was aware that the New Ash Green and Hartley Cricket Club brought alcohol onto the ground. He reminded the Council that the Council at that time had openly and willingly accepted the restrictive covenants placed on the land when the land was conveyed to the Council by the previous owner.

The meeting resumed at 8.20 p.m.

