

## HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs J Hoad  
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2<sup>nd</sup> July 2009

Dear Councillor

You are invited to attend a meeting of the Finance & General Purposes Committee to be held on **8<sup>th</sup> July 2009** commencing at **10.30 a.m.** at **Hartley Library** or at the conclusion of the meeting of the Planning Committee whichever is later.

Yours sincerely

Julie Hoad  
Proper Officer

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### AGENDA

#### 1. Apologies

To receive apologies for absence.

#### 2. Declarations of Interest

To receive Members' declarations of interest.

#### 3. Minutes of the previous meeting

(WHITE)

To approve the minutes of the meeting of the Finance & General Purposes Committee held on 1<sup>st</sup> June 2009 as a correct record. (Annexed).

#### 4. Youth Shelter

(RED)

At a meeting of the Amenities and Open Spaces Committee held on 16<sup>th</sup> June 2009 matters relating to the anti social behaviour of youths congregating at the youth shelter on Woodland Avenue were discussed. It was resolved that,

*“(1) the views of the Youth Worker be sought;*

*(2) costings be obtained to re-site the youth shelter; and*

*(3) pending receipt of additional information in (1) and (2) above, the matter be referred to the Finance & General Purposes Committee for further consideration.”*

The Committee is requested to consider a report. (Annexed)

*Background document*

*Report on youth shelter*

#### 5. Internal audit for the year ending 31<sup>st</sup> March 2009

(ORANGE)

To consider the internal auditor's report in respect of the year ending 31<sup>st</sup> March 2009. The internal audit report and supporting documents were e mailed to Members on 16<sup>th</sup> June 2009. (Annexed – internal audit report)

*Background document*

*Internal audit file 2008-09*

**6. Accounts for the year ended 31<sup>st</sup> March 2009 (PINK)**

To receive and note an objection raised by an elector to the accounts for the year ended 31<sup>st</sup> March 2009.

Background document

*E mail dated 8<sup>th</sup> June 2009 from an elector*

**7. Receipts and payments (BLUE)**

To review the receipts and payments for the period 1<sup>st</sup> April 2009 to 2<sup>nd</sup> July 2009.

Background documents

*Summary of receipts and payments as at 2<sup>nd</sup> July 2009*

**8. Investments (GREEN)**

To consider a report on the Council's investments. (Annexed).

Background document

*Report on investments*

**9. Northfield – Draft lease (CREAM)**

To consider the draft lease between New Ash Green Village Association, Ash-cum-Ridley Parish Council, Hartley Parish Council and EDF in respect of a sub-station site and easements at Northfield. (Annexed)

Background documents

*Draft lease May 2009*

*Map accompanying lease DB/TQ 6142 6641/10/1A*

**10. Northfield – Cutting of the meadow for a hay crop (DARK BLUE)**

To receive and note a report on the recent cut of the meadow at Northfield. (Annexed)

Background document

*Report on recent cut of the meadow on Northfield*

**11. Hartley W.I. Hall (YELLOW)**

To consider a report on progress to transfer the Hartley W.I. Hall to the Parish Council and execute a trust deed. (Annexed).

Background document

*E mail dated 29<sup>th</sup> April 2009*

*Report on Hartley W.I. Hall*

**12. Kent Police**

To receive and note a letter dated 22<sup>nd</sup> June 2009 from Chief Inspector for the Sevenoaks Area advising that from 17<sup>th</sup> June 2009 PCSO Rachel Rowbottom would be joining the police team covering the area of Ash, Hartley, Hodsoll Street and New Ash Green.

The Committee is also requested to note that PCSO Maycock has recently resigned from her position from the police team covering the area of Ash, Hartley, Hodsoll Street and New Ash Green.

**13. Youth Worker**

To receive and note a report on the resignation of Glenn Walsh as full time Youth Worker for HAWK.

#### **14. Power of well being**

(a) To receive a report from Cllrs Abraham and Granger who attended the power of welling training event on 24<sup>th</sup> June 2009 at Sevenoaks Town Council offices. Cllrs Abraham and Granger are qualified in the use of the power of well being.

(b) To note that the Clerk has passed Section 7, Power of Well-Being, Certificate in Local Council Administration 2008 . This qualification fulfils the eligibility criteria for a qualified clerk as prescribed in the Parish Councils (Power to Promote Well-Being) (Prescribed Conditions) Order 2008.

#### **15. Kent LINK**

To consider an invitation to join the Kent Local Involvement Network, (LINK). Kent LINK is an independent network of local people and community groups working together to influence and improve local health and social care services. Information leaflets are attached for Members attention.

#### **16. Kent Alcohol Strategy**

The Parish Council has been invited to comment on the Kent Alcohol Strategy. Kent County Council has requested the Parish Council consider a number of questions set out in a letter dated 19<sup>th</sup> June 2009.

Background documents

*E mail dated 29<sup>th</sup> June 2009*

*Letter dated 19<sup>th</sup> June 2009 from Director of Youth Services and KDAAT*

*Kent Alcohol Strategy Draft v6*

*Kent Action on Alcohol Steering Group (Draft)*

#### **17. Date of the next meeting**

**List of circulated documents**

1. Minutes of the meeting of the Finance and General Purposes Committee held on 1<sup>st</sup> June 2009 **(WHITE)**
2. Report on the youth shelter **(RED)**
3. Internal audit report **(ORANGE)**
4. E mail dated 8<sup>th</sup> June 2009 from an elector **(PINK)**
5. Summary of receipts and payments 1<sup>st</sup> April 2009 to 2<sup>nd</sup> July 2009 **(BLUE)**
6. Report on investments **(GREEN)**
7. Northfield draft lease May 2009 and map **(CREAM)**
8. Report on the cutting of the meadow on Northfield **(DARK BLUE)**
9. Hartley WI report **(YELLOW)**
10. Kent LINK information leaflet
11. Letter dated 19<sup>th</sup> June 2009 from Director of Youth Services and KDAAT **(WHITE)**
12. Kent Alcohol Strategy Draft v6 **(WHITE)**
13. Kent Action on Alcohol Steering Group (Draft) **(WHITE)**

Committee membership  
Cllr Abraham  
Cllr Barnett  
Cllr Coates  
Cllr Gaywood (ex officio)  
Cllr Ramsay

Cllr Alford  
Cllr Mrs Burns  
Cllr Mrs Cole  
Cllr Mrs Oxtoby (ex-officio)  
Cllr Sewell