

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
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E mail mail@hartleyparishcouncil.org.uk

1st October 2008

Dear Councillor

You are invited to attend a meeting of the Highways Committee to be held on **Thursday 9th October 2008 at 7.30 p.m. at Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies for Absence

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Minutes

(WHITE)

To approve the minutes of the meeting of the Highways Committee held on 12th June 2008 as a correct record. (Annexed).

4. Springcroft

(BLUE)

To receive a report on meetings held with Kent Highway Services on 30th July 2008 and 8th September 2008. (Annexed).

Background document

[Report on meeting with KHS held on 8th September 2008](#)

[Report on meeting with KHS held on 30th July 2008](#)

[E mail dated 6th August 2008 from KHS](#)

[E mail dated 28th August 2008 from KHS](#)

5. Parking at Cherry Trees

(PINK)

At the last meeting of the Highways Committee it was resolved that,

- (1) *the landowners be informed that one of the timber bollards had been knocked over and was now causing a hazard,*

- (2) *the landowners be asked for their views on a proposal to plant two new trees to replace the trees which had been removed sometime ago,*
- (3) *a letter be written to the Customer Liaison Officer, Kent Highway Services, explaining the Parish Council's objectives in pursuing the removal of the road traffic island and asking for her assistance in expediting such works to improve the parking in front of the shops, including advice on the level of safety audit required as recommended by the Transportation Engineer, Mr A Jiwaji,*
- (4) *a letter be written to the shopkeepers at Cherry Trees explaining the efforts undertaken by the Parish Council to improve the parking and environment around the shops, and seeking their views and suggestions on how the surroundings could be further improved,*
- (5) *arrangements be made to purchase and fix the new "customer parking" sign at the rear of no 23 Cherry Trees,*

The Committee is requested to note the following:

(1) and (2). The landowners' agent has responded to the Council in an e mail dated 30th June 2008, informing that arrangements will be made for appropriate repairs to be undertaken to the bollards and paving slabs. The landowners have confirmed they have no objection to the proposal to plant trees, subject to confirmation that the roots will not affect the structure and integrity of the building. The Clerk has since received a report from a resident who incurred injuries as the result of a fall whilst getting out of her car in the lay-by next to Budgens.

(3) Kent Highway Services acknowledged receipt of the Council's enquiry about the removal of the traffic island on 26th June 2008. The Committee is requested to consider advice from Mr Jiwaji, Transportation Engineer at KHS on the level of safety audit required. (Annexed).

(4) The Council wrote to each of the six shopkeepers on 17th July 2008. To date two responses have been received and are attached for Members consideration. (Annexed).

(5) The new "customer parking" sign has been delivered to the Parish Office.

Background document

[Letter dated 27th June 2008 to the landowners managing agent](#)

[E mail dated 30th June 2008 from the landowners managing agent](#)

[E mail dated 21st July 2008 from Blue Ocean](#)

[E mail dated 21st July 2008 from Janice Hill](#)

[E mail dated 3rd September 2003 from KHS](#)

6. Stack Lane

At the previous meeting of the Highways Committee it was reported that discussions were progressing in respect of the resurfacing of Stack Lane.

The potholes in Stack Lane have now been filled in and resurfacing works have been carried out on the part near the school.

Background documents

[E mail dated 10th October 2007 from Cllr Brazier to HPC](#)

E mail dated 29th May 2008 from Cllr Brazier to HPC

E mail dated 17th July 2008 from Cllr Brazier

E mail dated 7th July 2008 from PROW Officer (Sevenoaks)

E mail dated 8th July 2008 from PROW Officer (Sevenoaks)

7. Bus Services

(RED)

(a) The Council has received complaints about the timing of the first available 489 bus service for those residents eligible to use the free bus pass. The free bus pass may be used by eligible residents after 0900.

