

THE PARISH COUNCIL OF HARTLEY

4th December 2007

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 10th DECEMBER 2007** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve, as a correct record, the minutes of the meeting of the Council held on 12th November 2007. (Annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Burial Grounds and Gardens of Remembrance Committee

(PINK)

(a) To adopt the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 20th November 2007 and to consider any recommendations contained therein. (Annexed).

(b) The Committee has experienced a problem with ensuring a quorum is available to for recent Committee meetings. The Council is requested to consider whether it wishes to extend the membership of the Committee.

6. Highways Committee (GREEN)

To adopt the minutes of the meeting of the Highways Committee held on 29th November 2007 and to consider any recommendations contained therein. (Annexed).

7. Planning Committee (YELLOW)

To adopt the minutes of the meetings of the Planning Committee held on 14th November 2007 and 5th December 2007 and to consider any recommendations contained therein. (Annexed).

8. Northfield Management Committee (BLUE)

To receive and note the minutes of the meeting of the Northfield Management Committee held on 30th November 2007 and to consider any recommendations contained therein. (To follow).

9. Affordable Housing (CREAM)

To consider a report on a meeting with representatives from Fawkham Parish Council and Longfield and New Barn Parish Council held on 8th November 2007. (Annexed).

10. Hartley Parish Plan Steering Committee (PINK)

To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 4th December 2007 (To follow, if available).

11. Hartley Women's Institute Hall

To receive a progress report on negotiations to transfer the title of the Hartley WI.

12. Hoselands View (YELLOW)

To consider a letter dated 21st November 2007 from Sevenoaks District Council in respect of the transfer of title of the amenity land at Hoselands View. (Annexed). The Council is requested to approve the expenditure of approximately £200 to reimburse Sevenoaks District Council for any disbursements incurred in respect of the transfer.

13. KAPC (WHITE)

To receive and note the Parish News Issue no 328. (Annexed)

14. Payments (BLUE)

To approve the payment of the accounts for December 2007. (Annexed).

Under the Public Bodies (Admissions to Meetings) Act 1960, it may be necessary to exclude the public from the meeting during consideration of part of agenda item 15, in respect of the minutes of the meeting of the Special Projects Committee held on 21st November 2007 on the grounds that the likely disclosure of exempt information will prejudice the public interest by reason of the confidential nature of the business to be transacted.

15. **Special Projects Committee** **(GREEN)**
To adopt the minutes of the meeting of the Special Projects Committee held on 21st November 2007 and to consider any recommendations contained therein. (Annexed).

List of circulated documents

1. Minutes of the meeting of the Council held on 12th November 2007 **(WHITE)**
2. Minutes of the meeting of the Burial Grounds and Garden of Remembrance Committee held on 20th November 2007 **(PINK)**
3. Minutes of the meeting of the Highways Committee held on 29th November 2007 **(GREEN)**
4. Minutes of the meeting of the Planning Committee held on 14th November 2007 and 5th December 2007 **(YELLOW)**
5. Report on a meeting with Fawkham Parish Council and Longfield and New Barn Parish Council held on 8th November 2007 **(CREAM)**
6. Letter dated 21st November 2007 from Sevenoaks District Council in respect of the transfer of title at Hoselands View. **(YELLOW)**
7. Schedule of payments for December 2007 **(BLUE)**
8. Parish News Issue no 328 **(WHITE)**
9. Minutes of the meeting with the Special Projects Committee held on 21st November 2007 **(GREEN)**