

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

Tel/fax: 01474 709441

E mail: mail@hartleyparishcouncil.org.uk

29th May 2008

Dear Councillor

You are invited to attend a meeting of the Youth Committee to be held on **Thursday 5th June 2008** commencing at **7.30 p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Clerk to the Council

AGENDA

1. Apologies

To receive apologies for absence.

2. Election of Chairman

To elect a Chairman of the Youth Committee until the Annual meeting of the Council in May 2009.

3. Election of Vice Chairman

To elect a Vice Chairman of the Youth Committee until the Annual meeting of the Council in May 2009.

4. Declarations of interests

To receive Members' declarations of interests.

5. Minutes of the previous meeting

To approve the minutes of the meeting of the Youth Committee held on 10th October 2007 as a correct record. (Annexed).

6. Terms of Reference

To review the Youth Committee's Terms of Reference approved by the Council on 12th May 2008. (Annexed).

7. Youth matters

Mrs Sally Ratchford, Sevenoaks District Council's Regeneration and Youth Manager, has been invited to attend the meeting to advise the Committee on the delivery of youth projects/schemes in the parish.

8. Summer scheme

(a) Sevenoaks District Council

In the Zone visit to Woodland Avenue recreation ground on Friday 29th August 2008. The District Council required the Parish Council's permission to use of the recreation ground and provision of a portable toilet by 2nd May 2008. This has been duly provided and the Committee is requested to confirm the Clerk's action.

(b) West Kent Xtra Summer Play Days

Woodland Avenue recreation ground on 6th August, 13th August, 20th August and 27th August 2008. West Kent Xtra is asking for the Council's permission to use the recreation ground and to fund the provision of a portable toilet.

9. Charlton Athletic Community Scheme

To receive and note a report on the meeting with Charlton Athletic Community Scheme held on 28th February 2008. (Annexed)

10. Date of the next meeting

List of Circulated Documents

1. Minutes of the meeting of the Youth Committee held on 10th October 2007
2. Report on the meeting with Charlton Athletic Community Scheme held on 28th February 2008

Committee Membership

Cllr Mrs Burns
Cllr Harris (ex officio)
Cllr Sewell

Cllr Gaywood (ex officio)
Cllr Mr B Ramsay

Youth Committee

Terms of Reference

1. To work on behalf of all of the youth of Hartley to assist them in taking a full and active roll in the life of the village.
2. To liaise with any organisation involved with youth work and act to assist them.
3. To enlist any organisation involved with youth work and young people to work with the Council to achieve the above aims.
4. To co-opt persons who have a particular interest in the well being of young persons or have a special knowledge or expertise.

Delegated Powers

To authorise expenditure on those matters that fall within the responsibility of the Committee up to the sums contained in the annual budget approved by the Council, provided that any new schemes shall be subject to prior approval, in principle, by the Council.

As approved by the Council at its Annual Meeting held on 12th May 2008