

# THE PARISH COUNCIL OF HARTLEY

3<sup>rd</sup> June 2008

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 9<sup>th</sup> JUNE 2008** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad  
Proper Officer

**To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.**

## **AGENDA**

**1. Apologies**

To receive and approve, if necessary, any apologies for absence.

**2. Declaration of Interests**

To receive Members' declaration of interests.

**3. Register of Interests**

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

**4. Minutes**

**(WHITE)**

(a) To approve, as a correct record, the minutes of the Annual meeting of the Council held on 12<sup>th</sup> May 2008. (Annexed).

(b) To receive and note the draft minutes of the Annual Parish Meeting held on 16<sup>th</sup> May 2008. (Annexed).

***The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.***

***Public Question Time***

**5. Communications Committee**

**(PINK)**

To adopt the minutes of the meeting of the Communications Committee held on 19<sup>th</sup> May 2008 and to consider any recommendations contained therein. (Annexed).

6. **Planning Committee** (YELLOW)  
To adopt the minutes of the meetings of the Planning Committee held on 21<sup>st</sup> May 2008 (annexed) and 4<sup>th</sup> June 2008 (to follow) and to consider any recommendations contained therein.
7. **Northfield Management Committee** (GREEN)  
To receive and note the minutes of the meeting of the Northfield Management Committee held on 23<sup>rd</sup> May 2008. (To follow, if available).
8. **Hartley Parish Plan Steering Committee** (CREAM)  
To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 6<sup>th</sup> May 2008. (Annexed).
9. **BT telephone boxes** (ORANGE)  
To consider a letter dated 22<sup>nd</sup> May 2008 from Sevenoaks District Council inviting the Parish Council's views on BT's proposals to remove a number of public payphones throughout the District. The public payphone in Church Road has been identified for removal. Closing date for the return of comments to the District Council is 18<sup>th</sup> June 2008.
10. **Parish News** (WHITE)  
To receive and note Parish News issue no 332. (Annexed).
11. **Payments** (BLUE)
  - (a) To approve the payment of the accounts for June 2008. (Annexed).
  - (b) To receive and note a financial report. (Annexed).

#### List of circulated documents

1. Minutes of the Annual meeting of the Council held on 12<sup>th</sup> May 2008 (WHITE)
2. Draft minutes of the Annual Parish Meeting held on 16<sup>th</sup> May 2008 (WHITE)
3. Minutes of the meeting of the Communications Committee held on 19<sup>th</sup> May 2008 (PINK)
4. Minutes of the meeting of the Planning Committee held on 21<sup>st</sup> May 2008 (YELLOW)
5. Minutes of the meeting of the Hartley Parish Plan Steering Committee held on 6<sup>th</sup> May 2008 (CREAM)
6. Letter dated 2<sup>nd</sup> April 2008 from BT Payphones (ORANGE)
7. Parish News 332 (WHITE)
8. Schedule of payments for June 2008 (BLUE)
9. Financial Report (BLUE)