

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN

THE PAVILION, MANOR FIELD, CHURCH ROAD,

ON MONDAY 10th NOVEMBER 2008 AT 8.00 P.M.

Present : Cllr Mr L Abraham
Cllr Mr C Alford
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mrs P Cole
Cllr Mr J Gaywood (Chairman)
Cllr Mr D Graeme
Cllr Mr M Harris
Cllr Mr J Minns
Cllr Mrs A Oxtoby
Cllr Mr B Ramsay

In attendance: Mrs J Hoad (Clerk)
Cllr Mr D Brazier (Local Member, Kent County Council)
8 members of the public

1. Apologies

Apologies for absence had been received from Cllr Mr S Granger due to holiday commitments and Cllr Mr V Sewell due to family commitments.

RESOLVED: That, the absences of Cllr Mr S Granger and Cllr Mr V Sewell be approved.

2. Declarations of Interest

Cllr Abraham declared a personal interest under minute item 12 (a) in respect of the approval of the accounts, as he was the recipient of one of the payments.

Cllr Mr M Harris declared a personal interest under minute item 12 (a) in respect of the approval of the accounts, as he was the recipient of one of the payments.

Cllr Mr A Barnett declared a personal and prejudicial interest under minute 5, Amenities and Open Spaces Committee, in respect of the recommendation relating to allotment rents for the period 2008/09 and 2009/10 as contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 16th October 2008, (page 3, 9(a) and 9(b)), as he was an allotment holder and withdrew from the meeting during discussion and voting on the matter.

3. Register of Interest

Members were reminded of the duty to update the Register of Interest within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 13th October 2008 be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 8.02 p.m. to receive reports from the County Councillor and District Councillors, and to take questions from members of the public.

The meeting resumed at 8.07 p.m.

5. Amenities and Open Spaces Committee

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 16th October 2008 and the recommendations contained therein be received and, where necessary, approved and adopted.

6. Communications Committee

RESOLVED: That, the minutes of the meeting of the Communications Committee held on 3rd November 2008 and the recommendation contained therein be received and, where necessary, approved and adopted.

7. Finance and General Purposes Committee

RESOLVED: That, the minutes of the meeting of the Finance and General Purposes Committee held on 5th November 2008 and the recommendations contained therein be received and, where necessary, approved and adopted.

8. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 22nd October 2008 and 5th November 2008 be received and adopted.

9. Proposed waiting restrictions at Quakers Close

The Council examined amendments to the proposed scheme to introduce waiting restrictions at Quakers Close, which had extended the waiting restrictions to include the lay-by opposite "The Birches". The Council understood that the scheme had been amended to incorporate, where possible, the views of residents.

RESOLVED: That, the amendments to the proposed waiting restrictions at Quakers Close, as shown on drawing number entitled file name Hartley – Quakers close proposals – 151008.pdf revision B, be supported

10. New Burial Ground

The Council was advised of progress to provide a new Burial Ground at Manor Field. The Council noted that Messrs H F & J H Glover had indicated they were willing to effect, by deed, proposed modifications to the restrictive covenants and that right of access needed to be negotiated with their land agents. The Council was informed that the land agent had been in contact and that the matter had been referred to the Council's solicitor.

The Council was disappointed with the position taken by the Environment Agency in respect of the requirement to undertake a Tier 1 risk assessment prior to the commencement of the works to provide a new Burial Ground. The Council was informed that the Environment Agency had reacted to a letter from resident, who had expressed concerns about potential contamination to the local water supply. The Council was surprised that a risk assessment would be required in view of the close proximity of the existing Burial Ground, which did not appear to cause any problems to the local water supply.

RESOLVED: That, the report be noted.

11. Hartley Parish Plan Steering Committee

RESOLVED: That, the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 15th September 2008 be received and noted.

12. Payments

RESOLVED: That,

(1) the payment of the accounts for November 2008, attached as appendix 1 to these minutes, be approved and,

(2) the summary of receipts and payments as at 4th November 2008 be received and noted.

The meeting closed at 8.35 p.m.

Signed:.....

