

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

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19th February 2009

Dear Councillor

You are invited to attend a meeting of the Highways Committee to be held on **Thursday 26th February 2009 at 7.30 p.m. at Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies for Absence

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Minutes

(WHITE)

To approve the minutes of the meeting of the Highways Committee held on 11th December 2008 as a correct record. (Annexed).

4. Northfield

(YELLOW)

At the previous meeting of the Highways Committee it was resolved that a site meeting be arranged with Kent Highway Services to discuss the issue of surface water run-off from Northfield.

The Committee is requested to consider a report on a meeting held with Kent Highway Services on 13th January 2008. (Annexed)

Background document

E mail dated 29th October 2008 from KHS (received by HPC on 1st December 2008)

Report on meeting with KHS held on 13th January 2009

5. Springcroft

(a) At the previous meeting of the Highways Committee it was resolved to contact residents fronting onto the green areas in Springcroft to seek their views on proposals to install soakaways and to arrange a meeting with Kent Highway Services to discuss how the matter may be taken forward.

The Committee is requested to consider a report on the outcome of discussions with (1) residents fronting the green area in Springcroft and, (2) Kent Highway Services at meetings held on 13th January 2009 (annexed - refer to previous report in agenda item 4) and 18th February 2009 (to follow). **(YELLOW)**.

(b) To receive and note an e mail dated 1st February 2009 from a resident expressing frustration over the lack of progress to resolve the flooding issue at Springcroft and advising that unless a positive way forward is established by the end of March 2009 the matter will be referred to the Local Government Ombudsmen and the press. (Annexed). **(PINK)**.

Background document

E mail dated 18th November 2008 from HPC to KHS

E mail dated 21st November 2008 from KHS

Report on meeting with KHS on 13th January 2009

E mail dated 1st February 2009 from a resident

6. Parking at Cherry Trees

At the previous meeting of the Highways Committee it was reported that following a conversation with the engineer from Kent Highway Services a written response would be received in due course. To date no written response has been received.

The Committee is requested to receive and note the report, and to consider what further action should be taken.

Background documents

E mail dated 20th October 2008 landowners agent re repairs

E mail dated 21st October 2008 to KHS re safety audit

E mail dated 23rd October 2008 from resident re sign

7. Speedwatch

(GREEN)

To receive and note a letter dated 23rd December 2008 from the Chief Inspector, West Kent Police, advising that PCSOs were not expected to operate Speedwatch equipment or run the scheme solely on behalf of parish councils without using civilian volunteers. (Annexed).

Background document

Letter dated 20th November 2008 from Swanley Town Council

Letter dated 23rd December 2008 from Chief Inspector

8. Bus Services

(BLUE)

To receive and note a report of a meeting held on 12th December 2008 with Arriva and local parish councils. (Annexed).

Background document

Notes on a meeting held on 12th December 2008 with Arriva and parish councils

9. Request for a salt bin

To consider a request from a resident for a salt bin at the entrance to Quakers Close. The original enquiry was directed to the Parish Council from Sevenoaks District Council.

Background document

E mail dated 5th February 2009 from Sevenoaks District Council

10. Request for “village shops” sign

To consider a request from the shopkeeper at Hartley DIY stores for a village shops directional sign.

11. Parish Portal – “My Kent Highways Online” (ORANGE)

To consider a report on a new initiative from Kent Highway Services to provide the public, parish representatives and council members with a full range of online highway services. The online facility will enable each stakeholder group with the ability to make a request, report and track a fault through its lifecycle, and make a complaint or comment on highway services. The Parish Portal, when operational, will replace the Parish Spreadsheet. (Annexed)

Background document

E mail dated 21st January 2009 from KHS

E mail dated 23rd January 2009 from KHS

12. Sevenoaks Joint Transportation Board (CREAM)

To receive and note the minutes of the meeting of the Sevenoaks Joint Transportation Board held on 16th December 2008. (Annexed).

13. Date of the next meeting.

Public Question Time

A period of 15 minutes will be set aside to receive any queries or concerns raised by members of the public.

List of circulated documents

1. Minutes of the meeting of the Highway Committee held on 11th December 2008. **(WHITE)**.
2. Report on a meeting with KHS on 13th January 2009. **(YELLOW)**.
3. E mail dated 1st February 2009 from resident. **(PINK)**.
4. Letter dated 23rd December 2008 from Chief Inspector. **(GREEN)**.
5. Notes on a meeting held on 12th December 2008 with Arriva and parish councils. **(BLUE)**.
6. E mail dated 21st January 2009 from KHS. **(ORANGE)**.
7. Minutes of the meeting of the Sevenoaks JTB held on 16th December 2009 and reports 4(a) and 4(c). **(CREAM)**

Committee Membership

Cllr Mr J Gaywood (ex officio)
Cllr Mr S Granger
Cllr Mr J Minns
Cllr Mr D Brazier (co-opted)

Cllr Mr D Graeme
Cllr Mr M Harris (ex officio)
Cllr Mr V Sewell