

**MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES
COMMITTEE HELD ON 16th NOVEMBER 2009 AT 9.00 a.m.
AT HARTLEY LIBRARY, ASH ROAD**

Present: Cllr L Abraham
Cllr C Alford
Cllr A Barnett
Cllr Mrs Burns
Cllr R Coates
Cllr Mrs P Cole
Cllr J Gaywood
Cllr Mrs A Oxtoby
Cllr B Ramsay (Chairman)
Cllr V Sewell

In attendance: Mrs J Hoad (Clerk)
Cllr J Minns
Mr M Butt (HAWK Youth Worker)
Mr K Rowell (West Kent Xtra Youth Worker)
5 members of the public

1. Apologies

There were no apologies.

2. Declarations of Interest

Cllr Mrs Cole declared a personal and prejudicial interest under minute item 4 in respect of the youth shelter, as her private residence was located opposite the youth shelter at Woodland Avenue recreation ground and, after making a statement, withdrew from the meeting during discussion and voting on the matter.

Cllr Gaywood declared a personal interest under minute item 14 in respect of the war memorial as his private residence was located next to Hartley Green.

Cllr Mrs Oxtoby declared a personal interest under minute item 15 in respect of Hartley Wood as her private residence was located close to the woodland.

3. Minutes

RESOLVED: That, the minutes of the meeting of the Finance and General Purposes Committee held on 9th September 2009 be approved and signed by the Chairman as a correct record.

4. Youth Shelter

Cllr Mrs Cole made a statement in respect of the siting of the youth shelter on the Woodland Avenue recreation ground and withdrew from the meeting.

The Committee considered a report on the outcome of a consultation exercise undertaken with residents and young people on the siting of the youth shelter. The majority of residents who were consulted in Gorsewood Road wished the youth shelter to be re-sited to an alternative location, possibly to the other side of the recreation ground opposite the recycling centre. The few residents of Woodland Avenue and Larksfield who had responded to the Council's consultation questionnaire had mixed views on whether the youth shelter should be re-sited, retained in its current position or permanently removed. The

Committee noted there was no overall demand from residents to remove the youth shelter permanently. The young people who had responded to the questionnaire unanimously wanted the youth shelter retained in its current position.

The meeting was adjourned at 9.05 a.m. to allow residents and the youth workers to address the Committee.

The Youth Workers, Mr Rowell and Mr Butt, briefly reported on youth work undertaken over the last 2½ years which had improved relationships between the young people and the elderly residents in the sheltered accommodation at Wellfield. They felt that if the youth shelter was relocated young people would still continue to meet in that locality as this was the area they had traditionally used as a meeting point. The Committee was reminded that the youth shelter had replaced two benches which had been used by the young people and that the siting of the youth shelter on the edge of the recreation ground had been recommended by the Police when the facility was installed in 2005.

Mr Perkins agreed that the young people needed somewhere to meet, but felt that the position of the youth shelter close to his property was totally inappropriate. He reminded the Committee that the Police supported its relocation to the opposite side of the recreation ground.

Mr Rowell pointed out that the youth workers had only recently become aware of the problems associated with the youth shelter and therefore had not yet had the opportunity to target their work on this matter.

Mr Fallace reported that the situation had been quiet of late, but stressed this may not continue. She suggested that re-siting the youth shelter to the opposite side of the recreation ground would be fairer on all residents as it would be equi-distant from residential property. Furthermore it would be sited in open ground where it could be more easily supervised. She supported a pro-active approach from the relevant authorities. She asked for an update on the Environmental Visual Audit. It was confirmed that Clean Kent had visited Gorse Wood. There was some suggestion that funds could be available from Sevenoaks District Council to assist with the re-siting.

Mr Burchell supported the youth shelter being re-sited to an alternative location to enable it to be equi-distant from residential property.

The meeting resumed at 9.25 a.m.

Members of the Committee expressed their views on the matter. Members were reminded that in the past problems had been experienced from cars parked on Woodland Avenue creating noise and disturbance to residents, and whilst this problem had disappeared of late the situation could return if the youth shelter was relocated to opposite the recycling centre.