Date:

Chairman of the Council

Schedule of Payments November 2008

Chq No	Payment to	Particulars	Net	VAT	Total
104734	J Hoad	Salary 01/11/08 - 30/11/08 (prev approved) + backdated salary to April 2008	1,892.47	-	1,892.47
104735	H Gilder	Salary 01/11/08 - 30/11/08 (prev approved) + backdated salary to April 2008	893.01	-	893.01
104736	HM Revenue & Customs	Month 8 Employer & Employee NIC & PAYE	1,070.58	-	1,070.58
104737	Kent County Council	Employer & Employees pension contributions November 2008 including pension contributions for backdated salary to April 2008.	574.97	-	574.97
104738	D Cunningham	Clean Pavilion & water temperature checks and de-scaling November 2008	100.00	-	100.00
104739	Salvation Army	Contribution re attendance at Remembrance Sunday Service Section 137	100.00	-	100.00
104740	Supplies Team	Large yellow ink cartridge inv 2223809	18.94	3.31	22.25
104741	KALC	Purchase of 2 packs of next meeting notices inv 08/09 - 533	7.76	1.05	-
		1 representative to attend the 2008 AGM of the Kent Association 08/11/08	8.50	-	17.31
104742	Mr M Harris	Travelling expenses 14/10/08 KHS Parish/Town Council conf @ Maidstone. 30 miles @ 58.7p per mile + £2 park & ride fee.	19.61	-	19.61
104743	Calor Gas Ltd	Standing charge inv 18198751	18.33	0.92	19.25
104744	Action with Communities in Rural Kent	Purchase of publications re village halls. Inv 2008/2009/42	41.55	-	41.55
104745	Sevenoaks District Council	50 bundles of garden sacks inv 78706	200.00	-	200.00

104746	South East Water Limited	Standing charge 01/04/08-30/09/08 + consumption 03/04/08-09/10/08 re allotments.	269.27	-	-
		Standing chg 01/04/08-30/09/08 + consumption 03/04/08- 10/10/08 re Pavilion, Manor Field	87.27	-	356.54
104747	BT Payment Services Ltd	Calls 10/07/08-09/10/08 + rental charges 01/10/08-31/12/08 re Parish Office	97.45	16.26	-
		BT Business Broadband 01/10/08-31/12/08	89.97	15.74	219.42
104748	Kent County Council (KCS)	Fire extinguisher testing Parish Office & Pavilion + replacement of 1 no 9 litre water extinguisher inv AS068435.	79.08	13.84	-
		Stationery inv INV70382	41.98	7.35	-
		Purchase of shredder re parish office inv INV70381	62.45	10.93	-
		Stationery inv INV61020	2.58	0.45	-
		Setting out and marking of 1 full size football pitch & 2 junior pitches inv LS117277	205.00	35.88	-
		Stationery inv INV50033	21.69	3.80	485.03
104749	Kent County Council (KCS)	Stationery inv INV52577	7.96	1.39	9.35
104750	T D Munday	Garden maintenance @ Burial Ground inv 67	120.00	-	-
		Burial Ground visual inspection inv 69	18.50	-	-
		Grass cutting @ Burial Ground inv 70	104.00	-	-
		Strim grass @ BG, verge and pond inv 70	16.00	-	-
		Grass cutting @ All Saints inv 71	80.00	-	-
		Grass cutting memorial green inv 72	75.00	-	413.50
104751	T D Munday	Litter pick @ Manor Field inv 68	56.00	-	-
		Strim around entrance @ MF & behind Pavilion inv 68	34.00	-	-
		Football pitch line marking and goal post check inv 68	62.00	-	-
		Inspect playground equipment inv 68	240.00	-	-
		Litter pick @ Rectory Meadow & Hartley greens inv 68	92.00	-	-
		Litter pick @ pond & Gorse Wood inv 68	85.00	-	569.00
104752	T D Munday	Strim where necessary & spread wood chips at base of new	65.00	-	-

		hedge inv 73			65.00
104753	Cash	To reimburse petty cash re Special delivery - Natural England 22/10/08 26/08	4.60	-	4.60
104754	Post Office Limited	200 x 2nd class stamps re December newsletter	54.00	-	54.00
104755	Chris Griffin Associates	50% pre-payment re for design, layout and artwork, printing and delivery of 300 A4 copies of the Hartley Village Design Statement. Inv 677	1,805.00	315.88	2,120.88
104756	L Abraham	Travelling expenses 11/10/08 re KALC Exec meeting 28 miles @ 58.7p per mile	16.43	-	-
		Travelling expenses 18/10/08 re Rural Community Hall Conference 98 miles @ 58.7p per mile	57.52	-	73.95
104757	Swanley and District Citizens Advice Bureau	Donation section 137	200.00	-	200.00
		TOTAL	9,095.47	426.80	9,522.27

Adjournment

The meeting was adjourned at 8.02 p.m. to receive reports from the County Councillor and District Councillors and to take questions from members of the public.

The County Councillor and District Councillors had nothing to report.

Mrs Sharp expressed her concerns about the report given at the last Council meeting in relation to Mr Mayer's request for information from Sevenoaks District Council, which had formed part of the legal argument used by Southwark Council against the Parish Council's application to register land at the Hartley Wood as a village green.

Dr Roberts made a statement in relation to the interactive speed sign on Ash Road which she believed had had no impact in reducing traffic speed. She felt the sign would have been better placed.

The meeting resumed at 8.07 p.m.

