

THE PARISH COUNCIL OF HARTLEY

8th September 2009

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 14th SEPTEMBER 2009** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve, as a correct record, the minutes of the Council meeting held on 13th July 2009. (Annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Amenities and Open Spaces Committee

(GREEN)

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 27th July 2009 and to consider any recommendations contained therein. (Annexed).

- 6. Communications Committee (PINK)**
To adopt the minutes of the meeting of the Communications Committee held on 29th July 2009 and to consider any recommendations contained therein. (Annexed).
- 7. Highways Committee (ORANGE)**
To adopt the minutes of the meeting of the Highways Committee held on 3rd September 2009 and to consider any recommendations contained therein. (To follow)
- 8. Planning Committee (YELLOW)**
To adopt the minutes of the meetings of the Planning Committee held on 22nd July 2009, 5th August 2009, 19th August 2009 and 2nd September 2009 and to consider any recommendations contained therein.
- 9. HAWK (RED)**
To receive and note the minutes of the meeting of the HAWK Youth Partnership Project held on 7th July 2009 (annexed) and 1st September 2009 (if available).
- 10. KALC (WHITE)**
(a) To receive and note the Parish News issue number 341. (Annexed).
(b) To receive and note the minutes of the meeting of the KALC Sevenoaks Area meeting held on 12th June 2009. (Annexed)
- 11. Payments (BLUE)**
(a) To approve the payment of the accounts for September 2009. (Annexed).
(b) To receive and note a financial report as at 8th September 2009. (Annexed).

Under the Public Bodies (Admissions to Meetings) Act 1960, it may be necessary to exclude the public from the meeting during consideration of part of agenda item 12, Finance and General Purposes Committee in respect of the business relating to the new Burial Ground on the grounds that the likely disclosure of exempt information will prejudice the public interest by reason of the confidential nature of the business to be transacted.

- 12. Finance and General Purposes Committee (DARK BLUE)**
To adopt the minutes of the meeting of the Finance and General Purposes Committee held on 9th September 2009 and to consider any recommendations contained therein. (To follow).

List of circulated documents

1. Minutes of the meeting of the Council held on 13th July 2009. **(WHITE)**
2. Minutes of the meeting of the Amenities and Open Spaces Committee held on 27th July 2009. **(GREEN)**
3. Minutes of the meeting of the Communications Committee held on 29th July 2009. **(PINK)**
4. Minutes of the meetings of the Planning Committee held on 22nd July 2009, 5th August 2009, 19th August 2009 and 2nd September 2009. **(YELLOW)**
5. Minutes of the meeting of the HAWK Youth Partnership Project held on 7th July 2009. **(RED)**
6. Parish News 341. **(WHITE)**
7. Minutes of the meeting of the KALC Sevenoaks Area Committee meeting held on 12th June 2009. **(WHITE)**
8. Schedule of payments September 2009. **(BLUE)**
9. Financial Report as at 8th September 2009. **(BLUE)**