In the past Arriva ran a 489 bus service departing from New Ash Green, Redhill Wood at 0855, which enabled Hartley residents to use their free bus pass. This service has since been altered and now departs New Ash Green, Redhill Wood at 0845, arriving at Longfield Station at 0857. Eligible Hartley residents are, therefore, no longer able to use their free bus pass on this service. The next 489 bus service does not leave New Ash Green until 1000.

The Committee is requested to consider the above report.

(b) The Council has received a complaint from a resident about the reliability of the local bus service. Arriva Southern Counties Ltd has responded to the resident's complaints in a letter dated 28th July 2008, but the resident contests the accuracy of the response received. (Annexed).

The Committee is requested to consider the above report.

Background document

Arriva bus times issue 24 from 23rd June 2008

Arriva bus times issue 22 from 18th November 2007

[Letter from resident complaining about the reliability of the local bus service](#)

[Letter dated 28th July 2008 from Arriva Southern Counties Ltd to resident](#)

8. Parking Restrictions

(WHITE)

a) At the previous meeting of the Highways Committee it was resolved that the Senior Traffic and Parking Engineer at Sevenoaks District Council be asked to provide a progress report on the proposed implementation of parking restrictions in Hartley.

The Council has been informed that the District Council is consulting on two schemes to address parking and safety issues at Cherry Trees and Quakers Close. As the deadline for the return of comments is 30th September 2008, the Council considered the matter at its meeting held on 8th September 2008.

The Committee is requested to note that the District Council will be consulting separately on a scheme to address safety issues on Church Road in relation to parked vehicles associated with St Francis De Sales RC Church and Our Lady of Hartley RCP School.

The Committee is requested to note the above reports.

Background documents

Letter dated 23rd November 2006 from the Senior Traffic and Parking Engineer at Sevenoaks District Council

Letter dated 7th February 2008 from Hartley Parish Council to Senior Traffic and Parking Engineer at Sevenoaks District Council

Letter dated 26th March 2008 from Hartley Parish Council to Senior Traffic and Parking Engineer at Sevenoaks District Council

E mail dated 3rd April 2008 from a local resident

E mail dated 17th April 2008 from a local resident

Letter dated 27th June 2008 from Parking and Amenity Manager

[Letter dated 27th August 2008 from Senior Engineer, Traffic & Parking SDC and enclosures \(Cherry Trees and Quakers Close\)](#)

[E mail dated 2nd September 2008 from Senior Engineer, Traffic & Parking, SDC](#)

b) To consider a scheme to introduce parking restrictions at Fairby Lane/Chantry Avenue/Round Ash Way/Oast Way and Conifer Avenue. (Annexed)

c) To consider a scheme to introduce parking restrictions on Church Road, if available in time for this meeting.

9. Chantry Avenue (GREEN)

To consider a letter dated 16th June 2008 from a resident requesting modification to Ash Road at the junction with Chantry Avenue to improve the safety of pedestrians crossing at this juncture. (Annexed).

[Letter dated 16th June 2008 from resident](#)

10. Round Ash Way (CREAM)

To receive and note a letter dated 14th July 2008 from a resident to the County Councillor in respect of alleged damage to her boundary wall caused as a result of traffic accessing Hartley Primary School. (Annexed).

[Background document](#)

[Letter dated 14th July from resident to County Councillor](#)

11. Interactive speed sign – Ash Road

Kent Highway Services has confirmed there is no funding available to undertake a speed survey of Ash Road to ascertain whether the newly installed interactive speed sign has reduced traffic speeds. Kent Highway Services has advised that should the Parish Council wish to fund the survey it could undertake the works.

[Background document](#)

[E mail dated 3rd September 2008 from KHS](#)

12. Kent Highway Services

(a) Community Liaison Officers

At the previous meeting of the Highways Committee it was reported that the reporting procedures at Kent Highway Services had been reviewed and that Community Liaison Officer had given an undertaking to meet with the parishes to explain in more detail the new scheme.

