

**THE PARISH COUNCIL OF HARTLEY**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN**

**THE PAVILION, MANOR FIELD, CHURCH ROAD,**

**ON MONDAY 14<sup>th</sup> APRIL 2008 AT 8.00 P.M.**

**Present :** Cllr Mr L Abraham  
Cllr Mr A Barnett  
Cllr Mrs J Burns  
Cllr Mr J Gaywood (Chairman)  
Cllr Mr S Granger  
Cllr Mr M Harris  
Cllr Mr J Minns  
Cllr Mrs A Oxtoby  
Cllr Mr B Ramsay  
Cllr Mr V Sewell

**In attendance:** Mrs J Hoad (Clerk)  
Cllr Mr D Brazier (Local Member, Kent County Council)  
7 members of the public

**1. Apologies**

Apologies for absence had been received from Cllrs Mr C Alford, Mrs P Cole and Mr D Graeme due to family commitments.

RESOLVED: That, the absences of Cllrs Mr C Alford, Mrs P Cole and Mr D Graeme be approved.

**2. Declarations of Interest**

Cllr Mr L Abraham declared a personal interest under minute item 12 in respect of the Payment of Accounts, as he was a recipient of one of the payments included on the schedule.

Cllr Mr M Harris declared a personal interest under minute item 12 in respect of the Payment of Accounts, as he was a recipient of one of the payments included on the schedule.

Cllr Mrs A Oxtoby declared a personal interest under minute items 5 and 15 in respect of Hartley Wood, as contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 25<sup>th</sup> March 2008, (page 4, minute item 12 (a), (b) and (c)) and in the minutes of the meetings of the Special Projects Committee held on 19<sup>th</sup> March 2008, (page 2, minute item 6) and 31<sup>st</sup> March 2008, (page 1, minute item 5), as her private residence was located adjacent to Hartley Wood.

**3. Register of Interest**

Members were reminded of the duty to update the Register of Interest within 28 days of their interest changing.

**4. Minutes**

RESOLVED: That, the minutes of the meeting of the Parish Council held on 10<sup>th</sup> March 2008 be approved and signed by the Chairman as a correct record.

*The meeting was adjourned at 8.02 p.m. to receive reports from the County Councillor and District Councillors and to take questions from members of the public.*

*The meeting resumed at 8.25 p.m.*

#### **5. Amenities and Open Spaces Committee**

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 25<sup>th</sup> March 2008 be received and adopted.

#### **6. Communications Committee**

RESOLVED: That, the minutes of the meeting of the Communications Committee held on 7<sup>th</sup> April 2008 be received and adopted.

#### **7. Highways Committee**

RESOLVED: That, the minutes of the meeting of the Highways Committee held on 20<sup>th</sup> March 2008 and the recommendations contained therein be received and, where necessary, approved and adopted.

#### **8. Planning Committee**

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 19<sup>th</sup> March 2008 and 9<sup>th</sup> April 2008 be received and adopted.

#### **9. Northfield Management Committee**

RESOLVED: That, the minutes of the meeting of the Northfield Management Committee held on 7<sup>th</sup> March 2008 be received and noted.

#### **10. Hartley Parish Plan Steering Committee**

*The meeting was adjourned at 8.35 p.m. to receive a report from the Chairman of the Steering Committee.*

*The meeting resumed at 8.36 p.m.*

RESOLVED: That, the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 26<sup>th</sup> February 2008 be received and noted.

#### **11. HAWK Youth Partnership Project**

Cllr Sewell updated the Council on a recent meeting with Charlton Athletic Community Solutions.

RESOLVED: That, the minutes of the meeting of the HAWK Youth Partnership Project held on 4<sup>th</sup> March 2008 be received and noted.

#### **12. Payments**

RESOLVED: That,

(1) the payment of the accounts for April 2008, attached as appendix 1 to these minutes, be approved and,

(2) the summary of receipts and payments as at 7<sup>th</sup> April 2008 be received and noted.

#### **13. Exclusion of the press and public**

RESOLVED: That, under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of part of minute item 14 and 15, in respect of the Burial Grounds and Gardens of Remembrance Committee and the Special Projects Committee, on the grounds that the likely

disclosure of exempt information would prejudice the public interest by reason of the confidential nature of the business to be transacted.

