

THE PARISH COUNCIL OF HARTLEY

2nd September 2008

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 8th SEPTEMBER 2008** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve, as a correct record, the minutes of the Council meeting held on 14th July 2008. (Annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Amenities and Open Spaces Committee

(GREEN)

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 4th August 2008 and to consider any recommendations contained therein. (Annexed).

- 6. Communications Committee (CREAM)**
To adopt the minutes of the meeting of the Communications Committee held on 27th August 2008 and to consider any recommendations contained therein. (Annexed).
- 7. Planning Committee (YELLOW)**
To adopt the minutes of the meetings of the Planning Committee held on 23rd July 2008, 13th August 2008 and 27th August 2008 and to consider any recommendations contained therein. (Annexed).
- 8. Northfield Management Committee (PINK)**
(a) To receive and note the minutes of the meeting of the Northfield Management Committee held on 25th July 2008. (To follow).
(b) The New Ash Green Village Association Ltd wish to offer a licence to the owners of Ship Cottage, Church Road in respect of an alleged boundary encroachment onto Northfield. The two Parish Councils of Ash-cum-Ridley and Hartley, as lessees of the land, have been requested to sign the licence so that the matter may proceed. (Annexed).
- 9. Proposed waiting restrictions (WHITE)**
The Parish Council has been invited to submit comments on two schemes to introduce parking restrictions at Cherry Trees and Quakers Close. The consultation period expires 30th September 2008. (Annexed)
- 10. Stag Theatre, Sevenoaks (RED)**
To consider a letter dated 14th August 2008 from Sevenoaks Town Council informing that it is pursuing a plan to take over the Stag and manage it as Community Arts Centre. The Town Council has contacted every Parish Council in the Sevenoaks District to ask whether they would be willing to offer support for the project and possibly to include some financial assistance. For guidance the Town Council has identified it would require an initial capital outlay of £95,000. (Annexed).
- 11. BTCV – Kent Heritage Trees Project (DARK BLUE)**
Following the success of the Ashford Borough Veteran Tree Project, the BTCV is applying to the Heritage Lottery Fund to run a similar project throughout Kent called, “Kent Heritage Trees Project”. If successful BTCV would work closely with parish councils to promote the project the value of heritage trees locally and recruit volunteers to get involved with the project. The Parish Council has been asked whether it would be willing to support the project. No financial assistance has been requested. (Annexed).
- 12. Hartley Parish Plan Steering Committee (DARK GREEN)**
(a) To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 3rd June 2008. (To follow, if available).
(b) The Hartley Parish Plan Steering Committee is shortly to publish the Parish Plan and has requested the Parish Council pay the invoice from the printers and so enable the VAT to be reclaimed. The Council is requested to consider advice received from its internal auditor. (Annexed).

13. **HAWK** **(DARK YELLOW)**
To receive and note the minutes of the Annual General Meeting of the HAWK Youth Partnership Project held on 8th July 2008. (Annexed).
14. **KALC** **(WHITE)**
To receive and note the Parish News issue 333. (Annexed).
15. **Payments** **(BLUE)**
(a) To approve the payment of the accounts for September 2008. (Annexed).
(b) To receive and note a financial report. (Annexed).

List of circulated documents

1. Minutes of the meeting of the Council held on 14th July 2008 **(WHITE)**
2. Minutes of the meeting of the Amenities and Open Spaces Committee held on 4th August 2008 **(GREEN)**
3. Minutes of the meeting of the Communications Committee held on 13th August 2008 **(CREAM)**
4. Minutes of the meetings of the Planning Committee held on 23rd July 2008, 13th August 2008 and 27th August 2008. **(YELLOW)**.
5. Draft licence between NAGVA Ltd, Ash-cum-Ridley Parish Council, Hartley Parish Council and owners of Ship Cottage, Church Road. **(PINK)**.
6. Letter dated 27th August 2008 from Senior Engineer, Traffic & Planning, Sevenoaks District Council **(WHITE)**
7. Letter dated 14th August 2008 from Sevenoaks Town Council **(RED)**
8. Letter dated 29th August 2008 from BTCV **(DARK BLUE)**
9. Kent's Heritage Trees Project Questionnaire **(DARK BLUE)**
10. Minutes of the meeting of the Hartley Parish Plan Steering Committee held on 3rd June 2008. **(DARK GREEN)**.
11. Letter dated 6th August 2008 from Wealden Management Consultancy. **(DARK GREEN)**.
12. Minutes of the Annual General Meeting of the HAWK Youth Partnership Project held on 8th July 2008. **(DARK YELLOW)**.
13. Parish News 333. **(WHITE)**.
14. Schedule of payments for September 2008. **(BLUE)**.
15. Financial Report. **(BLUE)**.