The Chairman of the Finance & General Purposes Committee reported on a log maintained by residents since August 2009 which had recorded that there had been one incident of anti-social behaviour each month. The Committee felt that a meeting between the young people and residents could be beneficial as it would enable young people to understand the problems faced by residents through acts of anti-social behaviour. It was suggested a meeting with young people and residents could be facilitated by the youth workers.

RECOMMENDED: That, a decision on the future of the youth shelter be delayed for 6 months to enable more information to be collected on the use of the youth shelter and for a log to be maintained on the incidents of anti-social behaviour around the youth shelter.

Cllr Mrs Cole returned to the meeting at 9.35 a.m.

5. Accounts for the year ending 31st March 2009

The Committee was advised of an objection raised by a local government elector to the accounts for the year ended 31st March 2009. Pursuant to Regulation 12 of the Accounts and Audit Regulations 2003, (as amended), a notice had been displayed informing the audit for Hartley Parish Council was not completed by the 30th September 2009 and an opinion under section 9 (1) (a) of the Audit Commission Act 1998 had not been given due to an objection/question raised by an elector regarding the 2008/09 audit which had not been resolved.

The Committee considered a letter dated 6th June 2009 from a local government elector and a letter dated 25th September 2009 from the Clerk to Hartley Parish Council to the Audit Commission. The Committee noted the objection related primarily to publicity regarding an application submitted by Hartley Parish Council to register land at Hartley Wood as a Village Green application. The Committee commented that the application to register land as a Village Green had been in response to pressure from residents to protect the woodland.

The Committee expressed its disappointment that a local government elector had raised an objection to the 2008/09 accounts and noted that an objection raised by a local government elector to the 2006/07 accounts, which had recently been investigated and rejected by the Audit Commission, had cost the Council £1,212 in audit fees. The Committee felt these costs were a waste of council taxpayers' money and would have been better spent on local services.

RESOLVED: That, the letters dated 6th June 2009 from a local government elector to the Audit Commission and a letter dated 25th September 2009 from the Clerk to Hartley Parish Council to the Audit Commission be noted and the Clerk's actions confirmed.

6. Receipts and payments

The Committee reviewed the receipts and payments for the period 1st April 2009 to 9th November 2009.

RESOLVED: That, the summary of receipts and payments for the period 1st April 2009 to 9th November 2009 be noted.

7. Budget 2010/11

The Committee considered the draft budget for 2010/11. The Committee noted that expenditure for 2010/11 had increased on the previous year due to the legal costs in respect of the provision of the new Burial Ground and the transfer of the Women's Institute Hall to Hartley Parish Council. The Committee was advised that the income from the Council's investments had dramatically reduced during the current financial year due to the low level of bank interest rates and that this position was not likely to improve during the next financial year. Based on the draft budget figures and an increase in the precept from £104,000 to £108,500, the Committee estimated that it would be necessary to take £5,000 from the Council's reserves to meet its anticipated commitments.

RECOMMENDED: That,

- (1) the budget for the financial year 2010/11, attached as appendix 1 to these minutes, be approved and,
- (2) the precept for the year 2010/11 be increased from £104,000 to £108,500 (estimated to be an increase of £1.68 per year per band D house).

8. Internal audit

The Committee considered the Council's interim internal audit report for the period 1st April 2009 to 30th September 2009 and the internal auditor's working

documents supporting the report. The Committee noted there were no recommendations.

RESOLVED: That, interim internal audit report for the period 1st April 2009 to 30th September 2009 and the internal auditor's working documents supporting the report be received and noted.

9. Hartley W.I. Hall

The Committee considered a report on the transfer of the Hartley W.I and execution of a trust deed. The Committee examined the draft trust deed prepared by the Council's solicitor and raised questions in relation the voting rights at Annual General Meeting and Special Meetings.

The Committee was advised of a letter dated 12th November 2009 from the Council's solicitor advising that he had heard nothing from the W.I. solicitors and that information requested in June 2009 had not been forthcoming.

The meeting was adjourned at 10.20 to allow Members of the Hartley W.I. to address the committee.

Mrs Gooch confirmed the WI solicitor had not returned a telephone call made earlier in the week and agreed to chase the matter.

The meeting resumed at 10.25 p.m.

RESOLVED: That, clarification be sought on draft trust deed in relation to the voting rights at the Annual General Meeting and Special Meetings.

