

# THE PARISH COUNCIL OF HARTLEY

6<sup>th</sup> October 2009

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 12<sup>th</sup> OCTOBER 2009** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad  
**Proper Officer**

**To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.**

## AGENDA

**1. Apologies**

To receive and approve, if necessary, any apologies for absence.

**2. Declaration of Interests**

To receive Members' declaration of interests.

**3. Register of Interests**

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

**4. Minutes**

**(WHITE)**

To approve, as a correct record, the minutes of the Council meeting held on 14<sup>th</sup> September 2009. (Annexed).

***The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.***

***Public Question Time***

**5. Amenities and Open Spaces Committee (GREEN)**

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 24<sup>th</sup> September 2009 and to consider any recommendations contained therein. (Annexed).

**6. Burial Grounds and Gardens of Remembrance Committee (PINK)**

To adopt the minutes of the meeting of the Burial Grounds and Gardens of Remembrance held on 29<sup>th</sup> September 2009 and to consider any recommendations contained therein. (Annexed).

**7. Planning Committee (YELLOW)**

To adopt the minutes of the meetings of the Planning Committee held on 16<sup>th</sup> September 2009 and 30<sup>th</sup> September 2009 and to consider any recommendations contained therein. (Annexed).

**8. Allotments (DARK GREEN)**

To consider a report on an offer from Sevenoaks District Council to grant a 99 year lease on land at the allotments in Woodland Avenue. (Annexed).

**9. Northfield Management Committee**

To receive and note the minutes of the meeting of the Northfield Management Committee held on 18<sup>th</sup> September 2009 and to consider any recommendations contained therein. (To follow).

**10. KALC (WHITE)**

(a) To receive and note the Parish News issue number 342. (Annexed).

(b) To receive and note the minutes of the meeting of the Sevenoaks Area Committee held on 18<sup>th</sup> September 2009. (To follow, if available).

**11. Training**

(a) To authorise Cllr Coates to attend the Finance Information Day to be held on 17<sup>th</sup> October 2009 at Lenham Community Centre at a cost of £60 plus VAT.

(b) To authorise the Clerk, Assistant Clerk and Cllr Mrs Oxtoby to attend the SLCC Regional Conference to be held on 11<sup>th</sup> November 2009 at Uckfield at a total cost of £125 plus VAT.

**12. Payments (BLUE)**

(a) To approve the payment of the accounts for October 2009. (Annexed).

(b) To receive and note a financial report as at 6<sup>th</sup> October 2009. (Annexed).

**List of circulated documents**

1. Minutes of the meeting of the Council held on 14<sup>th</sup> September 2009. **(WHITE)**
2. Minutes of the meeting of the Amenities and Open Spaces Committee held on 24<sup>th</sup> September 2009. **(GREEN)**
3. Minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 29<sup>th</sup> September 2009. **(PINK)**
4. Minutes of the meetings of the Planning Committee held on 16<sup>th</sup> September 2009 and 30<sup>th</sup> September 2009. **(YELLOW)**
5. Parish News 342. **(WHITE)**
6. Schedule of payments October 2009. **(BLUE)**
7. Financial Report as at 6<sup>th</sup> October 2009. **(BLUE)**