

THE PARISH COUNCIL OF HARTLEY
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN
THE PAVILION, MANOR FIELD, CHURCH ROAD,
ON MONDAY 9th NOVEMBER 2009 AT 8.00 P.M.

Present: Cllr L Abraham
Cllr A Barnett
Cllr Mrs J Burns
Cllr R Coates
Cllr Mrs P Cole
Cllr J Gaywood (Chairman)
Cllr D Graeme
Cllr J Minns
Cllr Mrs A Oxtoby
Cllr B Ramsay
Cllr V Sewell

In attendance: Mrs J Hoad (Clerk)
Cllr D Brazier (Kent County Council local member)
8 members of the public

1. Apologies

Apologies for absence had been received from Cllr Alford due to holiday commitments and Cllr S Granger due to work commitments.

RESOLVED: That, the absences of Cllrs Alford and Granger be approved.

2. Declaration of Interests

There were no declarations of interest.

3. Register of Interests

Members were reminded of the duty to update the Register of Interests within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 12th October 2009 be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 8.03 p.m. to receive reports from the County Councillor, District Councillors and to take questions from members of the public.

The meeting resumed at 8.10 p.m.

5. Communications Committee

RESOLVED: That, the minutes of the meeting of the Communications Committee held on 4th November 2009 be received and adopted.

6. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 14th October 2009 and 4th November 2009 be received and adopted.

7. Payments

RESOLVED: That,

(1) the payment of the accounts for November 2009, attached as appendix 1 to these minutes, be approved; and

(2) the summary of receipts and payments as at 3rd November 2009 be received and noted.

The meeting closed at 8.15 p.m.

Signed:.....

Date:

Chairman of the Council

Schedule of Payments November 2009					
Chq No	Payment to	Particulars	Net	VAT	Total
105019	J Hoad	Salary 01/11/09 - 30/11/09 (prev approved)	1,713.90	-	1,713.90
105020	H Gilder	Salary 01/11/09 - 30/11/09 (prev approved)	848.98	-	848.98
105021	H M Revenue & Customs	Month 8 Employer & Employee NIC & PAYE	916.27	-	916.27
105022	Kent County Council	Employer & Employees pension contributions November 2009	551.24	-	551.24
105023	Mr D Cunningham	Clean Pavilion November 2009	80.00	-	-
		Temperature checks and descaling	20.00	-	100.00
105024	MDH Horticultutal Contractors	Removal of 14 cu metres of spoil from Hartley Burial Ground inv 663	385.00	57.75	442.75
105025	Sevenoaks District Council	30 bundles of garden waste sacks inv 87264	135.00	-	-
		30 bundles of garden waste sacks inv 87407	135.00	-	270.00
105026	BT Payment Services Ltd	Calls 10Jul - 9 Oct & rental charges 1st Oct - 31 Dec re Parish Office	104.80	14.37	-
		Internet services 01/10/09 - 31/12/09	89.97	13.49	222.63
105027	Beachcroft LLP	Professional fees re Manor Field 11 July - 9th Oct 2009 inv 10106859	286.00	42.90	328.90
105028	Calor Gas Limited	Standing charge inv 19667688	18.33	0.92	19.25
105029	W Mzimba	Interim audit for HPC for the period ended 30/09/09	340.00	-	340.00
105030	Austin Treework	Pruning of 2 Oak trees in Manor Field inv 8107	80.00	12.00	92.00
105031	Sevenoaks District Council	80 rolls recycling sacks inv 2021790	40.00	-	-
		40 rolls black refuse sacks inv 2021790	52.17	7.83	-
		40 rolls recycling sacks inv 2021703	20.00	-	120.00
105032	Kent County Council (KCS)	Annual inspection /testing of fire extinguishers at Pavilion & Parish Office inv AS080474	50.20	7.53	57.73
105033	South East Water Ltd	Standing charge 01/04/09-30/09/09 and consumption 06/04/09-05/10/09 @ the Pavilion	89.35	-	-
		Standing charge 01/04/09-30/09/09 and consumption 06/04/09-05/10/09 @ the Pavilion	391.30	-	480.65
105034	Bayly Environmental Services Ltd	2 x legionella samples 12/10/0 inv 205775	100.00	15.00	115.00
105035	Mr G Hawkins	3rd cut of Rectory Meadow inv 2707	270.00	40.50	310.50
105036	T D Munday	Garden maintenance @ Burial Ground inv 62	120.00	-	-
		Burial Ground visual inspection inv 64	18.50	-	-

		Grass cutting in Burial Ground inv 65	104.00	-	-
		Strim grass in Burial Ground, verge and pond inv 65	16.00	-	-
		Grass cutting @ All Saints inv 66	80.00	-	-
		Grass cutting @ hartley memorial green inv 67	60.00	-	<u>398.50</u>
105037	T D Munday	Routine maintenance - litter pick at Manor Field inv 63	56.00	-	-
		Strim around entrance to Manor Field inv 63	11.00	-	-
		Strim behind pavilion and calor gas compound inv 63	23.00	-	-
		Football pitch line marking and goal post check inv 63	62.00	-	-
		Playground inspection inv 63	240.00	-	-
		Litter pick at Rectory meadow inv 63	60.00	-	-
		Litter pick Hartley greens inv 63	32.00	-	-
		Litter pick at Hoselands Green inv 63	40.00	-	-
		Litter pick at pond inv 63	20.00	-	-
		Litter pick at Gorse Wood inv 63	60.00	-	<u>604.00</u>
105038	National Association of Local Councils	Application fee for re-accreditation of Quality Parish Status	115.00	-	115.00
105039	Post Office Limited	Purchase of 100 x 2nd class stamps re December newsletter	30.00	-	30.00
105040	KALC	1 x representative to attend 2009 AGM of the Kent Association	8.50	-	8.50
105041	Cash	Reimburse petty cash - 07/10/09 100 x 2nd class stamps 13/09	30.00	-	-
		Reimburse petty cash - 16/10/09 Recorded delivery fee 14/09	1.36	-	<u>31.36</u>
105042	Northfield Management Committee	Contribution to Northfield Management Committee 2009/10	500.00	-	500.00
105043	Austin Treework	Tree pruning in Hoselands View inv 8130	750.00	112.50	862.50
TOTAL			<u>9,154.87</u>	<u>324.79</u>	<u>9,479.66</u>

Adjournment

The meeting was adjourned at 8.03 p.m. to receive reports from the County Councillor, District Councillors and to take questions from members of the public.

The County Councillor reported on Kent County Council's budget proposals. He informed the Council that the HAWK Youth Worker had applied for funding to re-brand the project and for the purchase of portable floodlights.

Cllr Ramsay reported on Sevenoaks District Council's budget proposals.

Mrs Sharp informed the Council that the Police had failed to attend a recent Police surgery at the Wellfield.

Mr and Mrs Shipston raised questions in relation to the rules and regulations in respect of Hartley Burial Ground.

The meeting resumed at 8.10 p.m.