

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN

THE PAVILION, MANOR FIELD, CHURCH ROAD,

ON MONDAY 14th SEPTEMBER 2009 AT 8.00 P.M.

Present: Cllr L Abraham
Cllr C Alford
Cllr A Barnett
Cllr Mrs J Burns
Cllr R Coates
Cllr Mrs P Cole
Cllr J Gaywood (Chairman)
Cllr D Graeme
Cllr S Granger
Cllr Mrs A Oxtoby
Cllr B Ramsay
Cllr V Sewell

In attendance: Mrs J Hoad (Clerk)
Cllr D Brazier (Kent County Council local member)
7 members of the public

1. Apologies

Apologies for absence had been received from Cllr Minns due to family commitments.

RESOLVED: That, the absence of Cllr Minns be approved.

2. Declaration of Interests

Cllr Coates declared a personal interest under minute item 11 (a) in respect of the payment of the accounts, as he was the recipient of one of the payments.

Cllr Sewell declared a personal interest under minute item 8, Planning Committee, in respect planning application SE/09/01679/OUT for the United Reformed Church, Ash Road, as contained in the minutes of the meeting of the Planning Committee held on 19th August 2009, (page 1, minute ref 4(a)), as he private residence backed onto the development site.

Cllr Mrs Cole declared a personal and prejudicial interest under minute item 12, Finance and General Purposes Committee, in respect of the Youth Shelter, as contained in the minutes of the meeting of the Finance and General Purposes Committee held on 9th September 2009, (page 1, minute ref 4), as her private residence was located opposite the youth shelter on the Woodland Avenue recreation ground and withdrew from the meeting during discussion and voting on the matter.

Cllr Barnett declared a personal and prejudicial interest under minute item 5, Amenities and Open Spaces Committee, in respect of the allotments as contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 27th July 2009 (page 5, minute ref 15), as he was an allotment holder and withdrew from the meeting during discussion and voting on the matter.

Cllr Mrs Oxtoby declared a personal interest under minute item 12, Finance and General Purposes Committee, in respect of Hartley Wood as contained in the minutes of the meeting of the Finance and General Purposes Committee held on 9th September 2009, (page 10 minute ref 10(a), 10(b) and 10(c)), as her private residence was located close to Hartley Wood.

3. Register of Interests

Members were reminded of the duty to update the Register of Interests within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 13th July 2009 be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 8.05 p.m. to receive reports from the County Councillor, District Councillors and to take questions from members of the public.

The meeting resumed at 8.15 p.m.

5. Amenities and Open Spaces Committee

Cllr Barnett withdrew from the meeting during discussion and voting on the recommendation relating to the allotment rules and regulations..

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 27th July 2009 and the recommendations contained therein be received and, where necessary, approved and adopted.

6. Communications Committee

RESOLVED: That, the minutes of the meeting of the Communications Committee held on 29th July 2009 and the recommendation contained therein be received and where necessary approved and adopted.

7. Highways Committee

Concerns were expressed about the speed limits on Church Road, part of which was unrestricted. Cllr Alford proposed and Cllr Mrs Burns seconded an amendment to the recommendation relating to Church Road, as contained in the minutes of the meeting of the Highways Committee held on 3rd September 2009, (page 2, minute ref 7), so that the recommendation reads, "*the matter be further reviewed in light of the comments expressed by the Council.*" The amendment was put to the vote and CARRIED.

RESOLVED: That, the minutes of the meeting of the Highways Committee held on 3rd September 2009 and the recommendations contained therein, and as amended, be received and where necessary approved and adopted.

8. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 22nd July 2009, 5th August 2009, 19th August 2009 and 2nd September 2009 be received and adopted.

9. HAWK

RESOLVED: That, the minutes of the meetings of the HAWK Youth Partnership Project held on 7th July 2009 and 1st September 2009 be received and noted.

10. KALC

RESOLVED: That, (1) the Parish News issue number 341 be received and noted and (2) the minutes of the meeting of the KALC Sevenoaks Area meeting held on 12th June 2009 be received and noted.

11. Payments

RESOLVED: That,

(1) the payment of the accounts for September 2009, attached as appendix 1 to these minutes, be approved; and

(2) the summary of receipts and payments as at 8th September 2009 be received and noted.

12. Finance and General Purposes Committee

Cllr Mrs Cole withdrew from the meeting during discussion and voting on the recommendation relating to the Youth Shelter.

RESOLVED: That, the minutes of the meeting of the Finance and General Purposes Committee held on 9th September 2009 and the recommendations contained therein be received and where necessary approved and adopted. .

The meeting closed at 9.05 p.m.

Signed:.....

Date:

