

## **HARTLEY PARISH COUNCIL**

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL  
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26<sup>th</sup> March 2008

Dear Councillor

You are invited to attend a meeting of the Burial Grounds and Gardens of Remembrance Committee to be held on **Tuesday 1<sup>st</sup> April 2008** commencing at **7.00 p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

**Julie Hoad**  
Proper Officer

A visual inspection of the Burial Ground, Gardens of Remembrance and the Closed Church yard will take place at **6.15 p.m. on Tuesday 1<sup>st</sup> April 2008.**

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### **AGENDA**

#### **1. Apologies for absence**

To receive apologies for absence.

#### **2. Declarations of Interest**

To receive Members' declarations of interest.

#### **3. Minutes**

To approve the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 29<sup>th</sup> January 2008 as a correct record. (Annexed).

#### **4. Financial Report**

To receive and note a financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 26<sup>th</sup> March 2008. (Annexed).

#### **5. Burial Ground**

(a) To consider any matters arising from the visual inspection.

(b) To confirm the Clerk's actions to make arrangements for three fence panels and respective fence posts to be replaced which were damaged in high winds on 10<sup>th</sup> March 2008.

#### **6. Garden of Remembrance**

To consider any matters arising from the visual inspection.

#### **7. New Garden of Remembrance**

To consider any matters arising from the visual inspection.

#### **8. Closed Church Yard**

To consider any matters arising from the visual inspection.

## 9. Memorial Safety

At the previous meeting of the Burial Grounds and Gardens of Remembrance Committee it was resolved that, the draft Memorial Safety Policy, Memorial Safety Programme and Memorial Testing Policy be amalgamated into the one policy document and the amended document be brought back to the Committee for further consideration.

The Committee is requested to consider the amalgamated policy document.

*Background documents*

[Hartley Parish Council Memorial Testing Policy and Safety Programme](#)

## 10. New Burial Ground

To receive a report on progress to provide a new Burial Ground on land at Manor Field and to consider any actions required to further this project.

## 11. Date of the next meeting

### List of circulated documents

1. Minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 20<sup>th</sup> November 2007
2. Financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 26<sup>th</sup> March 2008
3. Hartley Parish Council Memorial Testing Policy and Safety Programme

#### Committee membership

Cllr Mr A Barnett

Cllr Mr J Gaywood (ex-officio)

Cllr Mr J Minns

Cllr Mrs A Oxtoby

Cllr Mrs J Burns

Cllr Mr M Harris (ex officio)

Cllr Mr B Ramsay