

## THE PARISH COUNCIL OF HARTLEY

7<sup>th</sup> July 2009

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 13<sup>th</sup> JULY 2009** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad  
Proper Officer

**To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.**

### **AGENDA**

**1. Apologies**

To receive and approve, if necessary, any apologies for absence.

**2. Declaration of Interests**

To receive Members' declaration of interests.

**3. Register of Interests**

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

**4. Minutes**

**(WHITE)**

To approve, as a correct record, the minutes of the Council meeting held on 8<sup>th</sup> June 2009. (Annexed).

***The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.***

***Public Question Time***

**5. Calendar of meetings**

At the meeting of the Council held on 8<sup>th</sup> June 2009, the date of the April 2010 Council meeting was corrected in the minutes from **20<sup>th</sup>** to **19<sup>th</sup>** April. The Council ordinarily meets on the second Monday of each month, except August, in which case the minutes

should be corrected to record the date of the Council meeting in April 2010 to be **12<sup>th</sup>** April 2010.

**6. Amenities and Open Spaces Committee (GREEN)**

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 16<sup>th</sup> June 2009 and to consider any recommendations contained therein. (Annexed).

**7. Finance and General Purposes Committee (DARK BLUE)**

To adopt the minutes of the meeting of the Finance and General Purposes Committee held on 8<sup>th</sup> July 2009 and to consider any recommendations contained therein. (To follow).

**8. Highways Committee (ORANGE)**

To adopt the minutes of the meeting of the Highways Committee held on 25<sup>th</sup> June 2009 and to consider any recommendations contained therein. (Annexed)

**9. Planning Committee (YELLOW)**

To adopt the minutes of the meetings of the Planning Committee held on 17<sup>th</sup> June 2009 (annexed) and 8<sup>th</sup> July 2009 (to follow) and to consider any recommendations contained therein.

**10. Northfield Management Committee**

(a) To receive and note the minutes of the meeting of the Northfield Management Committee held on 26<sup>th</sup> June 2009 and to consider any recommendations contained therein. (To follow).

(b) At a meeting of the Northfield Management Committee held on 26<sup>th</sup> June 2009 a motion was proposed to permanently vary the Northfield Management Committee's Standing Orders. Pursuant to Standing Order 15 the matter was referred without discussion to the two Parish Councils for approval. (Annexed). **(CREAM)**

(c) To approve an amendment to the Northfield Management Committee's Constitution, as recommended by the Northfield Management Committee at a meeting held on 26<sup>th</sup> June 2009. (Annexed). **(RED)**

(d) To receive and note the minutes of the extraordinary meeting of the Northfield Management Committee held on 3<sup>rd</sup> July 2009 and to consider any recommendations contained therein. (To follow).

**11. Hartley Parish Plan Steering Committee**

(a) To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 20<sup>th</sup> May 2009. (Annexed) **(DARK GREEN)**

(b) To consider the recommendations contained in the minutes of following meetings in respect of the draft Hartley Parish Plan. (Annexed) **(PINK)**

Committee	Meeting date	Reference
Amenities & Open Spaces Committee	16 <sup>th</sup> June 2009	page 2 and 3, min item 6
Finance & General Purposes Committee	1 <sup>st</sup> June 2009	page 2 and 3, min ref 7



**List of circulated documents**

1. Minutes of the meeting of the Council held on 8<sup>th</sup> June 2009. **(WHITE)**
2. Minutes of Amenities and Open Spaces Committee held on 16<sup>th</sup> June 2009 **(GREEN)**
3. Minutes of the meeting of the Highways Committee held on 25<sup>th</sup> June 2009 **(ORANGE)**
4. Minutes of the meetings of the Planning Committee held on 17<sup>th</sup> June 2009 **(YELLOW)**
5. Proposed amendments to the Northfield Management Committee's Standing Orders **(CREAM)**
6. Proposed amendment to the Northfield Management Committee's Constitution **(RED)**
7. Minutes of the meeting of the Hartley Parish Plan Steering Committee held on 20<sup>th</sup> May 2009 **(DARK GREEN)**
8. Extracts from minutes of various committee meetings, as set out below: **(PINK)**

Amenities & Open Spaces Committee	16 <sup>th</sup> June 2009	page 2 and 3, min item 6
Finance & General Purposes Committee	1 <sup>st</sup> June 2009	page 2 and 3, min ref 7
Highways Committee	25 <sup>th</sup> June 2009	page 1, 2 and 3, min ref 7
Planning Committee	13 <sup>th</sup> May 2009	page 2, min ref 6
9. Parish News issue number 340 **(WHITE)**
10. Schedule of payments July 2009 **(BLUE)**
11. Schedule of payments August 2009 **(BLUE)**
12. Financial Report as at 7<sup>th</sup> July 2009. **(BLUE)**