

## **NORTHFIELD MANAGEMENT COMMITTEE**

**The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent  
DA3 8JZ**

**Telephone 01474 702760. Fax 01474 700496**

11 September 2009

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Friday 18 September 2009 at 10.00am at Ash Green Sports Centre, Ash Road, New Ash Green**. We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,  
**Alison de Jager**  
**Julie Hoad**

### **A G E N D A**

1. **Apologies for absence**
2. **Declarations of Interest**
3. **To approve the minutes** of the meeting of 26 June 2009 and the extraordinary meeting held on Friday 03 July 2009.  
**(APPENDIX A WHITE)**
4. **Matters Arising** from those minutes (Not on the Agenda)
5. **Financial Report** **(APPENDIX B PINK)**  
Note: Draft Budget to be sent under separate cover.
6. **Land and Site Maintenance** **(APPENDIX C WHITE)**
  - 6.1 Access gate adjacent to Milestone School – References have been taken up for J Hooper & Son. Confirmation of specification details of concrete apron received. Meeting to be set with Sevenoaks District Council regarding planning permission of dropped kerb, and amended plans for contractor access and pedestrian kissing gate.
  - 6.2 Surface water run off into Church Road – To consider the Kent Highway Services Report for proposals to prevent flooding at Church Road, Hartley (attached)
  - 6.3 To consider the quotations for required hedge pruning works on approximately 400m of hedge between Northfield and New Ash Green.

- 6.4 The notice board at Milestone School entrance has been vandalised, with the perspex panels in the doors being removed.
- 6.5 Barnett's Wood Notice Board – to consider replacement and design of this notice board.
- 6.6 To consider a request from allotment holders with regard to parking facilities. Cllr A Barnett.
- 6.7 To discuss the replacement of stolen and vandalised trees, Cllr A Barnett.
- 6.8 To consider a request from New Ash Green Woodlands Group who would like to take part in the BBC Breathing Places initiative called Tree O'clock, which takes place on 5 December 2009. The aim is to create a world record for the most trees planted in one hour, all over the country. Trees will be provided via the annual Free Tree Schemes, (including our quota) and the group would like to fill a 50 – 60m gap in the hedgerow between Northfield and the Farmer's field to complete a wildlife corridor for bats and other mammals. A gap would be left where the access gate is situated.
- 6.9 To note that a second cut of Northfield will be carried out by HF & JH Glover.

## **7. Recreational Facilities – Horse Riding Route**

- 7.1 Horse Riding Route:

## **8. Wildlife Survey**

- 8.1 Funding in the amount of £750.00, for Kent Wildlife Trust to undertake a site survey and produce a report has not yet been identified.

## **9. Barnetts Wood and New House Shaw**

- 9.1 Receipt of a quote from Independent Woodland Management in the amount of £330.00 to mow Barnetts Wood.
- 9.2 New House Shaw – requests for quotations for work required as per the Arboricultural Survey have been sent out, any works carried out will require approval from Sevenoaks District Council in relating to Tree Preservation Orders.

## **10. Health and Safety**

- 10.1 Visual Inspection Sheets – The visual inspection sheets for the period June 2009 to August 2009 will be available at the meeting.
- 10.2 Draft lease for electricity sub-station on Northfield – Lease has been received for signing by both Parish Councils.

## **11. Single Payment, Environmental Stewardship Scheme and Soil Association**

- 11.1 Single payment scheme – Confirmation has been received regarding the verification of the Rural Land Register mapping update.
- 11.2 Soil Association – Soil Association Council 2009 elections – members voting papers, to be returned by Friday 02 October 2009.

## **12. Correspondence and Date of Next Meeting**

- Fieldwork – September 2009 edition
- Soil Association – Living Earth – Autumn 2009 Edition
- Organic Farming journal – Summer 2009 edition.

## **13. Any Other Business**