

NORTHFIELD MANAGEMENT COMMITTEE

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Hartley, Kent
DA3 8JZ

Telephone 01474 702760. Fax 01474 700496

16th May 2008

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Friday 23rd May 2008 commencing at 10.00am in the Pavilion, Manor Field, Hartley.** The venue at Ash Green Sports Centre is unavailable on that date, due to the Internal Audit taking place. We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,

Jane Redman
Julie Hoad

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interest**
3. **To Approve the minutes** of the meeting held on Friday 28th March 2008
(APPENDIX A)
4. **Matters Arising** from those minutes (Not on the Agenda)
5. **Financial Report** (APPENDIX B)
6. **Land and Site Maintenance**
 - 6.1 Surface water run-off from Northfield – The Secretary has ascertained that the officer who was dealing with the matter has now left Kent Highway Services. We have received confirmation that they will be assigning the matter to a new officer once he has been appointed.
 - 6.2 Cutting of the field for Hay 2008 – A letter has been written to the Contractor, inviting him to continue, subject to any incremental increase not above the official rate of inflation, after taking into account any increase in the value of the crop when it was taken off.
 - 6.3 Wildflowers on Northfield – Cllr. Barnett contacted the Headteacher of the New Ash Green Primary School and although they had expressed an interest in taking part in the project, it was discovered that it would no longer be feasible, due to the fact that there would be no provision for the plants to be tended during the summer holidays.
 - 6.4 Hedge cutting – To discuss a phased programme of hedge cutting on Northfield – Cllr. Glover to report.
 - 6.7 Ragwort Spray – An adequate supply will be purchased. The Committee are asked to authorise TD Munday to apply the ragwort spray treatment as and when he deems it to be necessary.
 - 6.8 Enhancement and Management of Grasslands Workshop – Approval for Cllr. Barnett to attend a course run by the Weald Meadows Initiative to be held on 12th June 2008 at a cost of **£35.**

7. Recreational Facilities – Horse Riding Route and Junior Football Pitch

7.1 Horse Riding Route – Cllr. Mrs. Oxtoby to report.

7.2 Junior Football pitch – The football season has now finished. The Secretary and Treasurer will arrange a meeting, as soon as is practicable, with the aim of resolving the constitutional issues arising from this matter.

8. Boundaries

8.1 Boundary fence between Courtfield, Cavan and Northfield – It is understood that this work is still waiting to be completed and the Secretary will follow this up with the Contractor.

8.2 South Ash Boundary Hedge – As in 8.1 above.

9. Barnetts Wood and New House Shaw

9.1 Quantative Tree Risk Assessment on New House Shaw – The Secretary and Treasurer will liaise to review and draw up a new contract to go out to tender. This is as a result of the original Contractor who did not fullfill his contract.

9.2 Maintenance programme for Barnetts Wood – The work due to be undertaken by Independent Woodland Management has now been completed.

9.3 Grass cutting in Barnetts Wood – To authorise Independent Woodland Management to undertake two grass cuts in the woodland, one to take place in July and the other in September.

10. Health and Safety

10.1 Visual Inspection Sheets – The visual inspection sheets for March and April 2008 will be available at the meeting.

10.2 Bollard to be placed outside the entrance gate to Church Road – An order has been placed with the supplier and the New Ash Green Village Association Greenland workforce will install the bollard.

10.3 EDF Energy – No further update, other than the information reported at the meeting held on 28th March 2008.

10.4 Wayleave – To note that a cheque for the wayleave has been received totalling **£26.10p.**

11. Single Payment, Environmental Stewardship Scheme and Soil Association

11.1 Single Payment Scheme – This has now been completed.

11.2 Environmental Stewardship Scheme – The new field numbers have now been confirmed, as has the correct hectorage.

11.3 Soil Association – The registration fee for the Soil Association has been renewed for a further year. The form has been completed for Organic Status and sent to the Soil Association and it has been confirmed that our application for Organic Entry Level Stewardship (OELS) has been successful.

12. Correspondence and Date of Next Meeting

12.1 The RAMSAK Rag – Issue no 96 May 2008

13. Any Other Business