RECOMMENDED: That, a meeting be arranged with all parties, including their respective legal advisors.

10. Sevenoaks District Strategy for Transport 2009 – 2026

The Committee considered a consultation document Sevenoaks District Strategy for Transport 2009 – 2026 (3rd draft). The Committee noted the consultation period concluded on 27th November 2009.

RESOLVED: That, in response to the consultation document Sevenoaks District Strategy for Transport 2009 – 2026 (3rd draft) Hartley Parish Council would encourage the removal of heavy long distance lorries from Kent's roads onto the railways.

11. West Kent Xtra Play Days

The Committee considered a letter dated 23rd September 2009 from the Community Support Manager of West Kent Xtra explaining that the format of the next year's Play Days would be different or operated on a smaller scale as the funding from the Big Lottery Fund had come to an end.

RESOLVED: That the letter dated 23rd September 2009 from the Community Support Manager of West Kent Xtra be noted.

12. Withdrawal of the Bulky Waste Collection

The Committee considered a letter dated 16th September 2009 from Swanley Town Council in respect of a proposal to contribute towards the cost of reinstating a partial bulky waste collection service following the withdrawal of the service in April 2009 by Sevenoaks District Council.

The Committee was not aware that the withdrawal of the quarterly bulky waste collection service had caused residents any problems and felt that the chargeable bulky waste collection service provided by Sevenoaks District Council for white goods and non recyclable items adequately met residents' needs. The Committee considered an item could be placed in the next available edition of the Council's newsletter advertising this service.

RECOMMENDED: That, the proposal from Swanley Town Council to reinstate a partial bulky waste collection service be declined.

The public left the meeting at 11.20 a.m.

13. Investments

The Committee considered a report on the Council's investments and concluded that there was little the Council could do at this stage to maximise the return on its investments.

RECOMMENDED: That, the report be received and noted and no further action be taken at this stage in respect of its investments.

14. War memorial

The Committee was advised that the Council's insurance policy did not provide any cover for the war memorial located on Hartley Green against accidental damage. There was some uncertainty over the ownership of the war memorial, but in light of the recent car accident on Hartley Green which resulted in the loss of the bus stop and the road sign, the Committee felt the war memorial should be included on the Council's insurance policy.

RECOMMENDED: That, the Council's insurance policy be extended to include the war memorial for a sum insured of £20,000 at a cost of £233.10 inc tax.

15. Hartley Wood

The Committee was advised that the Surveyor from Southwark Council was seeking advice from Arboriculturalists over the future maintenance of the Hartley Wood.

It was reported that Southwark Council's insurance policy extended to include its liabilities in relation to any land outside the boundaries of Southwark Council including Hartley Wood.

RESOLVED: That, the e mail dated 25th September 2009 from Southwark Council's Surveyor and the letter dated 5th November 2009 from Southwark Council's Insurance Manager be noted.

16. Date of the next meeting

To be confirmed.

The meeting closed at 11.05 a.m.

Signed:.....

Date:.....

Chairman of the Finance and General Purposes Committee

Expenditure Staff costs (1)	Budget 2009/10	Spent so far (upto Sept 09) (Column C)	Projected expenditure to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/ decrease(-) (£)	Variation (%)	Notes
Salaries	41,550.00	20,483.82	20,500.00	40,983.82	41,100.00	-450.00	-1.08	08/09 SCP 34 £28,353 SCP21 £18,937- £9.843/hr 09/10 pay award still awaited (1%?). Assume no increase 2010/11
Employers NIC	2,800.00	1,453.95	1,500.00	2,953.95	2,950.00	150.00	5.36	3% increase ?
Employers pension	4,800.00	2,366.77	2,400.00	4,766.77	5,250.00	450.00	9.38	Employers contribution rate 08/09 (15%), 09/10 (16.6%), 10/11 (18.2).
Training	250.00	129.00	130.00	259.00	250.00	-	-	
Staff expenses	75.00	49.60	50.00	99.60	75.00	-	-	
TOTAL	49,475.00	24,483.14	24,580.00	49,063.14	49,625.00	150.00	0.30	

