

THE PARISH COUNCIL OF HARTLEY

3rd February 2009

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 9th FEBRUARY 2009** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve, as a correct record, the minutes of the Council meeting held on 12th January 2009. (Annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Hartley Wood

(CREAM)

To consider a report on the Parish Council's application to register land at Hartley Wood as a village green. (Annexed).

To receive a statement from the Chairman of the Council on the outcome of the non statutory public inquiry.

- 6. Amenities and Open Spaces Committee (GREEN)**
To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 27th January 2009 and to consider any recommendations contained therein. (Annexed).
- 7. Communications Committee (ORANGE)**
To adopt the minutes of the meeting of the Communications Committee held on 26th January 2009 and to consider any recommendations contained therein. (Annexed).
- 8. Finance & General Purposes Committee (BLUE)**
To adopt the minutes of the meeting of the Finance & General Purposes Committee held on 4th February 2009 and to consider any recommendations contained therein. (To follow).
- 9. Planning Committee (YELLOW)**
To adopt the minutes of the meetings of the Planning Committee held on 21st January 2009 (annexed) and 4th February 2009 (to follow) and to consider any recommendations contained therein.
- 10. Hartley Parish Plan Steering Committee (RED)**
To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 2nd February 2009, if available.
- 11. Training**
- (a) On 16th January 2009 the Ministry of Justice issued new memorial safety guidance. The new guidance is a major change in approach from the Health and Safety Executive, the result of which will require a review of the memorial safety policy adopted by the Council on 14th April 2008. The Council is requested to authorise the Clerk and the Chairman of the Burial Ground and Gardens of Remembrance Committee to attend a seminar on the new memorial safety guidance issued by the Ministry of Justice on 24th February 2009 at the City of London Cemetery at a cost of £40 per person.
 - (b) To authorise the attendance of the Clerk to a seminar organised by NALC entitled, "Stepping Stones", on 10th March 2009 in London at a cost of £64.00 plus VAT.
 - (c) To authorise the attendance of Cllr Mr S Granger to the Planning Information Day organised by KALC on 28th March 2009 at Lenham Community Centre.
- 12. Payments (BLUE)**
- (a) To approve the payment of the accounts for February 2009. (Annexed).
 - (b) To receive and note a financial report as at 3rd February 2009. (Annexed).

Under the Public Bodies (Admissions to Meetings) Act 1960, it may be necessary to exclude the public from the meeting during consideration of agenda item 13, in respect of the New Burial Ground on the grounds that the likely disclosure of exempt information will prejudice the public interest by reason of the confidential nature of the business to be transacted.

13. New Burial Ground

(WHITE)

To consider a report on progress to establish a new burial ground at Manor Field. (To follow).

List of circulated documents

1. Minutes of the meeting of the Council held on 8th December 2008. **(WHITE)**
2. Report on the Parish Council's application to register land at Hartley Wood as a village green. **(CREAM)**
3. Minutes of the meeting of the Amenities and Open Spaces Committee held on 27th January 2009. **(GREEN)**
4. Minutes of the meeting of the Communications Committee held on 26th January 2009 **(ORANGE)**
5. Minutes of the meeting of the Planning Committee held on 21st January 2009. **(YELLOW)**
6. Schedule of payments for February 2009 **(BLUE)**
7. Financial Report as at 3rd February 2009. **(BLUE)**