

NORTHFIELD MANAGEMENT COMMITTEE

**The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent
DA3 8JZ**

Telephone 01474 702760. Fax 01474 700496

04 February 2009

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Friday 13 February 2009 at 11.00am in the Pavilion, Manor Field, Hartley**. We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,
Alison de Jager
Julie Hoad

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interest**
3. **To approve the minutes** of the meeting held on Friday 28 November 2008
(APPENDIX A)
4. **Matters Arising** from those minutes (Not on the Agenda)
5. **Financial Report** **(APPENDIX B)**
6. **Land and Site Maintenance**
 - 6.1 Access gate from Milestone School – Report on site meeting held on 15 January 2009.
 - 6.2 Surface water run off into Church Road – Outcome of site meeting held on 13 January 2009 with Kent Highway Services. Kent Association of Local Councils has been approached to establish responsibilities of all parties concerned.
7. **Recreational Facilities – Horse Riding Route and Junior Football Pitch**
 - 7.1 Horse Riding Route: Closed for the season, to discuss possible date for re-opening of ride.
 - 7.2 Junior Football pitch – Sevenoaks Planning Investigation Officer has examined the planning permission and visited the site and advised that the marking out of the football pitch does not constitute development and when linked to the existing planning permission SE/99/01586, no breaches of planning control have taken place.

7.3 Constitutional matters meeting – Standing Orders to be reviewed by the Clerks – meeting to be arranged and brought back to the Committee.

8. Boundaries

8.1 A tree that had fallen down was reported on Northfield. Upon inspection it was found that the tree originated from Mr Burdenell's land, but had fallen into Northfield. Mr Burdenell has advised that it was an old Oak tree and that he has cut it up and removed it.

9. Barnetts Wood and New House Shaw

9.1 Quantative Tree Risk Assessment on New House Shaw – Work was carried out on 05 January 2009. Andy Poynter will forward report as a matter of priority.

9.2 Barnetts Wood - Tenders have been sought for this work and a report will be available at the meeting.

9.3 Standard Trees for planting – TD Munday has confirmed that he has carried out the planting of the trees and 25 whips.

9.4 Barnetts Wood Notice board – Awaiting quote from the sign writer for a new notice board on metal posts.

9.5 More trees to be planted on Northfield – This item was deferred from the last Northfield Management Committee meeting and Mr Mike King, Tree Warden has been invited to attend the meeting to discuss maintenance of future plantings.

10. Health and Safety

10.1 Visual Inspection Sheets – The visual inspection sheets for October, November and December 2008 will be available at the meeting.

10.2 Bollard to be placed outside the entrance gate to Church Road – The bollard has been installed by the Greenland Committee.

10.3 Draft lease for electricity sub-station on Northfield – Nothing further to report.

10.4 Legal mechanisms for the draft lease – Report on notices placed in both Hartley and Ash-cum-Ridley Parish Councils' newsletters informing residents of the intention to dispose of land on Northfield for the provision of an electrical sub-station, access thereto and underground cabling.

11. Single Payment, Environmental Stewardship Scheme and Soil Association

11.1 Single payment scheme – Cllr. Barnett to report.

11.2 Soil Association – We have received the Soil Association Organic Standards for Producers publication.

12. Correspondence and Date of Next Meeting

12.1 Certification News – Updates from the Soil Association issue 64 winter 2008.

13. Any Other Business