*Members of the press and public withdrew from the meeting during consideration of the recommendation relating to the New Burial Ground, as contained in the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 1<sup>st</sup> April 2008, (page 3, minute item 11) and during consideration of the recommendation relating to the Hartley Wood Village Green application as contained in the minutes of the meeting of the Special Projects Committee held on 31<sup>st</sup> March 2008 (page 1, minute item 5).*

#### **14. Burial Grounds and Gardens of Remembrance Committee**

RESOLVED: That, the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 1<sup>st</sup> April 2008 and the recommendations contained therein be received and, where necessary, approved and adopted.

#### **15. Special Projects Committee**

Cllr Mr J Gaywood proposed and Cllr Mr J Minns seconded an amendment to the recommendation relating to Hoselands Green, as contained in the minutes of the meeting of the Special Projects Committee held on 19<sup>th</sup> March 2008, (page 1, minute item 4), so that the word, “*purchase*” be deleted and the word, “*transfer*” be inserted after the words, “*to proceed with the...*”. The amendment was put to the vote and CARRIED.

RESOLVED: That, the minutes of the meeting of the Special Projects Committee held on 19<sup>th</sup> March 2008 and the recommendation contained therein, as amended, be received and, where necessary, approved and adopted.

Cllr Mr J Gaywood proposed and Cllr Mr J Minns seconded an amendment to the recommendation relating to Hartley Wood – Village Green Application, as contained in the minutes of the meeting of the Special Projects Committee held on 31<sup>st</sup> March 2008, (page 1, minute item 5), so that the words, “*and seek a deferment of the public inquiry*” be inserted in paragraph 1 after the words “*...benefit of the general public*”. The amendment was put to the vote and CARRIED.

RESOLVED: That, the minutes of the meeting of the Special Projects Committee held on 31<sup>st</sup> March 2008 and the recommendation contained therein, as amended, be received and, where necessary, approved and adopted.

The meeting closed at 8.57 p.m.

Signed:.....

Date: .....

Chairman of the Council

**Schedule of Payments April 2008**

<b>Chq No</b>	<b>Payment to</b>	<b>Particulars</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
104559	J Hoad	Salary 01/04/08 - 30/04/08 (prev approved)	1,596.30	-	-
		Reimbursement of payment to HM Land Registry re Register & Title plan view	6.00	-	<u>1,602.30</u>
104560	H Gilder	Salary 01/04/08 - 30/04/08 (prev approved)	816.48	-	816.48
104561	HM Revenue & Customs	Month 1	885.14	-	885.14
104562	Kent County Council	Employers & Employees pension contributions April 2008	480.80	-	480.80
104563	D Cunningham	Clean Pavilion & water temperature checks and de-scaling March 2008	100.00	-	100.00
104564	Sevenoaks District Council	40 rolls recycling sacks inv 2018049	20.00	-	-
		Emptying dog bins Jan - Mar 2008 inv 2018007	318.00	55.65	-
		Licence to use and occupy land at Woodland Avenue & Larksfield inv 2018158	100.00	-	<u>493.65</u>
104565	EDF Energy Customers PLC	Electricity re Pavilion, Manor Field	192.10	18.83	210.93
104566	Mr M Harris	Reimbursement for parts purchased re repair works at Manor Field	22.33	-	22.33
104567	Mr L Abraham	Travel allowance re 14/03/08 KAPC meeting, Sevenoaks.	17.86	-	17.86
104568	Kent County Council (KCS)	Photocopier rental 21 Mar - 20 Jun 08 inv PR0046746	161.46	28.26	-
		Photocopier - copies 21 Dec 07 - 20 Mar 08 inv PR0046722	64.53	11.29	-
		Pitch marker x 3 & carriage inv TS989913	75.10	13.14	-
		Stationery inv S2421547	8.08	1.41	-
		Stationery inv S2428923	1.44	0.25	<u>364.96</u>
104569	Sevenoaks District Council	2000 gallons from cesspool @ Pavilion inv 73574	120.00	-	-
		25 bundles of garden sacks inv 73535	75.00	-	-

