

## HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs J Hoad  
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3<sup>rd</sup> September 2009

Dear Councillor

You are invited to attend a meeting of the Finance & General Purposes Committee to be held on **9<sup>th</sup> September 2009** commencing at **9.30 a.m.** at **Hartley Library**.

Yours sincerely

Julie Hoad  
Proper Officer

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### AGENDA

**1. Apologies**

To receive apologies for absence.

**2. Declarations of Interest**

To receive Members' declarations of interest.

**3. Minutes of the previous meeting**

**(WHITE)**

To approve the minutes of the meeting of the Finance & General Purposes Committee held on 8<sup>th</sup> July 2009 as a correct record. (Annexed).

**4. Youth Shelter**

**(CREAM)**

At a meeting of the Finance & General Purposes Committee held on 8<sup>th</sup> July 2009 residents of Gorsewood Road informed the Committee of problems relating to the anti social behaviour of youths around the youth shelter and in Gorse Wood. It was resolved that,

*“the matter be deferred pending receipt of the action plan being prepared by Sevenoaks District Council following the Environmental Visual Audit by strategic partners on 7<sup>th</sup> July 2009.”*

The Committee is requested to consider the Environmental Visual Audit undertaken on 7<sup>th</sup> July 2009.

*Background document*

*Gorse Wood Environmental Visual Audit undertaken on 7<sup>th</sup> July 2009*

**5. Accounts for year ending 31<sup>st</sup> March 2007**

**(PINK)**

To consider a letter dated 9<sup>th</sup> July 2009 from the Audit Commission informing the Parish Council of additional audit fees totalling £1,212 plus VAT incurred as a result of objections raised by a local government elector to the 2006/07 accounts.

*Background document*

*Letter dated 9<sup>th</sup> July 2009 from Audit Commission*

**6. Receipts and payments (BLUE)**

To review the receipts and payments for the period 1<sup>st</sup> April 2009 to 3<sup>rd</sup> September 2009.

Background documents

*Summary of receipts and payments as at 3<sup>rd</sup> September 2009*

**7. Northfield – Draft lease**

At the last meeting of the Finance & General Purposes Committee it was reported that, pursuant to Section 127 of the Local Government Act 1972 the Parish Councils of Hartley and Ash-cum-Ridley would be required to give notice of their intention to enter into a lease with EDF Energy Networks (SPN) plc in respect of a sub-station and easements at Northfield. Notice was duly placed in the “Kent on Sunday” for two consecutive weeks on 12<sup>th</sup> July 2009 and 19<sup>th</sup> July 2009. The notice required objections to be sent in writing by no later than 5.00 p.m. on 7<sup>th</sup> August 2009.

The Committee is requested to note that no objections have been received by Ash-cum-Ridley Parish Council or Hartley Parish Council.

Background documents

*Draft lease May 2009*

*Map accompanying lease DB/TQ 6142 6641/10/1A*

**8. Hartley W.I. Hall (YELLOW)**

To consider a report on progress to transfer the Hartley W.I. Hall to the Parish Council and execute a trust deed. (Annexed).

Background document

*E mail dated 29<sup>th</sup> April 2009*

*Report on Hartley W.I. Hall*

**9. Youth Worker (ORANGE)**

(a) To receive a report on the recruitment of the new full time Youth Worker for HAWK.

(b) At the Council meeting held on 13<sup>th</sup> July it was reported that the full time Youth worker for the HAWK Youth Partnership Project had resigned. Concerns were expressed about the appointment process being adopted by Ash-cum-Ridley Parish Council to secure a successor and it was resolved that,

*“ ...that concerns be expressed to Ash-cum-Ridley Parish Council about the interview process being adopted for the appointment of a full time youth worker for the HAWK Youth Partnership Project.”*

The Committee is requested to consider a response from the Chairman of Ash-cum-Ridley Parish Council. (Annexed)

Background document

*Letter dated 20<sup>th</sup> August 2009 from Chairman of AcR PC*

**10. Hartley Wood (GREEN)**

To consider a report on Hartley Wood. (Annexed).

Background document

*Report on Hartley Wood*

**11. Kent Police (DARK YELLOW)**

To receive and note a letter dated 26<sup>th</sup> August 2009 from the Kent Police advising of changes to the local neighbour policing team. (Annexed)

Background document

Letter dated 26<sup>th</sup> August 2009 from Chief Inspector, Sevenoaks Area, Kent Police

**Under the Public Bodies (Admissions to Meetings) Act 1960, it may be necessary to exclude the public from the meeting during consideration of agenda item 12 , in respect of the “New Burial Ground” on the grounds that the likely disclosure of exempt information will prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**12. New Burial Ground**

**(RED)**

To receive and note a progress report on negotiations with adjoining landowners to modify the restrictive covenants and extend the right of access to include use of the south east corner of Manor Field as a burial ground.

Background document

Progress report (**CONFIDENTIAL**)

**13. Date of the next meeting**

List of circulated documents

1. Minutes of the meeting of the Finance and General Purposes Committee held on 8<sup>th</sup> July 2009 (**WHITE**)
2. Gorse Wood Environmental Visual Audit undertaken on 7<sup>th</sup> July 2009 (**CREAM**)
3. Letter dated 9<sup>th</sup> July 2009 from the Audit Commission (**PINK**)
4. Summary of receipts and payments 1<sup>st</sup> April 2009 to 3rd September 2009 (**BLUE**)
5. Hartley WI report (**YELLOW**)
6. Letter dated 20<sup>th</sup> August 2009 from Chairman of AcR PC (**ORANGE**)
7. Report on Hartley Wood (**GREEN**)
8. Letter dated 26<sup>th</sup> August 2009 from Kent Police (**DARK YELLOW**)
9. Progress report on new Burial Ground (**RED**)

Committee membership  
Cllr Abraham  
Cllr Barnett  
Cllr Coates  
Cllr Gaywood (ex officio)  
Cllr Ramsay

Cllr Alford  
Cllr Mrs Burns  
Cllr Mrs Cole  
Cllr Mrs Oxtoby (ex-officio)  
Cllr Sewell