

## THE PARISH COUNCIL OF HARTLEY

7<sup>th</sup> October 2008

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 13<sup>th</sup> OCTOBER 2008** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad  
Proper Officer

**To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.**

### **AGENDA**

**1. Apologies**

To receive and approve, if necessary, any apologies for absence.

**2. Declaration of Interests**

To receive Members' declaration of interests.

**3. Register of Interests**

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

**4. Minutes**

**(WHITE)**

To approve, as a correct record, the minutes of the Council meeting held on 8<sup>th</sup> September 2008. (Annexed).

***The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.***

***Public Question Time***

**5. Hartley Wood**

**(WHITE)**

To consider and note a report on the non-statutory public inquiry held at All Saints Church Centre from 30<sup>th</sup> September 2008 to 3<sup>rd</sup> October 2008 to hear evidence in respect of the application to register land at Hartley Wood as a village green. (To follow).

**6. Burial Grounds and Gardens of Remembrance (GREEN)**

To adopt the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 7<sup>th</sup> October 2008 and to consider any recommendations contained therein. (To follow).

**7. Highways Committee (PINK)**

To adopt the minutes of the meeting of the Highways Committee held on 9<sup>th</sup> October 2008 and to consider any recommendations contained therein. (To follow, if available).

If the minutes of the meeting are not available, the Council is requested to consider and comment on two proposed schemes to introduce waiting restrictions at (1) Fairby Lane, Chantry Avenue, Round Ash Way, Oast Way and Conifer Avenue, and (2) at the junctions of Church Road, Stack Lane and Woodland Avenue. The plans prepared by Sevenoaks District Council have previously circulated with agenda papers relating to the meeting of the Highways Committee held on 9<sup>th</sup> October 2008.

**8. Planning Committee (YELLOW)**

To adopt the minutes of the meetings of the Planning Committee held on 10<sup>th</sup> September 2008, 24<sup>th</sup> September 2008 and 8<sup>th</sup> October 2008 and to consider any recommendations contained therein. (Annexed).

**9. Northfield Management Committee (DARK GREEN)**

To receive and note the minutes of the meeting of the Northfield Management Committee held on 26<sup>th</sup> September 2008. (To follow, if available).

**10. Hartley Parish Plan Steering Committee (DARK BLUE)**

To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 3<sup>rd</sup> June 2008. (To follow, if available).

**11. HAWK (CREAM)**

To receive and note the minutes of meeting of the HAWK Youth Partnership Project held on 2<sup>nd</sup> September 2008. (Annexed).

**12. KALC (WHITE)**

To receive and note the Parish News issue 334. (Annexed).

**13. Training**

To authorise Councillors attendance at the following training days:

Name	Description and Date of Training	Cost
Cllr Mr S Granger	Finance Information Day – 18th October 2008	£70.50
Cllr Mr L Abraham	Kent Community Halls Annual Conference – 18th October 2008	£20.00
Cllr Mr M Harris	Kent Community Halls Annual Conference – 18th October 2008	£20.00
Cllr Mr B Ramsay	Kent Community Halls Annual Conference – 18th October 2008	£20.00
Cllr Mr L Abraham	Local Development Frameworks explained – A Briefing for Parish Councils – 1st December 2008	£ 5.00

CLlr Mrs A Oxtoby	Local Development Frameworks explained – A Briefing for Parish Councils – 5th December 2008	£ 5.00
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**14. Payments**

**(BLUE)**

- (a) To approve the payment of the accounts for October 2008. (Annexed).
- (b) To receive and note a financial report. (Annexed).

**List of circulated documents**

1. Minutes of the meeting of the Council held on 8<sup>th</sup> September 2008 **(WHITE)**.
2. Report on the non statutory public inquiry in respect of the application to register land as a village green at Hartley Wood. **(WHITE – TO FOLLOW)**.
3. Minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 7<sup>th</sup> October 2008. **(GREEN - TO FOLLOW)**.
4. Minutes of the meeting of the Highways Committee held on 9<sup>th</sup> October 2008. **(PINK – TO FOLLOW)**.
5. Minutes of the meetings of the Planning Committee held on 10<sup>th</sup> September 2008, 24<sup>th</sup> September 2008 and 8<sup>th</sup> October 2008. **(YELLOW)**.
6. Minutes of the meeting of the Northfield Management Committee held on 26<sup>th</sup> September 2008. **(DARK GREEN – TO FOLLOW)**.
7. Minutes of the meeting of the Hartley Parish Plan Steering Committee held on 3<sup>rd</sup> June 2008. **(DARK BLUE – TO FOLLOW)**.
8. Minutes of meeting of the HAWK Youth Partnership Project held on 2<sup>nd</sup> September 2008. **(CREAM)**.
9. Parish News – Issue 334 **(WHITE)**
10. Schedule of payments for September 2008. **(BLUE)**.
11. Financial Report. **(BLUE)**.