

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN

THE PAVILION, MANOR FIELD, CHURCH ROAD,

ON MONDAY 15th OCTOBER 2007 AT 8.00 P.M.

Present : Cllr Mr L Abraham
Cllr Mr C Alford
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mrs P Cole
Cllr Mr J Gaywood (Chairman)
Cllr Mr M Harris
Cllr Mr J Minns
Cllr Mrs A Oxtoby
Cllr Mr B Ramsay
Cllr Mr V Sewell

In attendance: Mrs J Hoad (Clerk)
7 members of the public

1. Apologies

Apologies for absence had been received from Cllr Mr S Granger due to illness and Cllr Mr D Graeme due to holiday commitments.

RESOLVED: That, the absences of Cllrs Mr S Granger and Mr D Graeme be approved.

2. Declarations of Interest

Cllr Mr A Barnett declared a personal and prejudicial interest under minute item 5 in respect of the recommendation relating to the allotment rents contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 20th September 2007, (page 7, minute item 16), as he was an allotment holder and withdrew from the meeting during discussion and voting on the item.

Cllr Mr M Harris declared a personal interest under minute item 7 and minute item 14 in respect of the payment to the Longfield and Hartley Scout Group for the use of the marquee at the Youth Zone Day as contained in the minutes of the meetings of the Youth Committee held on 10th October 2007 (page 2, minute item 5) and the schedule of payments, as he was an active member of the Scout Association within Hartley.

3. Register of Interest

Members were reminded of their duty to update the Register of Interest within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 10th September 2007 be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 8.04 p.m. to receive reports from the District Councillors and to take questions from members of the public.

The meeting resumed at 8.15 p.m.

5. Amenities and Open Spaces Committee

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 20th September 2007 and the recommendations contained therein be received and, where necessary, approved and adopted.

6. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 12th September 2007 and 3rd October 2007 be received and adopted.

7. Youth Committee

RESOLVED: That, the minutes of the meetings of the Youth Committee held on 10th September 2007 and 10th October 2007 be received and adopted.

8. Northfield Management Committee

The Council considered the minutes of the meeting of the Northfield Management Committee held on 14th September 2007 and the recommendation contained under minute item 7.3, which related to the request from the New Ash Green Junior Football Club for the siting of a junior football pitch on an area of Northfield known as the “play area”.

The Council was of the opinion that no clear need for the provision of a football pitch had been established which would override any of the other outstanding issues, in particular the requirement to seek the agreement of the Planning Authority and to consult with local residents. It was explained that a stone burying exercise had been undertaken on the “play area”, but some concerns were expressed about whether this would provide a sufficiently safe playing surface. Furthermore, the Council was surprised to hear that a football team from outside the immediate area was using one of the pitches at the Sports Field at New Ash Green and considered that this could be contributing to the over use of the pitches.

The Council noted that the New Ash Green Junior Football Club had requested the provision of a football pitch on Northfield as a temporary measure, until such time as the two football pitches at the Milestone School became available. It was understood that these pitches would be ready for use at start of the 2008/09 season. This being so, the Council considered it would be impracticable to provide a football pitch on Northfield for the current season and felt that the offer from Hartley Parish Council for the New Ash Green Junior Football Club to use the spare pitch at Manor Field to be a practical solution to overcome a short term problem.

RESOLVED: That,

(1) the minutes of the meeting of the Northfield Management Committee held on 14th September 2007 be received and noted and,

(2) Hartley Parish Council considers football pitches should not be placed on Northfield, as there is insufficient evidence to prove there is a local need within the area.

9. HAWK Youth Partnership Project

RESOLVED: That, the minutes of the HAWK Youth Partnership Project held on 4th September 2007 be received and noted.

10. Hartley Parish Plan Steering Committee

The meeting was adjourned at 8.55 p.m. to receive a report on the adoption and publication of the Village Design Statement from the Secretary of the Hartley Parish Plan Steering Committee

The meeting resumed at 9.00 p.m.

RESOLVED: That, the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 20th August 2007 be received and noted.

11. Hartley Women's Institute Hall

The Council received a verbal report on the meeting with Members of the Hartley WI held on 15th October 2007. A written report would be made available at the next meeting of the Council. Some discussion took place on whether, upon transfer of title to the Parish Council, the hall should be managed on a charitable basis.