The Committee is requested to note a meeting was held with the Customer Liaison Officer on 10th September 2008. The Committee will be verbally updated of the outcome of this meeting.

[Background document](#)

Letter dated 19th May 2008 from Community Liaison Officer

Letter dated 20th May 2008 from the Community Liaison Officers

E mail dated 27th June 2008 from KHS

E mail dated 15th July 2008 from Community Liaison Officer

(b) Technical Customer Support

To consider an e mail dated 17th July 2008 introducing the Countywide Improvements Officer for the West Kent Division of Kent County Council, Kent Highway Services. She has invited any queries or comments regarding road and footpath resurfacing schemes in the Hartley area.

Background document

E mail dated 17th July 2008 from the Countywide Improvements Officer

13. Parish Spreadsheet

(WHITE)

To receive and note the Hartley Parish List and the parish spreadsheet received by the Council on 1st September 2008. (Annexed).

Background document

[Parish spreadsheet received from KHS on 1st September 2008](#)

[Hartley Parish List received from KHS on 1st September 2008](#)

14. Sevenoaks Joint Transportation Board

(YELLOW)

To receive and note the minutes of the meeting of the Sevenoaks Joint Transportation Board held on 26th June 2008. (Annexed).

15. Kent County Council Draft Permit Scheme

Earlier this year the Parish Council responded to a public consultation on the Kent County Council permit scheme. The outcome of this consultation, together with feedback from the Department of Transport, has resulted in revisions to the permit scheme. The Committee is requested to note the revised scheme document and the summary feedback from the initial consultation which may be viewed on the following link:

www.kent.gov.uk/publications/transport-and-streets/kent-permit-scheme

Background document

Letter dated 14th August 2008 from KCC, Network Performance Manager

16. South Ash Road

Following a complaint about the safety of cyclists using South Ash Road, the County Councillor has invited views from Hartley Parish Council. A copy of the e mail has been circulated separately to Members.

Background document

E mail dated 11th August 2008 from the County Councillor

17. Speedwatch

To consider a report on a speedwatch demonstration. (Annexed)

Background document

[Report on a speedwatch demonstration](#)

18. Date of the next meeting.

Public Question Time

A period of 15 minutes will be set aside to receive any queries or concerns raised by members of the public.

List of circulated documents

1. Minutes of the meeting of the Highway Committee held on 12th June 2008 **(WHITE)**
2. Report on the meeting with Kent Highway Services held on 30th July 2008 **(BLUE)**
3. Report on the meeting with Kent Highway Services held on 8th September 2008 **(BLUE)**
4. E mail dated 3rd September 2008 from KHS **(PINK)**
5. E mail dated 21st July 2008 from Blue Ocean **(PINK)**
6. E mail dated 21st July 2008 from Janice Hill **(PINK)**
7. Letter from resident complaining about the reliability of the bus service **(RED)**
8. Letter dated 28th July 2008 from Arriva **(RED)**
9. Letter dated 3rd September 2008 from the Senior Engineer, Traffic & Parking at SDC
10. Letter dated 16th June 2008 from resident safety issues at Chantry Avenue **(GREEN)**
11. Letter dated 14th July 2008 from resident to County Councillor re damaged wall in Round Ash Way at entrance to Hartley Primary School. **(CREAM)**
12. Parish spreadsheet received from KHS on 1st September 2008 **(WHITE)**
13. Hartley Parish List received from KHS on 1st September 2008 **(WHITE)**
14. Minutes of the meeting of the Sevenoaks Joint Transportation Board held on 26th June 2008 **(YELLOW)**
15. Report on a speedwatch demonstration **(BLUE)**

Committee Membership

Cllr Mr J Gaywood (ex officio)
Cllr Mr S Granger
Cllr Mr J Minns
Cllr Mr D Brazier (co-opted)

Cllr Mr D Graeme
Cllr Mr M Harris (ex officio)
Cllr Mr V Sewell