Expenditure General costs (2)	Budget 2009/10	Spent so far (upto Sept 09) (Column C)	Projected expenditure to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/ decrease(-) (£)	Variation (%)	Notes
Chairman's allowance	475.00	475.00	-	475.00	475.00	-	-	
Members expenses	325.00	173.04	125.00	298.04	325.00	-	-	
Members training	325.00	100.00	220.00	320.00	325.00	-	-	
Audit fees internal	750.00	425.00	340.00	765.00	850.00	100.00	13.33	Interim and year end internal audits
Room hire	125.00	36.00	-	36.00	125.00	-	-	
Insurance	2,500.00	2,259.32	-	2,259.32	2,500.00	-	-	Additional premium due to increase in fidelity cover to £166,000
Subscriptions	2,000.00	1,614.59	260.00	1,874.59	2,000.00	-	-	
Loan charges	900.00	442.58	442.58	885.16	900.00	-	-	
Notice boards	200.00	120.00	120.00	240.00	200.00	-	-	
Newsletter inc AR	2,000.00	1,193.96	740.00	1,933.96	2,000.00	-	-	2 x A3, 2 x A4 plus Annual Report

Legal fees	3,000.00	780.00	1,000.00	1,780.00	500.00	-2,500.00	-83.33	M/F elect easement £1,500
Green sacks	4,000.00	1,945.00	1,945.00	3,890.00	4,500.00	500.00	12.50	Based on the purchase of 1000 bundles per year @ £4.50 per bundle
Advertising	150.00	163.20	-	163.20	150.00	-	-	
Audit fees external	650.00	-	1,850.00	1,850.00	3,050.00	2,400.00	369.23	Additional audit fees of £1212 for 06/07 accounts. Potential costs for objection raised to 08/09 accounts £1,200
Election expenses	-	3,167.30	-	3,167.30	-	-	-	
Recycling sacks	300.00	140.00	140.00	280.00	300.00	-	-	Based on the purchase of 600 rolls per year @ £0.50 per roll
Website	175.00	-	175.00	175.00	175.00	-	-	Hosting costs
Misc	100.00	-	100.00	100.00	100.00	-	-	
Black sacks	225.00	-	225.00	225.00	225.00	-	-	Based on the purchase of 150 rolls per year at £1.50 per roll
TOTAL	18,200.00	13,034.99	7,682.58	20,717.57	18,700.00	500.00	2.75	

Expenditure	Budget 2009/10	Spent so far (upto Sept 09) (Column C)	Projected expenditure to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/decrease(-) (£)	Variation (%)	Notes
Office costs (3)								
Rent/rates	2,500.00	485.00	1,500.00	1,985.00	2,500.00	-	-	1/4/06 to 30/11/08 £1,000 p.a. incl of NDBR
Telephone	400.00	187.38	200.00	387.38	400.00	-	-	1/12/08 - 31/3/11 - £1,500 p.a. exl NDBR
Postage	900.00	253.34	300.00	553.34	600.00	-300.00	-33.33	(£298.81 due to KCC for period 1/4/05 to 31/3/09)
Stationery	750.00	478.41	475.00	953.41	950.00	200.00	26.67	
Photocopier	1,200.00	526.51	525.00	1,051.51	1,200.00	-	-	
Office administration	75.00	-	-	-	75.00	-	-	
Misc costs	75.00	-	-	-	75.00	-	-	
General maintenance	200.00	788.42	-	788.42	200.00	-	-	
New office equipment	100.00	-	-	-	100.00	-	-	

Office equipment maint	250.00	77.00	100.00	177.00	250.00	-	-
Broadband	360.00	180.93	180.93	361.86	360.00	-	-
TOTAL	6,810.00	2,976.99	3,280.93	6,257.92	6,710.00	-100.00	- 1.47