RESOLVED: That,

(1) the report on the meeting with Members of the Hartley WI held on 17th September 2007 be received and noted,

(2) the Clerk be authorised to obtain a quotation for a structural survey to be undertaken on the hall and,

(3) the Clerk be authorised to instruct the Council's solicitor to prepare a draft agreement based on the terms and conditions, as set out in the report of the meeting with the Hartley WI held on 17th September 2007.

12. KAPC

(a) RESOLVED: That, consideration of the minutes of the meeting of the Sevenoaks Area Board held on 14th September 2007 be deferred.

(b) RESOLVED: That, the Parish News issue number 327 be received and noted.

(c) RESOLVED: That, the attendance of Cllr Mrs A Oxtoby at the Finance Information day on 29th October 2007 be authorised.

13. Annual Parish Meeting

RESOLVED: That, the Annual Parish Meeting be held on Friday 16th May 2008.

14. Payments

RESOLVED: That, the payment of the accounts for October 2007, attached as appendix 1 to these minutes, be approved.

15. Exclusion of the press and public

RESOLVED: That, under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the minute item 16 in respect of the New Burial Ground on the grounds that the likely disclosure would prejudice the public interest by reason of the confidential nature of the business to be transacted.

16. New Burial Ground

The Council received a progress report on the modification to the restrictive covenants at Manor Field.

RESOLVED: That, the report be noted.

The meeting closed at 9.37 p.m.

Signed:.....

Date:

Chairman of the Council

Schedule of Payments October 2007

Chq No	Payment to	Particulars	Net	VAT	Total
104427	J Hoad	Salary 01/10/07-31/10/07 (prev approved)	1,514.30	-	-
		Purchase of gardening voucher re prize for Gardening for Wildlife Register & document view re Land Registry 14/09/07	30.00	-	-
			8.00	-	-
		Land Registry copy of title plan 14/09/07	6.00	-	<u>1,558.30</u>
104428	H Gilder	Salary 01/10/07 - 31/10/07 (prev approved)	813.00	-	813.00
104429	HM Revenue & Customs	Month 7	850.26	-	850.26
104430	Kent County Council	Employers & Employees pension contributions October 2007	411.24	-	411.24
104431	D Cunningham	Clean Pavilion & water temperature checks and de-scaling October 2007	100.00	-	100.00
104432	D Cunningham	Water temperature check payment outstanding from August 2007	20.00	-	20.00
104433	Sevenoaks District Council	2000 gallons taken from cesspool 13/09/07 inv 69202	120.00	-	-
		60 bundles of garden sacks inv 69158	180.00	-	-
		25 bundles of garden sacks inv 69045	75.00	-	<u>375.00</u>
104434	Sevenoaks District Council	Emptying 7 x dog bins July - Sept 2007 inv 2016795	318.00	55.65	-
		Recharge of costs for 3rd May 2007 election inv 2016869	3,502.29	-	-
		Licence to use and occupy Allotments inv 2016900	100.00	-	<u>3,975.94</u>
104435	Kent County Council (KCS)	Photocopier rental 21 Sep - 20 Dec 07 inv PR0038744	161.46	28.26	-
		Photocopying charges 21 Jun 07 - 20 Sep 07 inv PR0038789	66.90	11.71	-
		To set out a 2 x football pitches at Manor Field inv LS108145	170.00	29.75	<u>468.08</u>

