

THE PARISH COUNCIL OF HARTLEY

3rd March 2009

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 9th MARCH 2009** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve, as a correct record, the minutes of the Council meeting held on 9th February 2009. (Annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Amenities and Open Spaces Committee

(GREEN)

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 5th March 2009 and to consider any recommendations contained therein. (To follow).

6. Burial Ground and Gardens of Remembrance Committee (PINK)

To adopt the minutes of the meeting of the Burial Ground and Gardens of Remembrance Committee held on 3rd March 2009 and to consider any recommendations contained therein. (To follow).

7. Communications Committee (ORANGE)

To adopt the minutes of the meeting of the Communications Committee held on 2nd March 2009 and to consider any recommendations contained therein. (To follow).

8. Highways Committee (CREAM)

To adopt the minutes of the meeting of the Highways Committee held on 26th February 2009 and to consider any recommendations contained therein. (Annexed).

9. Planning Committee (YELLOW)

To adopt the minutes of the meetings of the Planning Committee held on 18th February 2009 (annexed) and 4th March 2009 (to follow) and to consider any recommendations contained therein.

10. Northfield Management Committee (DARK GREEN)

To receive and note the minutes of the meeting of the Northfield Management Committee held on 13th February 2009. (To follow, if available).

11. Hartley Parish Plan Steering Committee (RED)

To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 23rd February 2009. (To follow, if available).

12. Training

To approve the Clerk's attendance at a training event on 24th March 2009 organised by the Four Counties Forum Joint Training Venture, which is a conglomerate of Sussex & Surrey Association of Local Councils and Kent Association of Local Councils at Tenterden at a cost of £60 plus VAT. The training event will provide an update on current legal and financial matters

13. Payments (BLUE)

(a) To approve the payment of the accounts for March 2009. (Annexed).

(b) To receive and note a financial report as at 3rd March 2009. (Annexed).

Under the Public Bodies (Admissions to Meetings) Act 1960, it may be necessary to exclude the public from the meeting during consideration of agenda item 14, in respect of the New Burial Ground on the grounds that the likely disclosure of exempt information will prejudice the public interest by reason of the confidential nature of the business to be transacted.

14. New Burial Ground (WHITE)

To consider a report on progress to establish a new burial ground at Manor Field. (To follow).

List of circulated documents

1. Minutes of the meeting of the Council held on 9th February 2009. **(WHITE)**
2. Minutes of the meeting of the Amenities and Open Spaces Committee held on 5th March 2009. **(GREEN)**
3. Minutes of the meeting of the Highways Committee held on 26th February 2009. **(CREAM)**
4. Minutes of the meetings of the Planning Committee held on 18th February 2009 **(YELLOW)**
5. Schedule of payments for March 2009 **(BLUE)**
6. Financial Report as at 3rd March 2009. **(BLUE)**