Expenditure	Budget 2009/10	Spent so far (upto Sept 09) (Column C)	Projected expenditure to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/decrease(-) (£)	Variation (%)	Notes
Burial Grounds (4)								
Grass cutting General maintenance	1,050.00	652.00	266.00	918.00	1,050.00	-	-	
Maintenance contract	1,500.00	652.17	200.00	852.17	1,000.00	- 500.00	-33.33	
Spoil removal	1,750.00	830.50	830.50	1,661.00	1,750.00	-	-	
New b/g grass cut	450.00	-	450.00	450.00	450.00	-	-	
New b/g advance works	450.00	-	-	-	450.00	-	-	
All Saints grass cut	500.00	2,530.00	-	2,530.00	6,500.00	6,000.00	1,200.00	Legal fees £5,500
All Saints general maint	750.00	440.00	200.00	640.00	750.00	-	-	
Health and safety	200.00	25.00	25.00	50.00	200.00	-	-	
Blue trade sacks	500.00	-	500.00	500.00	500.00	-	-	08/09 Inspection costs plus remedial work (as yet unknown)
	50.00	-	50.00	50.00	50.00	-	-	
TOTAL	7,200.00	5,129.67	2,521.50	7,651.17	12,700.00	5,500.00	76.39	

Misc expenses	200.00	858.16	-	858.16	200.00	-	-
Cricket	250.00	170.00	-	170.00	250.00	-	-
Football	150.00	117.85	75.00	192.85	150.00	-	-
TOTAL	26,050.00	12,182.41	12,100.40	24,282.81	26,000.00	-50.00	-0.19

Expenditure Manor Field Pavilion (7)	Budget 2009/10	Spent so far (upto Sept 09) (Column C)	Projected expenditure to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/ decrease(-) (£)	Variation (%)	Notes
Cesspool	850.00	422.00	435.00	857.00	950.00	100.00	11.76	
Calor gas	1,100.00	36.66	1,050.00	1,086.66	1,200.00	100.00	9.09	
Electricity	700.00	317.60	325.00	642.60	700.00	-	-	
Water	150.00	29.12	75.00	104.12	150.00	-	-	
Rates	600.00	601.25	-	601.25	625.00	25.00	4.17	
Cleaning	1,350.00	830.00	540.00	1,370.00	1,450.00	100.00	7.41	
Cleaning materials	100.00	42.98	50.00	92.98	100.00	-	-	
Maintenance	2,500.00	675.00	1,750.00	2,425.00	2,500.00	-	-	
Testing	1,300.00	581.28	250.00	831.28	900.00	-400.00	-30.77	Annual inspections to fire extinguishers, portable appliances, water analysis. 5 yr fixed wiring test undertaken 09/10
Misc	250.00	-	250.00	250.00	250.00	-	-	
TOTAL	8,900.00	3,535.89	4,725.00	8,260.89	8,825.00	-75.00	-0.84	

Expenditure Northfield (8)	Budget 2009/10	Spent so far (upto Sept 09) (Column C)	Projected expenditure to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/ decrease(-) (£)	Variation (%)	Notes
Contribution to	500.00	-	500.00	500.00	500.00	-	-	

Pavilion electric cable	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-

Expenditure Youth Reserve (12)	Budget 2009/10	Spent so far (upto Sept 09) (Column C)	Projected expenditure to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/decrease(-) (£)	Variation (%)	Notes
Misc expenses	-	-	-	-	-	-	-	
TOTAL	-	-	-	-	-	-	-	

Expenditure W I Hall (17)	Budget 2009/10	Spent so far (upto Sept 09) (Column C)	Projected expenditure to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/decrease(-) (£)	Variation (%)	Notes
Legal fees	-	200.00	6,000.00	6,200.00	-	-		HPC legal costs and Hartley WI legal costs
Grant	-	-	-	-	2,000.00	2,000.00		
TOTAL	-	200.00	6,000.00	6,200.00	2,000.00	2,000.00		

Income Staff costs (1)	Budget 2009/10	Received so far (upto Sept 09) (Column C)	Projected income to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/decrease(-) (£)	Variation (%)	Notes
Salaries	-	75.00	-	75.00	-	-		Online filing payment. No further payments
TOTAL	-	75.00	-	75.00	-	-		

