

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

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3rd April 2009

Dear Councillor

You are invited to attend a meeting of the Highways Committee to be held on **Thursday 16th April 2009** at **7.30 p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies for Absence

To receive apologies for absence.

2. Election of Chairman

To elect a Chairman of the Highways Committee until the Annual meeting of the Council in May 2009.

3. Election of Vice Chairman

To elect a Vice Chairman of the Highways Committee until the Annual meeting of the Council in May 2009.

4. Declarations of Interest

To receive Members' declarations of interest.

5. Minutes

(WHITE)

To approve the minutes of the meeting of the Highways Committee held on 26th February 2009 as a correct record. (Annexed).

6. Northfield

At the previous meeting of the Highways Committee it was resolved that legal advice received from NALC, regarding the surface water run off from Northfield, be circulated to Members of the Committee.

In light of the legal advice received from NALC, the Committee is requested to consider a further course of action, if appropriate.

Background document

E mail dated 29th October 2008 from KHS (received by HPC on 1st December 2008)

Report on meeting with KHS held on 13th January 2009

7. Springcroft

(GREEN)

At the previous meeting of the Highways Committee it was resolved that enquiries be made to establish whether the options set out below, to alleviate the flooding problems at Springcroft, had been considered by Kent Highway Services and, where appropriate, provide a justification for rejecting any of the options.

- Deep boring through or adjacent to the existing two soakaways at the end of Springcroft, including the provision of catchpits and additional soakaways beneath the carriageway as necessary upstream.
- Over digging existing soakaways by 1 to 2 metres in depth or laterally.
- Provision of tank storage within Springcroft.
- A combination of any of the above.

The Committee is requested to consider an email dated 13th March 2009, received from Kent Highway Services, in response to these enquiries. (Annexed).

Background document

E mail dated 18th November 2008 from HPC to KHS

E mail dated 21st November 2008 from KHS

Report on meeting with KHS on 13th January 2009

E mail dated 1st February 2009 from a resident

Email dated 13th March 2009 from Kent Highway Services

8. Parking at Cherry Trees

At the previous meeting of the Highways Committee it was reported that a response had still not been received to the Council's enquiry as to the level of safety audit required and it was resolved that Kent Highway Services be pursued for a response.

The Committee is requested to consider any response received.

Background documents

E mail dated 20th October 2008 landowners agent re repairs

E mail dated 21st October 2008 to KHS re safety audit

E mail dated 23rd October 2008 from resident re sign

Letter dated 11th March 2009 from HPC to KHS

9. Speedwatch

(CREAM)

At the previous meeting of the Highways Committee, it was recommended that a request be made to Kent & Medway Safety Camera Partnership, for additional visits to Hartley.

The Committee is requested to consider a letter dated 19th March 2009 received from Kent & Medway Safety Camera Partnership, in response to the Council's request. (Annexed).

The Committee is requested to note that an email dated 24th March 2009 was received from PC Baker, the West Kent Police motorcyclist responsible for Hartley, informing

the Council that on 24th March, he had spent an hour on Ash Road with the following results: 4 x endorsable fixed penalty tickets issued and 3 verbal warnings issued. PC Baker has confirmed that he and the North Kent motorcyclists will attend again at some point.

Background document

Letter dated 20th November 2008 from Swanley Town Council

Letter dated 23rd December 2008 from Chief Inspector

Letter dated 11th March 2009 from HPC to Kent & Medway Safety Camera Partnership

Letter dated 19th March 2009 from Kent & Medway Safety Camera Partnership

10. Bus Services

(ORANGE)

a) At the previous meeting of the Highways Committee, it was resolved that a survey be undertaken in Hartley to establish the location of any missing bus stops and/or standards.

The Committee is requested to note a list of bus stop locations in Hartley, provided by Arriva and to consider a further course of action if appropriate. (Annexed).

b) The Committee is requested to note that the Parish Council has been invited to attend the District Council's Environment Select Committee meeting on 14th April 2009 at 7.p.m., where the Committee will be discussing bus services in the District. Representatives from Arriva and Kent County Council will also be attending the meeting.

Background document

Notes on a meeting held on 12th December 2008 with Arriva and parish councils

11. Request for a salt bin

(PINK)

a) At the previous meeting of the Highways Committee, the Committee considered a request from a resident for a salt bin at the entrance to Quakers Close and it was recommended that Kent Highway Services be requested to provide salt bins at Quakers Close and Parkfield.

The Committee is requested to note KCC protocol which states that salt bins supplied at the behest of the Parish and subsequently agreed by the Community Operations Team Leaders, will be provided at a cost of £240 + VAT for a 7cu ft (0.2cu.m) standard yellow salt bin, or £290 + VAT for a 14cu ft (0.4cu.m) standard yellow salt bin. The costs include for the supply and installation of the bin, the first fill with salt and administrations costs. Thereafter, the cost of maintaining and filling the bin would be the responsibility of KHS.

The Committee is requested to note that an email dated 26th March 2009 was received from Cllr David Brazier, informing the Parish Council that if necessary, purchase of the bin could be made using the Members' Community Grant.

The Committee is requested to consider a further course of action, if appropriate.

b) The Committee is requested to consider a letter dated 17th March 2009, received from residents of Quakers Close, requesting that a salt bin be provided. (Annexed).

The request has been signed by the residents of 24 properties in Quakers Close.

Background document

E mail dated 5th February 2009 from Sevenoaks District Council

Letter dated 17th March 2009 from residents of Quakers Close

12. Church Road

(YELLOW)

To consider an email dated 20th March 2009 received from a resident regarding two incidents involving dangerous drivers in Church Road. (Annexed)

The resident was advised by Kent Police to contact the Parish Council regarding these incidents.

13. Monthly CSM Report

(WHITE)

To receive and note the monthly CSM Report received from Kent Highway Services on 25th February 2009. (Annexed).

14. Date of the Next Meeting

Public Question Time

A period of 15 minutes will be set aside to receive any queries or concerns raised by members of the public.

List of circulated documents

1. Minutes of the meeting of the Highway Committee held on 26th February 2009. **(WHITE)**
2. Email dated 13th March 2009 from Kent Highway Services. **(GREEN)**.
3. Letter dated 19th March 2009 from Kent & Medway Safety Camera Partnership. **(CREAM)**.
4. List of bus stop locations in Hartley **(ORANGE)**
5. Letter dated 17th March 2009 from residents of Quakers Close. **(PINK)**
6. Email dated 20th March 2009 from a resident. **(YELLOW)**
7. Monthly CSM Report received from Kent Highway Services. **(WHITE)**

Committee Membership

Cllr Mr J Gaywood (ex officio)
Cllr Mr S Granger
Cllr Mr V Sewell

Cllr Mr D Graeme
Cllr Mr J Minns
Cllr Mr D Brazier (co-opted)