

## **NORTHFIELD MANAGEMENT COMMITTEE**

**The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent  
DA3 8JZ**

**Telephone 01474 702760. Fax 01474 700496**

19 June 2009

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Friday 26 June 2009 at 11.00am in the Pavilion, Manor Field, Hartley**. We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,  
**Alison de Jager**  
**Julie Hoad**

### **A G E N D A**

1. **Apologies for absence**
2. **Declarations of Interest**
3. **To approve the minutes** of the meeting held on Friday 24 April 2009.  
**(APPENDIX A)**
4. **Matters Arising** from those minutes (Not on the Agenda)
5. **Financial Report** **(APPENDIX B)**
6. **Land and Site Maintenance** **(APPENDIX C)**
  - 6.1 Access gate adjacent to Milestone School – To consider tenders received for required works **an analysis of the tenders received is attached.**
  - 6.2 Plant species adjacent to Milestone School – To consider appropriate plant species.
  - 6.3 Grass cutting contract – To consider tenders received for required works, an analysis of the tenders is attached
  - 6.4 Surface water run off into Church Road – Report on meeting held on 1 June 2009. (Attached)
  - 6.5 To consider the quotation from Mr Munday for the sum of £115.00 to repair the chestnut paling fence along Ash Road with new posts and chestnut pales.
  - 6.6 The notice board at Milestone School entrance has been attached.

- 6.7 To consider a request from the Village Association regarding access and parking to allotment site at the rear of the Black Lion Public House.  
(Attached)

## **7. Recreational Facilities – Horse Riding Route**

- 7.1 Horse Riding Route:  
7.2 Proposed Fun Run on Northfield – To consider a request from Mr Mike Baron to hold a Fun Run for the Hartley Guides on Saturday 05 September 2009. A previous request was agreed by the committee on 2 March 2007.  
7.3 Kite Flying on Northfield – To consider designating a specific area for Kite Flying. Original Risk Assessment and report from Seaboard Power Networks is attached.

## **8. Wildlife Survey**

- 8.1 A quotation from Kent Wildlife Trust has been received to undertake a site survey and produce a report. The site would be visited twice; late spring and summer. Main habitats will be identified and described and all native plant species found recorded. A general search would be made for groups such as mammals, birds, reptiles, amphibians and insects. The cost would be £750-00 exclusive of VAT.

## **9. Barnetts Wood and New House Shaw**

- 9.1 Quantative Tree Risk Assessment – update from Cllr A Barnett.

## **10. Health and Safety**

**(APPENDIX D)**

- 10.1 Visual Inspection Sheets – The visual inspection sheets for April, and May 2009 will be available at the meeting.  
10.2 Draft lease for electricity sub-station on Northfield – To discuss the contents of the draft lease , copy attached.  
10.4 Legal mechanisms for the draft lease – Report on required advertising in local press informing residents of the intention to dispose of land on Northfield for the provision of an electrical sub-station, access thereto and underground cabling.

## **11. Single Payment, Environmental Stewardship Scheme and Soil Association**

- 11.1 Single payment scheme – Acknowledgement of amendments to the 2009 claim has been received and confirmation that we hold a total of 22.08 entitlements, of which 20.85 have a use by date of 2011. The remaining 1.23 entitlements have a 2010 use by date, and this has been produced as we only activated 20.85 entitlements on the 2008 SP5 form.  
11.2 Soil Association – The Annual Certificate of registration has been received and expires on 30 April 2010.

## **12. Correspondence and Date of Next Meeting**

## **13. Any Other Business**