Income	Budget	Received so far	Projected income to	Estimate for year	Budget	Increase(+)/	Variation	Notes
General costs (2)	2009/10	(upto Sept 09)	31st March	(Column C	2010/11	decrease(-)	(%)	
		(Column C)	2010	+ Column		(£)		
			(Column D)	D)				
Green sacks	5,000.00	2,609.50	2,750.00	5,359.50	5,500.00	500.00	10.00	Based on sales of 1000 bundles per year @ £5.50 per roll
Recycling sacks	300.00	130.50	130.50	261.00	300.00	-	-	Based on sales of 600 rolls per year @ 50 p per roll
Black sacks	225.00	163.50	163.50	327.00	225.00			Based on sales of 150 rolls per year @ £1.50 per roll
TOTAL	5,525.00	2,903.50	3,044.00	5,947.50	6,025.00	500.00	9.05	

Income	Budget	Received so far	Projected income to	Estimate for year	Budget	Increase(+)/	Variation	Notes
Office costs (3)	2009/10	(upto Sept 09)	31st March	(Column C	2010/11	decrease(-)	(%)	
		(Column C)	2010	+ Column		(£)		
			(Column D)	D)				
Rent	-	902.96	-	902.96	-	-	-	Rates refund due to reduction in ratable value
TOTAL	-	902.96	-	902.96	-	-	-	

Income	Budget	Received so far	Projected income to	Estimate for year	Budget	Increase(+)/	Variation	Notes
Burial Grounds (4)	2009/10	(upto Sept 09)	31st March	(Column C	2010/11	decrease(-)	(%)	
		(Column C)	2010	+ Column		(£)		
			(Column D)	D)				
Graves/interments	1,260.00	670.00	660.00	1,330.00	1,320.00	60.00	4.76	
Interment of ashes	960.00	335.00	340.00	675.00	1,020.00	60.00	6.25	
Memorials	420.00	475.00	225.00	700.00	450.00	30.00	7.14	
Plaques	540.00	345.00	250.00	595.00	600.00	60.00	11.11	
TOTAL	3,180.00	1,825.00	1,475.00	3,300.00	3,390.00	210.00	6.60	

Income Allotments (5)	Budget 2009/10	Received so far (upto Sept 09) (Column C)	Projected income to 31st March 2009 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/decrease(-) (£)	Variation (%)	Notes
Rent	450.00	-	600.00	600.00	600.00	150.00	33.33	09/10 inflationary increase plus surcharge £3/£5
TOTAL	450.00	-	600.00	600.00	600.00	150.00	33.33	

Income Open Spaces (6)	Budget 2009/10	Received so far (upto Sept 09) (Column C)	Projected income to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/decrease(-) (£)	Variation (%)	Notes
Rectory Meadow	60.00	-	-	-	-	-60.00	-100.00	Countryside Stewardship grant (no provision included for educational access grant)
Cricket	1,380.00	300.00	1,080.00	1,380.00	1,380.00	-	-	£900 NAG & Hartley CC, £480 Meopham CC
Football	1,150.00	677.00	1,200.00	1,877.00	1,200.00	50.00	4.35	Based on 4 teams using 2 no pitches
TOTAL	2,590.00	977.00	2,280.00	3,257.00	2,580.00	-10.00	-0.39	

Income Manor Field Pavilion (7)	Budget 2009/10	Received so far (upto Sept 09) (Column C)	Projected income to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/decrease(-) (£)	Variation (%)	Notes
Lettings	2,000.00	994.00	1,000.00	1,994.00	2,000.00	-	-	
Yoga	-	365.00	200.00	565.00	500.00	500.00		
Art Group	-	96.00	-	96.00	-	-	-	
TOTAL	2,000.00	1,455.00	1,200.00	2,655.00	2,500.00	500.00	25.00	

Income Northfield (8)	Budget 2009/10	Received so far (upto Sept 09) (Column C)	Projected income to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/ decrease(-) (£)	Variation (%)	Notes
Misc	-	-	-	-	-	-	-	
TOTAL	-	-	-	-	-	-	-	

Income Youth Services (9)	Budget 2009/10	Received so far (upto Sept 09) (Column C)	Projected income to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/ decrease(-) (£)	Variation (%)	Notes
Grants	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	

Income Interest on investment (14)	Budget 2009/10	Received so far (upto Sept 09) (Column C)	Projected income to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/ decrease(-) (£)	Variation (%)	Notes
Bank interest	3,500.00	19.68	20.00	39.68	500.00	-3,000.00	-85.71	
Stock dividend	1.42	0.71	0.71	1.42	1.42	-	-	
TOTAL	3,501.42	20.39	20.71	41.10	501.42	-3,000.00	-85.68	