	Supplies Team				
104436		Ink cartridges inv 1314370	77.08	13.48	90.56
	Kent County Council				
104437	(KCS)	Stationery inv S2297101	9.64	1.69	-
		Stationery inv S2294071	25.00	4.38	<u>40.71</u>
	Scribe 2000 Ltd				
104438		Scribe 2000 Annual Licence Renewal inv 75153	245.00	-	245.00
	EDF Energy Customers				
104439	PLC	Electricity used 4 Jul - 21 Sep @ Pavilion + Standing chg	92.47	4.62	97.09
	KAPC				
104440		Finance Information Day 29/10/07 Cllr Mrs A Oxtoby	55.00	9.62	64.62
	Pin Bins				
104441		Hire of 4 yard skip re clearance at Pavilion	80.00	14.00	94.00
	Salvation Army				
104442		Donation re attendance at Remembrance Sunday Service Section 137	100.00	-	100.00
104443	Cash	24 x 1st class stamps 06/09/07 14/07	8.16	-	-
		100 x 1st class stamps, 100 x 2nd class stamps & 100 x 1p stamps 28/09/07 15/07	59.00	-	<u>67.16</u>
104444	Ash Setting & Printing				
		Printing & distribution of September Hartley Herald	190.33	-	190.33
104445	South Eastern Plumbers				
		To diagnose fault on combi boiler in kitchen at Pavilion	89.00	-	89.00
104446	Citizens Advice Bureau				
		Donation Section 137	100.00	-	100.00
104447	Kenward Trust				
		Donation Section 137	50.00	-	50.00
104448	Swanley Volunteer Centre				
		Donation Section 137	50.00	-	50.00
104449	T D Munday				
		Garden maintenance @ Burial Ground inv 71	120.00	-	-
		Burial Ground visual inspection inv 73	18.50	-	-
		Grass cutting at Burial Ground inv 74	104.00	-	-
		Strim grass @ Burial Ground, verge and pond inv 74	16.00	-	-
		Grass cutting @ All Saints inv 75	80.00	-	-
		Grass cutting @ Memorial green inv 76	60.00	-	<u>-</u>

				<u>398.50</u>
104450	T D Munday	Litter pick @ Manor Field inv 72	56.00	-
		Strim behind Pavilion & Calor Gas compound inv 72	23.00	-
		Football pitch line marking and goal post check inv 72	20.00	-
		Inspect playground equipment inv 72	192.00	-
		Litter pick @ Rectory Meadow inv 72	48.00	-
		Litter pick - Hartley greens inv 72	32.00	-
		Litter pick @ pond inv 72	20.00	-
		Litter pick @ Gorse Wood inv 72	48.00	-
104451	T D Munday	Repair fence next to the kissing gate @ Woodland Avenue next to the kissing gate leading to the car park @ Porchester Close + fence repairs inv 77.	35.00	-
104452	Wrotham Computer Care	1 no new Dell computer inc 17" flat screen monitor for Parish Office, 2 no 420VA UPS System, Serial to USB adaptor + installation costs inv 3755	739.46	129.41
104453	Mr K Abraham	External redecoration of Pavilion	950.00	-
		Application of 1 coat of Grafitti Shield	75.00	-
104454	Longfield & Hartley Scout Group	Hire of marquee 07/08/07 re youth Zone inv G01/07	100.00	-
104455	MDH Horticultural Contractors	To remove spoil heap @ Hartley Burial Ground inv 186	375.00	65.63
104456	BT Payment Services Ltd	Cost of calls 10/07/07-09/10/07 + service charges 01/10/07-31/12/07	87.39	14.50
TOTAL			<u>12,876.48</u>	<u>382.70</u>
				<u>13,259.18</u>

Adjournment

The meeting was adjourned at 8.04 p.m. to receive reports from the District Councillors and to take questions from members of the public.

Cllr Mr B Ramsay reported that he would be meeting with the auditor to discuss the funding gap at the District Council of £1.2 million. This was due in part to the cost of providing concessionary fares, overspend in the Planning Department and revaluation of the pension scheme. He explained that the Local Development Framework would shortly be examined in public and reported that the cost of producing the document/s would be in the region of £½ million.

Cllr Mr J Gaywood reported that he had recently attended the signing of the Nottingham Declaration, which confirmed Sevenoaks District Council's commitment to work in partnership with the local community to tackle the issue of Climate Change.

Mrs Brudenell reported that she had been informed that a football club from outside the area was using the facilities at the Sports Ground in New Ash Green and felt this may have some influence on the Council's decision on whether to agree to the siting of a new football pitch on Northfield.

Dr Roberts raised a question in connection with payment to the Land Registry contained on the October 2007 schedule of payments.

Mrs Sharp understood that the County Councillor's Community Members Fund was under spent by £2,500 and felt that funds could be directed to local groups.

Mr Mayer thanked Cllr Harris for his prompt reply to the issue over the bus service to New Ash Green raised at the last Council meeting. Mr Mayer asked whether the District Council had considered introducing a tariff of charges on developers for house building. It was confirmed that the District Council was awaiting the publication of national guidelines, but at this point in time considered the use of Section 106 agreements to be more appropriate.

The meeting resumed at 8.15 p.m.