Chairman of the Council

Schedule of Payments September 2009					
Chq No	Payment to	Particulars	Net	VAT	Total
104959	BT Payment Services Ltd	PAID ON 23/07/09 - Calls 14/04/09-09/07/09 & line rental 17/05/09-30/09/09 re Parish Office	90.92	12.96	103.88
104960	R.B.S Invoice Finance Ltd	PAID ON 23/07/09 - Public notice re Northfield	163.20	24.48	187.68
104961	BT Payment Services Ltd	PAID ON 31/07/09 - Internet services 01/07/09-30/09/09	89.97	13.49	103.46
104962	J Hoad	Salary 01/09/09 - 30/09/09 (prev approved)	1,698.51	-	1,698.51
104963	H Gilder	Salary 01/09/09 - 30/09/09 (prev approved)	880.50	-	880.50
104964	H M Revenue & Customs	Month 6 Employer & Employee NIC & PAYE	915.23	-	915.23
104965	Kent County Council	Employer & Employees pension contributions September 2009	545.80	-	545.80
104966	Mr D Cunningham	Clean Pavilion September 2009	80.00	-	-
		Temperature checks and de-scaling	20.00	-	<u>100.00</u>
104967	Mr R Coates	Travel allowance re 29/07/09 - New Councillor Information Day @ Lenham 54 miles @ 60.1p per mile.	32.45	-	32.45
104968	SLCC Enterprises Ltd	J Hoad attendance at CPD - Charitable Trusts Woking 14/09/09	65.00	9.75	74.75
104969	Calor Gas Limited	Standing charge inv 19365863	18.33	0.92	19.25
104970	Castle Marquees	Hire of portable toilet re SDC In the Zone and West Kent Xtra Play Days - 28th Jul, 5th, 12th, 19th & 26th August @ £65 per day.	325.00	48.75	373.75
104971	Beachcroft LLP	Professional fees 13/06/09 - 10/07/09 re Manor Field inv 10104730	130.00	19.50	149.50
104972	Kent County Council (KCS)	Stationery inv IN302379	35.57	5.34	-
		Stationery inv IN335018	2.04	0.31	-
		Hand towels re Pavilion & stationery inv IN340018	17.28	2.59	-
		Toilet rolls re Pavilion inv IN343300	6.99	1.05	-
		Pitch marker x 4 & delivery chg inv IN347016	117.85	17.68	<u>206.70</u>
104973	Sevenoaks District Council	Recharge of costs incurred for Parish Council election on 4th June 2009 inv 2021056	3,167.30	-	-
		40 rolls of recycling sacks inv 2021043	20.00	-	-
		40 rolls of recycling sacks inv 2021420	20.00	-	<u>3,207.30</u>
104974	Sevenoaks District Council	30 bundles of garden sacks inv 85697	135.00	-	-
		2000 gallons taken from cesspool @ Pavilion on 22/07/09 inv 85633	145.00	-	-
		50 bundles of garden sacks inv 85236	225.00	-	-

		50 bundles of garden sacks inv 85903	225.00	-	<u>730.00</u>
104975	Mr G Hawkins	2nd cut of Rectory Meadow inv 2634	270.00	40.50	310.50
104976	Mr I Paternoster	Supply and fit new rambler style gate in south west corner at Billings Hill Shaw. Inv no 2039	379.00	56.85	435.85
104977	Cash	To re-imburse petty cash. 08/09 - 30/07/09 100 x 1st & 2nd class stamps.	69.00	-	-
		To re-imburse petty cash 09/09 - 10/09/09 15 x 1st class stamps	5.85	-	<u>74.85</u>
104978	Post Office Ltd	100 x 1st class stamps	39.00	-	39.00
104979	SLCC	Regional one day conference - Uckfield 11/11/09 J Hoad	49.00	7.35	56.35
104980	Scribe 2000 Ltd	Scribe 2000 Annual Software Licence inv 0911/14/8	245.00	36.75	281.75
104981	J B Westwood	Grass cutting 25/06/09 - 27/08/09 inv 2943	2,200.00	330.00	2,530.00
104982	T D Munday	Repair re damage to outfield caused by rabbits @ MF inv 48	15.00	-	-
		Level ground with topsoil, rake, weedkill & seed next to new Beech hedge @ MF inv 49	90.00	-	-
		Garden maintenance @ BG inv 42	120.00	-	-
		Burial Ground - visual inspection inv 44	18.50	-	-
		Grass cutting @ BG inv 45	104.00	-	-
		Strim grass BG, verge and pond inv 45	16.00	-	<u>363.50</u>
104983	T D Munday	Grass cutting @ All Saints inv 46	80.00	-	-
		Grass cutting - Hartley memorial green inv 47	60.00	-	<u>140.00</u>
104984	T D Munday	Routine maintenance - litter pick @ MF inv 43	56.00	-	-
		Strim around entrance to MF inv 43	11.00	-	-
		Inspect playground equipment inv 43	192.00	-	-
		Litter pick @ Rectory Meadow inv 43	48.00	-	-
		Litter pick - Hartley greens inv 43	32.00	-	-
		Litter pick @ Hoselands Green inv 43	32.00	-	-
		Litter pick - pond inv 43	20.00	-	-
		Litter pick @ Gorse Wood inv 43	48.00	-	<u>439.00</u>
104985	Bayly Environmental Services Ltd	Chlorination works @ Pavilion inv 205698	180.00	27.00	207.00
104986	Craigdene Ltd	Annual playground inspection inv 661/09	150.00	22.50	172.50
104987	Ash Setting & Printing	Printing & distribution of September Hartley Herald	238.00	-	238.00
104988	Kent County Council (KCS)	Stationery inv IN353905	3.99	0.60	-

104989	Wrotham Computer Care Limited	Stationery inv IN363155	7.98	1.20	<u>13.77</u>
		Repairs to Microsoft Outlook inv 6647	38.50	5.78	44.28
		TOTAL			
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			13,989.76	685.35	14,675.11

Adjournment

The meeting was adjourned at 8.05 p.m. to receive reports from the County Councillor, District Councillors and to take questions from members of the public.

The County Councillor reported on the new Parish Portal which had been developed by Kent County Council to report highway faults online. He confirmed he would look into the provision of additional salt bins.

Cllr Ramsay reported on the Local Government Pension Scheme and its effect on the District Council finances.

Cllr Abraham reported on the Strategic Housing Land Availability Assessment. One site had been identified in Hartley providing one additional house.

The meeting resumed at 8.15 p.m.