Income	Budget 2009/10	Received so far (upto Sept 09) (Column C)	Projected income to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/ decrease(-) (£)	Variation (%)	Notes
Misc income (16)	-	-	-	-	-	-	-	Parish plan grant from SDC
TOTAL	-	-	-	-	-	-	-	

Expenditure (Revenue)	Budget 2009/10	Spent so far (upto Sept 09) (Column C)	Projected expenditure to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/ decrease(-) (£)	Variation (%)	Notes
Staff costs	49,475.00	24,483.14	24,580.00	49,063.14	49,625.00	150.00	0.30	
General costs	18,200.00	13,034.99	7,682.58	20,717.57	18,700.00	500.00	2.75	Legal fees new burial ground & W I Hall
Office costs	6,810.00	2,976.99	3,280.93	6,257.92	6,710.00	-100.00	-1.47	
Burial Grounds	7,200.00	5,129.67	2,521.50	7,651.17	12,700.00	5,500.00	76.39	
Allotments	725.00	129.22	530.00	659.22	725.00	-	-	
Open spaces Manor Field	26,050.00	12,182.41	12,100.40	24,282.81	26,000.00	-50.00	-0.19	
Pavilion	8,900.00	3,535.89	4,725.00	8,260.89	8,825.00	-75.00	-0.84	
Northfield	500.00	-	500.00	500.00	500.00	-	-	
Youth services	2,350.00	1,675.00	-	-	2,350.00	-	-	
Section 137	1,000.00	955.28	-	955.28	1,000.00	-	-	
WI Hall	-	200.00	-	6,200.00	2,000.00	2,000.00	-	Grant to cover start up costs
TOTAL	121,210.00	64,302.59	55,920.41	124,548.00	129,135.00	7,925.00	6.54	

Expenditure (Reserves)	Budget 2009/10	Spent so far (upto Sept 09) (Column C)	Projected expenditure to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/ decrease(-) (£)	Variation (%)
Capital schemes	-	-	-	-	-	-	-
Youth reserve	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-

Income	Budget 2009/10	Received so far (upto Sept 09) (Column C)	Projected income to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11	Increase(+)/ decrease(-) (£)	Variation (%)	Notes
Staff costs	-	75.00	-	75.00	-	-	150.00	
General costs	5,525.00	2,903.50	3,044.00	5,947.50	6,025.00	500.00	9.05	
Office costs	-	902.96	-	-	-	-	-	
Burial Grounds	3,180.00	1,825.00	1,475.00	3,300.00	3,390.00	210.00	6.60	
Allotments	450.00	-	600.00	600.00	600.00	150.00	33.33	
Open spaces Manor Field	2,590.00	977.00	2,280.00	3,257.00	2,580.00	-10.00	-0.39	
Pavilion	2,000.00	1,455.00	1,200.00	2,655.00	2,500.00	500.00	25.00	
Northfield	-	-	-	-	-	-	-	
Youth services	-	-	-	-	-	-	-	
Interest	3,501.42	20.39	20.71	41.10	501.42	-3,000.00	-85.68	
Misc	-	-	-	-	-	-	-	
TOTAL	17,246.42	8,158.85	8,619.71	15,875.60	15,596.42	-1,650.00	137.92	

Total budgeted expenditure 10/11	129,135.00	Balance @ 31/3/09 (from balance sheet)	108,715.09
Total budgeted income 10/11 (exc precept)	<u>15,596.42</u>	Add projected income (09/10)	15,875.60
	113,538.58	Add precept (09/10)	<u>104,000.00</u>
		Total	228,590.69
		Ddt projected expenditure (09/10)	<u>124,548.00</u>
		Estimated balance @ 31/3/10	104,042.69
		Capital reserve	43,678.74
		Projected general fund balance & 31/3/10	<u>60,363.95</u>
			104,042.69

Income	Budget 2009/10	Received so far (upto Sept 09) (Column C)	Projected income to 31st March 2010 (Column D)	Estimate for year (Column C + Column D)	Budget 2010/11			Notes
Precept	104,000.00	52,000.00	52,000.00	104,000.00	108,500.00	4,500.00	4.33%	