

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

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21st July 2009

Dear Councillor

You are invited to attend a meeting of the Amenities and Open Spaces Committee to be held on **Monday 27th July 2009** commencing at **7.30 p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies

To receive apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Minutes

(WHITE)

To approve the minutes of the meeting of the Amenities and Open Spaces Committee held on 16th June 2009 as a correct record. (Annexed).

4. Cricket at Manor Field

To receive a report from New Ash Green and Hartley Cricket Club.

5. Cricket at Longfield Hill

(DARK GREEN)

(a) To receive a report from Meopham Cricket Club.

(b) To receive a report on the eradication of Japanese Knotweed.

6. Football at Manor Field

(a) To receive a report from Hartley De Sales FC.

(b) To consider a quotation to set out three junior football pitches on Manor Field.

7. Financial Report

(BLUE)

To consider a financial report indicating the net position of the allotments, open spaces and Manor Field Pavilion as at 21st July 2009. (Annexed).

Background document

Net financial position as at 21st July 2009

8. Pavilion

(a) Chlorination

To consider a quotation for the sum of £180 plus VAT from Bayley Environmental Services Ltd to attend site once per year to carry out a clean and chlorination of the cold water storage tank and associated hot and cold water services and provide a certification on completion.

(b) Legionella testing

To consider a quotation for the sum of £200 plus VAT to attend site twice per year (i.e. six monthly) to take 2 no water samples per visit (i.e. 4 no per year) to be tested for specific legionella bacteria. Costs include sampling, transportation to a UKAS accredited laboratory and certification. Cost per sample is £50.00 plus VAT.

(c) Crocus Walk – 3rd May 2009

To receive and note a letter of thanks from the organiser of the Crocus Walk in aid of Breast Cancer Research.

(d) Longfield & Hartley Scout Group

To consider a hire charge for the part use of the Pavilion on 13th July 2009 by the Longfield & Hartley Scout Group. The Scout Group hired the Pavilion from 5.00 p.m. to 7.45 p.m. (2¾ hours), but due to an oversight with the booking of the Pavilion by the Scout group, they were only able use the kitchen area as the hall was in use.

9. Manor Field

(a) Meter cupboard

To receive a report on progress on the relocation of the electricity meter and creation of an easement.

Messrs H F & J H Glover have been asked whether any consideration would be required for the creation of an easement. To date no response has been received.

Background documents

Letter dated 24th June 2009 from HPC to Solicitors acting on behalf of Messrs H F & J H Glover

(b) Hawthorn hedge

To consider seeking a quotation to cut the hedge along the northern boundary of Manor Field.

(c) Oak trees

To consider seeking a quotation to lift the canopy of 6 no oak trees in Manor Field

10. Hartley Wood

Motorbikes – Beechlands Close

At the previous meeting of the Amenities and Open Spaces Committee it was reported that the County Council's Partnership Officer had misunderstood the position regarding the proposal to provide a motorbike inhibitor at the end of Beechlands Close and that the Clerk had offered to meet on site. No response has been received.

Background documents

E mail dated 12th June 2009 from HPC to KHS

11. Woodland Avenue playground refurbishment

To receive a progress report on the Woodland Avenue refurbishment.

12. Rectory Meadow

To consider seeking a quotation to spray nettle to the east and west of the entrance off Banckside, including around the trees, and to trim area when appropriate.

13. Hoselands Green

(YELLOW)

(a) To consider a letter dated 29th June 2009 from the Council's insurers confirming the public liability section of the Council's policy would be extended to include the legal liabilities of the Council as far as they apply, provided the Parish Council has sole responsibility for the maintenance and upkeep of the land. The Council's insurers require a weekly visual inspection of the area and the routine maintenance contract has been extended accordingly. (Annexed).

Background document

Letter dated 29th June 2009 from Allianz Insurance plc

(b) To consider a complaint from a resident of Hoselands View about the trees on Hoselands Green overhanging the front gardens of properties in Hoselands View.

14. Foxborough Wood

(a) At the previous meeting of the Amenities and Open Spaces Committee it was reported that no response had been received to a number of letters written to the owners of Hartley Court and it was resolved that,

“the Clerk endeavour to contact the owners of Hartley Court by telephone with a view to arranging a meeting to discuss the alleged encroachment onto land owned by the Council in Foxborough Wood.”

The Committee is requested to consider an update.

Background documents

Letter dated 3rd July 2008 to owners of Hartley Court

Letter dated 13th August 2008 to owners of Hartley Court

Letter dated 13th February 2009 to owners of Hartley Court

Letter dated 13th March 2009 to owners of Hartley Court

(b) To consider quotations received in respect of the installation of new fencing between land owned by the Council in Foxborough Wood and The Court Cottage.

Contractor	Quotation sum	Works
Ian J Paternoster	£462.00 plus VAT	Take down and clear away existing chestnut paling fence. Cut back branches and clear undergrowth from fence line. Supply and fix 35 m of 4ft high chestnut paling fencing fixed to chestnut posts driven into ground at 3 m centres
Ian J Paternoster	£767 plus VAT	As above but fixed to concrete posts concreted into ground at 3 m centres
Homewood Fencing	£875	Supply and fit 34 m of 4 ft high chestnut paling fencing. Remove existing fence and leave site tidy

Background documents

Letters dated 16th March 2009, 24th March 2009 and 26th May 2009 to fencing contractors

15. Allotments

(PINK)

Rules and regulations

To consider draft amendments to the rules and regulations in respect of the allotments. (Annexed)

Background document

Rules relating to the allotments showing draft amendments

16. Dog Bin

Complaints have been received by Sevenoaks District Council about dog fouling in Larkwell Lane. The Police have been liaising with Sevenoaks District Council about this matter.

Sevenoaks District Council has confirmed Larkwell Lane is owned by the District Council, but would not prepared to install a dog bin at that location as there is no budget for its installation and ongoing emptying costs. The District Council would have no objection to the Parish Council installing a dog bin in Larkwell Lane, provided it agreed to meet future emptying costs. The Committee is requested to give this matter due consideration.

17. Footpaths

To consider a proposal to draft a map showing local footpaths and places of interest such as Northfield and Rectory Meadow.

18. Date of next meeting

List of circulated documents

Copies of all documents listed below are available for inspection in the Parish Office

1. Minutes of the meeting of the Amenities and Open Spaces Committee held on 16th June 2009. **(WHITE)**
2. Report on the presence of Japanese Knotwood at Longfield Hill recreation ground **(DARK GREEN)**
3. Financial report as at 21st July 2009 indicating the net position of the allotments, open spaces and Manor Field Pavilion. **(BLUE)**
4. Letter dated 29th June 2009 from Allianz Insurance plc **(YELLOW)**
5. Draft amendment to rules and regulations of the allotments **(PINK)**

Committee Membership

Cllr Barnett
Cllr Gaywood (ex officio)
Cllr Granger
Cllr Sewell

Cllr Mrs P Cole
Cllr Graeme
Cllr Mrs Oxtoby (ex officio)