		60 bundles of garden sacks inv 73234	180.00	-	-
		50 bundles of garden sacks inv 74090	200.00	-	<u>575.00</u>
104570	Sevenoaks District Council	Non domestic rates bill 2008/09 Manor Field Pavilion bill no 8/0	572.50	-	-
		Non domestic rates bill 2008/09 Parish Office bill no 4/0	716.10	-	<u>1,288.60</u>
104571	KALC	Annual subscription for y/e 31/03/09 Inv 08/09 117	985.00	172.38	-
		Local Council Review 2 copies 6 x per annum inv 08/09 117	27.00	-	<u>1,184.38</u>
104572	Austin Treework	Emergency work to wind blown Cypress branch adjacent to Hartley Burial Ground inv 7514	180.00	31.50	211.50
104573	Down To Earth Trees Ltd	Work undertaken at Rectory meadow inv 7406	512.00	89.60	601.60
104574	T D Munday	Prune ornamental hedge both sides of the lych gate inv 13	25.00	-	-
		Repair fence at Burial Ground re wind damage inv 14	60.00	-	-
		Garden maintenance at Burial Ground inv 10	120.00	-	-
		Burial Ground visual inspection inv 12	18.50	-	<u>223.50</u>
104575	T D Munday	Litter pick @ Manor Field inv 11	56.00	-	-
		Football pitch line marking & goal post check inv 11	62.00	-	-
		Inspect playground equipment inv 11	144.00	-	-
		Litter pick @ Rectory Meadow inv 11	45.00	-	-
		Litter pick Hartley greens inv 11	32.00	-	-
		Litter pick @ pond inv 11	20.00	-	-
		Litter pick @ Gorse Wood inv 11	36.00	-	<u>395.00</u>
104576	Post Office Limited	100 x 2nd class stamps re special newsletter	48.00	-	48.00
104577	Cash	Reimburse petty cash re 100 x 1st class	34.00	-	-

		stamps 13/03/08 33/07			
		Reimburse petty cash re 100 x 1st class stamps 02/04/08 01/08	34.00	-	<u>68.00</u>
104578	Open Spaces Society	Annual subscription	30.00	-	30.00
104579	Above the Canopy	Treeworks at Gorse Wood inv HART07297.1742	1,500.00	262.50	1,762.50
104580	Kent County Playing Fields Association	Annual subscription	15.00	-	15.00
104581	Beachcroft LLP	Professional services 1 - 31 March 2008 re Hartley Wood Village Green Application. Inv 10091821	1,872.00	327.60	2,199.60
104582	BT Payment Services Ltd	Calls 10/01/08 - 09/04/08 and line rental charges 01/04/08 - 30/06/08 re PO	81.00	13.38	94.38
		<b>TOTAL</b>			
			<hr/> 12,665.72	1,025.79	13,691.51

### **Adjournment 1**

*The meeting was adjourned at 8.02 p.m. to receive reports from the County Councillor and District Councillors and to take questions from members of the public.*

The County Councillor reported on additional funding to repair potholes throughout the County. He referred to the recent closure of Hartley Bottom Road.

Cllr Mr B Ramsay reported on the increase in the cost of garden waste sacks, withdrawal of the rail warrant card and recent award presented to Sevenoaks District Council in recognition of its good fiscal controls, innovation, use of IT and increased efficiency.

Mrs Sharp referred to the Parish Council's decision not to pursue the provision of a bus shelter at Wellfield or Cherry Trees and enquired whether funds would be made available to projects through the Local Members Fund.

Dr Roberts asked about funding to repair and resurface the roads.

Mr Mayer enquired about the cost to maintain Hoselands View.

Mr Glander enquired about the frequency of litter picking and road sweeping.

Mr Glover informed the Council of motorbike activity on Northfield. He explained that consent had never been given to site electrical services on his 20 foot wide strip of land.

Dr Cramp enquired whether any progress had been made with Kent Highway Service on parking issues at Cherry Trees.

Mr Roles enquired about rights of access at the entrance to Manor Field.

Dr Roberts enquired whether Hoselands View would be included in the transfer of Hoselands Green to the Parish Council.

Cllr Mrs Burns asked whether any concessions could be made to residents on the cost of garden waste sacks during the temporary closure of Pepper Hill Recycling Centre.

Mrs Sharp enquired whether a planning application had been submitted for flats to be built on the site of the United Reformed Church.

*The meeting resumed at 8.25 p.m.*

### **Adjournment 2**

*The meeting was adjourned at 8.35 p.m.*

The Chairman of the Steering Committee advised the Council of the Parish Plan Open Day on 26<sup>th</sup> April 2008 at All Saints Church Centre.

*The meeting resumed at 8.36 p.m.*

