

# HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL  
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4<sup>th</sup> December 2008

Dear Councillor

You are invited to attend a meeting of the Highways Committee to be held on **Thursday 11<sup>th</sup> December 2008 at 7.30 p.m. at Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad  
**Proper Officer**

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## AGENDA

### 1. Apologies for Absence

To receive apologies for absence.

### 2. Declarations of Interest

To receive Members' declarations of interest.

### 3. Minutes

**(WHITE)**

To approve the minutes of the meeting of the Highways Committee held on 9<sup>th</sup> October 2008 as a correct record. (Annexed).

### 4. Northfield

The Northfield Management Committee recently considered an issue relating to a flooding problem on Church Road in the vicinity of The Poplars.

There has been a history of flooding at this locality. In the past Kent Highway Services has undertaken works to the soakaway located in the front garden of Oak Lodge. There are a number of gullies along this section of Church Road which get regularly blocked with leaves and mud. Furthermore during periods of persistent rain surface water drains off Northfield, (in the corner of the field adjacent to Ship Cottage), and discharges down the bank onto the highway.

At the last meeting of the Northfield Management Committee held on 28<sup>th</sup> November 2008 it was agreed to arrange a site meeting with Kent Highway Services.

The Committee is requested to note the action taken by the Northfield Management Committee and to consider whether further action should be taken by Hartley Parish Council.

*Background document*

*E mail dated 29<sup>th</sup> October 2008 from KHS (received by HPC on 1<sup>st</sup> December 2008)*

**5. Springcroft (BLUE)**

Kent Highway Services has confirmed letters have been distributed to all property owners fronting the green area in Springcroft seeking permission to install two deep bore soakaways and that so far only one negative response has been received. Kent Highway Services intend to wait until week commencing 8<sup>th</sup> December 2008 for any further responses before pursuing the highway rights issue over the green.

The Committee is requested to note the report and consider any further updates.

Background document

*E mail dated 18<sup>th</sup> November 2008 from HPC to KHS*

*E mail dated 21<sup>st</sup> November 2008 from KHS*

**6. Parking at Cherry Trees (PINK)**

At the previous meeting of the Highways Committee it was resolved that,

- (1) enquiries be made with the landowners to establish when the repairs to the bollards and paving slabs in front and to the side of the shop would be carried out,*
- (2) advice and costings be obtained in respect of the planting of two new trees,*
- (3) Kent Highway Services be asked to respond to the Council's request for clarification on the level of safety audit required,*
- (4) comments received from two shop keepers be noted and,*
- (5) arrangements be made for the new "customer parking" sign to be fixed at the entrance to the car park.*

The Committee is requested to note the following:

- (1) The landowners' agent was informed of the repairs required to the bollards and paving slabs outside the shops. Repairs have been undertaken to re fix the bollards.
- (2) A local tree surgeon has advised that Acer trees would be suitable for planting outside the shops.
- (3) No response has been received from Kent Highway Services in respect of Council's enquiry about the level of safety audit required.
- (4) Resident at 23 Cherry Trees has given his written consent to the installation of a "customer parking" sign.

Background documents

*E mail dated 20<sup>th</sup> October 2008 landowners agent re repairs*

*E mail dated 21<sup>st</sup> October 2008 to KHS re safety audit*

*E mail dated 23<sup>rd</sup> October 2008 from resident re sign*

**7. Speedwatch (GREEN)**

To consider a letter dated 20<sup>th</sup> November 2008 from Swanley Town Council. The Committee is requested to note that advice has been sought from the Police on whether Police Community Support Officers are able to operate the scheme.

Background document

*Letter dated 20<sup>th</sup> November 2008 from Swanley Town Council*

**8. Bus Services (BLUE)**

At the previous meeting of the Highways Committee it was resolved that,

- (1) *the complaint about the timing of the first available 489 bus service for residents eligible to use the free bus pass be noted and Arriva be asked to offer an explanation about the rescheduling of its early morning bus service and,*
- (2) *representations be made to Arriva about the unreliability of its bus services from Hartley.*

Hartley Parish Council has been invited by Southfleet Parish Council to send two representatives to meet with Arriva to discuss common issues of concerns over local bus services. Longfield and New Barn Parish Council and Ash-cum-Ridley Parish Council have been also been invited to attend. The meeting will take place on 12<sup>th</sup> December 2008.

The Committee is requested to note the report and to consider the response from Arriva.

*Background document*

[Letter dated 20<sup>th</sup> November 2008 from Arriva Southern Counties](#)

*E mail dated 25<sup>th</sup> November 2008 from Southfleet Parish Council*

**9. Request for footpath (PINK)**

To consider a request for a footpath on Church Road between the pond and the entrance to Manor Field. (Annexed)

*Background document*

*E mail dated 21<sup>st</sup> October 2008 from resident*

**10. Parish Spreadsheet (WHITE)**

To receive and note the Hartley Parish List and the parish spreadsheet received by the Council on 2<sup>nd</sup> December 2008. (Annexed).

*Background document*

*Hartley Parish List received from KHS on 2<sup>nd</sup> December 2008*

**11. Sevenoaks Joint Transportation Board (YELLOW)**

To receive and note the minutes of the meeting of the Sevenoaks Joint Transportation Board held on 7<sup>th</sup> October 2008. (Annexed).

**12. Kent County Council Draft Permit Scheme**

The second consultation of the Kent Permit Scheme resulted in many responses from stakeholders. Kent County Council has reviewed and assessed those responses to develop the Kent Permit Scheme into an operational scheme. The Parish Council has been invited to comment on the document, "Consultation document on the key changes to the Kent Permit Scheme", which can be found on the following link: [www.kent.gov.uk/publications/transport-and-streets/kent-permit-scheme](http://www.kent.gov.uk/publications/transport-and-streets/kent-permit-scheme). However the closing date for comments is 12<sup>th</sup> December 2008.

Members were invited to attend a consultation seminar on 5<sup>th</sup> December 2008.

The Committee is requested to receive and note the consultation document.

*Background document*

*Letter dated 14<sup>th</sup> November 2008 from KCC, Network Performance Manager*

### **13. Date of the next meeting.**

#### **Public Question Time**

A period of 15 minutes will be set aside to receive any queries or concerns raised by members of the public.

#### **List of circulated documents**

1. Minutes of the meeting of the Highway Committee held on 9<sup>th</sup> October 2008 **(WHITE)**
2. Letter dated 20<sup>th</sup> November 2008 from Swanley Town Council **(GREEN)**
3. Letter dated 20<sup>th</sup> November 2008 from Arriva Southern Counties **(BLUE)**
4. E mail dated 21<sup>st</sup> October 2008 from local resident **(PINK)**
5. Hartley Parish List received from KHS on 2<sup>nd</sup> December 2008 **(WHITE)**
6. Minutes of the meeting of the Sevenoaks Joint Transportation Board held on 7<sup>th</sup> October 2008 **(YELLOW)**

#### **Committee Membership**

Cllr Mr J Gaywood (ex officio)  
Cllr Mr S Granger  
Cllr Mr J Minns  
Cllr Mr D Brazier (co-opted)

Cllr Mr D Graeme  
Cllr Mr M Harris (ex officio)  
Cllr Mr V Sewell