

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

Tel/fax 01474 709441

E mail mail@hartleyparishcouncil.org.uk

6th November 2009

Dear Councillor

You are invited to attend a meeting of the Highways Committee to be held on **Thursday 12th November 2009** at **7.30 p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies for Absence

To receive apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Minutes

(WHITE)

To approve the minutes of the meeting of the Highways Committee held on 3rd September 2009 as a correct record. (Annexed).

4. Northfield

(CREAM)

To consider the Jacobs' Soakaway Design Report dated August 2009 on flooding at Church Road, Hartley.

Ash-cum-Ridley Parish Council has no objection to a soakaway being sited on Northfield on the understanding that there is a legal agreement stating that the Parish Councils are not responsible for any installation costs or future maintenance.

The Northfield Management Committee considered the proposal to install a soakaway on Northfield at a meeting held on 18th September 2009 and expressed concern about the preservation and reinstatement of trees and hedgerow. Furthermore the Northfield Management Committee stated there should be no danger to the public and horse riders and it was agreed a site meeting should be held with Kent Highway Services prior to finalising any agreement. Furthermore the Northfield Management Committee felt that consideration should be given to the siting of the EDF substation.

Background document

Letter dated 8th September 2009 from Kent Highway Services, Drainage Team Leader enclosing Jacobs report on flooding at Church Road

Extract from the minutes of the meeting of Ash-cum-Ridley Parish Council held on 16th July 2009

E mail dated 9th July 2009 from Jacobs

E mail dated 13th August 2009 from KHS

5. Springcroft (ORANGE)

To receive an update report on works to install a soakaway in the turning area at Springcroft.

Kent Highway Services are in the process of ordering the rings for the soakaway and programming a suitable workforce.

Background document

E mail dated 14th October 2009 from KHS

E mail dated 9th September 2009 from KHS

6. Parking at Cherry Trees

To receive a report on proposed improvements to the parking in front of the shops at Cherry Trees.

Background documents

E mail dated 14th October 2009 to KHS

Letter dated 3rd July 2009 to KHS

7. Kent County Council Member Highway Fund (DARK BLUE)

To receive a progress report on the application to seeking funding for the provision of a safety barrier on the edge of the footpath outside the entrance to the Post Office in Ash Road through the Kent County Council Members' Highway Fund.

Background document

E mail dated 3rd July 2009 from Local KCC Member

8. Parish Portal

To receive a report on the new online service through "My Kent Highways Online", which enables Parish Councils to (1) download information about Kent Highway Services such as grass cutting and weed spraying schedules, (2) report highway faults and track logged enquiries, (3) download reports providing information about all enquiries relating to the parish and (4) access contact details for the Community Liaison Officer.

9. Kent Highway Services online survey 2009

Kent Highway Services is undertaking a series of consultations with residents, County Members and Parish and Town Councils with regard to local highways issues, including perceptions of roads and pavements, congestion issues, communication with KHS, and local public transport services. This is the fourth year Kent Highway Services has sought the views of Parish and Town Councils. The survey will be administered by an independent research agency, BMG Research.

The Committee is requested to consider the survey and respond to the questionnaire on behalf of the community, taking into account what the Committee thinks would be the views of Hartley residents. The survey deadline is 30th November 2009. (Annexed).

Background document

E mail dated 2nd November 2009 from KHS

Annual tracking survey 2009

10. Bus shelters (GREEN)

To receive and note guidance notes for Parish Councils wishing to apply to Kent County Council for funding for parish bus shelters. (Annexed).

Background document

Guidance notes for Parish Councils: Applying for Kent County Council funding for parish bus shelters

11. Bus services (PINK)

To receive a report on a meeting with Arriva Southern Counties on 16th October 2009. (Annexed).

Background document

Notes on the meeting held on 16th October 2009 with Arriva and Parish Councils

12. Date of next meeting

Public Question Time

A period of 15 minutes will be set aside to receive any queries or concerns raised by members of the public.

List of circulated documents

1. Minutes of the meeting of the Highway Committee held on 3rd September 2009 **(WHITE)**
2. Letter dated 8th September 2009 from Kent Highway Services – Northfield Church Road **(CREAM)**
3. Jacobs report – Flooding at Church Road, Soakaway Design Report **(CREAM)**
4. Guidance notes for Parish Councils: Applying for Kent County Council funding for parish bus shelters **(GREEN)**
5. Notes on meeting held on 16th October 2009 with Arriva and Parish Councils **(PINK)**

Committee Membership

Cllr J Gaywood (ex officio)
Cllr S Granger
Cllr Mrs A Oxtoby (ex officio)
Cllr D Brazier (co-opted)

Cllr D Graeme
Cllr J Minns
Cllr V Sewell