

THE PARISH COUNCIL OF HARTLEY

4th November 2008

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 10th NOVEMBER 2008** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve, as a correct record, the minutes of the Council meeting held on 13th October 2008. (Annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Amenities and Open Spaces Committee

(GREEN)

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 16th October 2008 and to consider any recommendations contained therein. (Annexed).

6. Communications Committee

To adopt the minutes of the meeting of the Communications Committee held on 3rd November 2008 and to consider any recommendations contained therein. (To follow).

7. Finance and General Purposes Committee

To consider the minutes of the meeting of the Finance and General Purposes Committee held on 5th November 2008 and to consider any recommendations contained therein. (To follow).

8. Planning Committee

(YELLOW)

To adopt the minutes of the meetings of the Planning Committee held on 22nd October 2008 (annexed) and 5th November 2008 (to follow) and to consider any recommendations contained therein. (Annexed).

9. Proposed waiting restrictions at Quakers Close

(CREAM)

At a meeting of the Council held on 8th September 2008 two schemes prepared by Sevenoaks District Council to extend waiting restrictions at Cherry Trees and Quakers Close were considered. The Council resolved that, "*Sevenoaks District Council be informed of Hartley Parish Council's support for extended waiting restrictions at Cherry Trees and Quakers Close, as detailed on plans under file name 290306.pdf and 231106.pdf respectively.*"

The District Council has completed its initial consultation with residents and has amended the proposals to encompass as many of the residents views as possible. No alterations are proposed to the scheme at Cherry Trees. The timed waiting restrictions at Quakers Close have been extended to include the lay-by opposite "The Birches". The Parish Council has been invited to comment. The closing date for the return of comments is 24th November 2008. (Annexed).

10. New Burial Ground

To receive an update on progress to provide a new Burial Ground at Manor Field and if appropriate, to consider how the Council should proceed.

11. Hartley Parish Plan Steering Committee

(PINK)

To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 15th September 2008. (Annexed).

12. Payments

(BLUE)

(a) To approve the payment of the accounts for November 2008. (Annexed).

(b) To receive and note a financial report as at 4th November 2008. (Annexed).

List of circulated documents

1. Minutes of the meeting of the Council held on 13th October 2008 **(WHITE)**.
2. Minutes of the meeting of the Amenities and Open Spaces Committee held on 16th October 2008 **(GREEN)**
3. Minutes of the meeting of the Planning Committee held on 22nd October 2008. **(YELLOW)**.
4. Letter dated 21st October 2008 and enclosures, file names 290306.pdf and 151008.pdf **(CREAM)**
5. Minutes of the meeting of the Hartley Parish Plan Steering Committee held on 15h September 2008. **(PINK)**.
6. Schedule of payments for November 2008. **(BLUE)**.
7. Financial Report as at 4th November 2008. **(BLUE)**.