

## NORTHFIELD MANAGEMENT COMMITTEE

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Hartley, Kent  
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Telephone 01474 702760. Fax 01474 700496

21<sup>st</sup> November 2008

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Friday 28<sup>th</sup> November 2008 commencing at 10.00am in the Viewing Gallery of Ash Green Sports Centre.** We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,  
**Jane Redman**  
**Julie Hoad**

### **A G E N D A**

1. **Apologies for absence**
2. **Declarations of Interest**
3. **To Approve the minutes** of the meeting held on Friday 26<sup>th</sup> September 2008  
(APPENDIX A)
4. **Matters Arising** from those minutes (Not on the Agenda)
5. **Financial Report** (APPENDIX B)
6. **Land and Site Maintenance**
  - 6.1 Access gate from Milestone School – To discuss proposals for new entrance arrangements next to Milestone School. This matter was deferred from the last Northfield Management Committee meeting.
  - 6.2 Surface water run off into Church Road – To note that an email has been received from the Drainage Team Leader for Kent Highway Services concerning the surface water run off into Church Road. He has asked if the Committee have considered carrying out any works to alleviate the situation as he believes the matter to be a land drainage issue and as such the Highway Authority would not be able to carry out any works.
7. **Recreational Facilities – Horse Riding Route and Junior Football Pitch**
  - 7.1 Horse Riding Route – The horse riding route was closed on 15<sup>th</sup> November and will re-open again in the Spring. All members were notified of the closure either by letter or email.
  - 7.2 Junior Football pitch – It would appear that football is being played on Northfield as two residents of Hartley who use Northfield on a regular basis have had to clear up a lot of discarded water bottles in the vicinity of the marked out pitch.
  - 7.3 Constitutional matters meeting – Following the last Northfield Management Committee meeting, it was agreed that, if at all possible, the Committee themselves should try and resolve the constitutional issues. It was agreed that the two Clerks, Cllrs. Mrs Oxtoby and Mrs Brammer would meet to try and find a way forward. At that meeting, held on Friday 21<sup>st</sup> November 2008, the following was agreed:-

- (i) To recommend the adoption of paragraph 12(2) of the Local Authorities (Model Code of Conduct) Order 2007 to be incorporated into the Standing Orders of the Northfield Management Committee (attached).
- (ii) In line with (i) above, to review the Standing Orders of the Northfield Management Committee.
- (iii) To recommend the incorporation of the General Principles and Aims of Objectives of Northfield into the Constitution (attached).
- (iv) To propose that if a recommendation is made at a Northfield Management Committee meeting for a matter to be taken back to both Parish Councils for decision, then the wording of that recommendation is placed in its entirety on the agendas of both Hartley and Ash-cum-Ridley Parish Councils to be dealt with at their next full council meetings.
- (v) To recommend that, if a proposal was made whereby no agreement could be reached by both Parish Councils, then that recommendation would fall.

## **8. Boundaries**

8.1 South Ash Boundary Hedge – The New Ash Green Village Association’s Greenland Workforce will cut the brambles that are on their land which have been encroaching onto Northfield. TD Munday will then cut and tidy up the hedge along this boundary.

8.2 Hedge along the Ash Road Boundary – Kent Highways have confirmed that the cutting of the hedge has been placed on its work list for two cuts next year. They are aware that the Management Committee would like to see improvements in how the hedge is cut and managed.

## **9. Barnettts Wood and New House Shaw**

9.1 Quantative Tree Risk Assessment on New House Shaw – A letter was sent to the successful contractor, Quaife Woodlands confirming his appointment and requesting a date when the work could commence.

9.2 Barnettts Wood - Tenders have been sought for this work and a report will be available at the meeting.

9.3 Free Trees – 25 Free Hedging plants were ordered via the Free Tree Scheme. These will be available for collection on either Friday 5<sup>th</sup> December or Sunday 7<sup>th</sup> December.

9.4 Standard Trees for planting – TD Munday has confirmed that he will be able to plant the 4 standard trees on Northfield that have been in the care of Cllr. Barnett.

9.4 Barnettts Wood Noticeboard – A thorough search has been made for the board but unfortunately it has not been located.

9.5 More trees to be planted on Northfield – This item was deferred from the last Northfield Management Committee meeting.

## **10. Ship Cottage**

10.1 To note that both Hartley and Ash-cum-Ridley Parish Councils have resolved to sign a licence relating to an alleged boundary encroachment onto Northfield land from the owners of Ship Cottage. The New Ash Green Village Association have been informed by both Parish Councils of their intentions.

## **11. Health and Safety**

**(APPENDIX C)**

11.1 Visual Inspection Sheets – The visual inspection sheets for September and October 2008 will be available at the meeting.

11.2 Bollard to be placed outside the entrance gate to Church Road – The bollard should be in place before the end of November.

11.3 EDF Energy – To note the attached report from the site meeting held on 27<sup>th</sup> October 2008.

11.4 Draft lease for electricity sub-station on Northfield – Nothing further to report following from the last meeting.

11.5 Legal mechanisms for the draft lease – Notices will be placed in both Hartley and Ash-cum-Ridley Parish Councils' newsletters informing residents of the intention to dispose of land on Northfield for the provision of an electrical sub-station, access thereto and underground cabling.

**12. Single Payment, Environmental Stewardship Scheme and Soil Association**

12.1 Single payment scheme – Cllr. Barnett to report.

12.2 Soil Association – We have received notification that our licence has been renewed and we do not have to issue a compliance form.

**13. Correspondence and Date of Next Meeting**

13.1 Living Earth – The magazine of the Soil Association issue 234 winter 2008.

**14. Any Other Business**