

**MINUTES OF THE MEETING OF THE  
BURIAL GROUNDS AND GARDENS OF REMEMBRANCE COMMITTEE  
HELD ON 7<sup>th</sup> JULY 2008 AT 9.00 a.m. AT HARTLEY LIBRARY.**

**Present :** Cllr Mr A Barnett  
Cllr Mr J Gaywood  
Cllr Mrs A Oxtoby (Chairman)  
Cllr Mr B Ramsay

**In attendance :** Mrs J Hoad (Clerk)

**1. Apologies for absence**

Apologies for absence had been received from Cllrs Mrs J Burns, Mr M Harris and Mr J Minns.

**2. Declarations of Interests**

There were no declarations of interests.

**3. Minutes of the last meeting**

RESOLVED: That, the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 17<sup>th</sup> June 2008 be approved and signed by the Chairman as a correct record.

**4. Exclusion of the press and public**

RESOLVED: That, under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of part of minute item 5 "New Burial Ground", on the grounds that the likely disclosure of exempt information would prejudice the public interest by reason of the confidential nature of the business to be transacted.

**5. New Burial Ground**

The Committee considered a progress report on the preparation of the Council's application to the Lands Tribunal to modify the covenants at Manor Field to establish a new burial ground. The Committee considered advice from the Martin Tolhurst Partnership and noted that the Partnership had limited experience in dealing with legal issues relating to applications to the Lands Tribunal. The Committee examined a fee estimate from Beachcroft LLP in respect of the Council's application to the Lands Tribunal and, in view of the Martin Tolhurst Partnership's limited experience in dealing with such issues, considered the appointment of Beachcroft LLP would provide a better level of service and offered best value.

RECOMMENDED: That,

(1) Beachcroft LLP be engaged in respect of the Council's application to the Lands Tribunal to modify the covenants at Manor Field to establish a new burial ground, as set out below:

(a) a capped (maximum fee) of £2,500 plus VAT, if the application is determined without oral hearing;

- (b) a capped (maximum fee) of £4,500 plus VAT, if the application is determined following an oral hearing at which Mr T Child would appear as the Council's advocate.
- (2) Subject to (1) above, Beachcroft LLP be instructed to prepare the necessary papers and submit the application to the Lands Tribunal for determination.

**6. Date of the next meeting**

Tuesday 16<sup>th</sup> September 2008 at 6.30 p.m. in Hartley Library

The meeting closed at 9.20 a.m.

Signed:.....  
Chairman

Date:.....

