

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

Tel/fax: 01474 709441

E mail: mail@hartleyparishcouncil.org.uk

27th November 2009

Dear Councillor

You are invited to attend a meeting of the Amenities and Open Spaces Committee to be held on **Thursday 3rd December 2009** commencing at **7.30 p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Minutes

(WHITE)

To approve the minutes of the meeting of the Amenities and Open Spaces Committee held on 24th September 2009 as a correct record. (Annexed).

4. Football at Manor Field

(GREEN)

(a) To receive a report from Hartley De Sales FC.

(b) At the last meeting of the Amenities & Open Spaces Committee it was reported that Longfield Tigers had expressed an interest in hiring a football pitch at Manor Field. Hartley De Sales FC have subsequently contacted the Council to object strongly to this proposal and the Committee is requested to receive and note a letter from the Club's Chairman attached to an e mail of 25th September 2009. (Annexed).

The Committee is requested to note that Longfield Tigers FC has not followed up its enquiry about hiring the facilities at Manor Field.

Background document

E mail dated 25th September 2009 from Mr Flint

Letter from Club Chairman

5. Financial Report

(BLUE)

To consider a financial report indicating the net position of the allotments, open spaces and Manor Field Pavilion as at 27th November 2009. (Annexed).

Background document

Net financial position as at 27th November 2009

6. Pavilion

(a) To confirm the Clerk's action to repair/replace 1 no defective emergency light in the away changing room and the overhead light outside the entrance door.

(b) The Committee is requested to note that the vandalism sustained earlier this the year rendered the Scout hut unusable for a number of months. As a result the Longfield & Hartley Scout Group has, on occasion, found it necessary to hire the Pavilion for its weekly meetings and has asked whether the Council would consider reducing the hire charges of the Pavilion during the period when it was unable to use the facilities at the Scout hut. The normal hourly rate is £8.00 per hour.

The Pavilion was hired by the Scouts on the following dates: 28th September 2009 (1 hour), 5th October 2009 (1 hour), 12th October 2009 (1 hour), 13th October 2009 (3 hours) and 19th October 2009 (1 hour).

7. Manor Field

(DARK BLUE)

(a) Storage container

To consider any quotations received in respect of re-painting the storage container behind the Pavilion.

Background document

Letter dated 26th August 2009 from contractor

(b) Meter cupboard

To consider a report on the relocation of the electricity meter and creation of an easement on land at Manor Field. (Annexed).

Background documents

Letter dated 2nd September 2009 from Solicitors acting on behalf of Messrs H F & J H Glover

Letter dated 17th November 2009 from Solicitors acting on behalf of Messrs H F & J H Glover

Report on relocation of electricity meter and creation of an easement

(c) Oak trees

The works to two Oak trees in Manor Field has been completed. The Committee is requested to consider whether it wishes the canopies to be lifted on the remaining five Oak trees.

8. Billings Hill Shaw

(YELLOW)

To consider a report on the trees in Billings Hill Shaw. (Annexed).

Background document

Report on the trees in Billings Hill Shaw

9. Woodland Avenue playground refurbishment

To receive a report on the attendance at a seminar on 18th November 2009 about the "Playbuilder" grant. The grant is available on 1st April 2010 and the project must be complete by 31st March 2011. The application for the grant must be submitted by no later than 11th December 2009.

Background document

E mail dated 19th November 2009 from KCC

10. Hartley Wood

(a) At a meeting held on 14th September 2009 the Council approved the Finance & General Purposes Committee's recommendation that, Hartley Parish Council seek to voluntarily dedicate land owned by this Council under title numbers K700099 and K887840 as a Village Green.

The Committee is requested to note that the application has been submitted to Kent County Council, but due to a backlog of applications there will be a slight delay before the application is processed.

Background documents

Letter dated 9th November 2009 from KCC

(b) The Committee is requested to receive and note a letter dated 5th November 2009 from Southwark Council confirming its insurance policy extends to cover land outside the boundaries of Southwark including Hartley Wood.

Background document

Letter dated 5th November 2009 from Southwark Council

11. Foxborough Wood

(PINK)

To consider advice and quotations from the Council's surveyor regarding the setting out of the north and east boundary of land owned by the Council in Foxborough Wood. (Annexed).

Background documents

E mails dated 7 and 10th October 2009 from JC White

12. Allotments

(ORANGE)

(a) The allotment holder on plot number 2 is a Team Manager for a Community Mental Health Team and has requested the Council's permission to take 3 or 4 people onto her allotment on a weekly basis as one of her daytime activities. The Committee is requested to consider this request.

(b) To consider a report on a meeting with allotment holders held on 17th November 2009. (Annexed).

Background document

Notes on a meeting held on 17th November 2009

13. Tree management

(RED)

The Committee is requested to consider continuing previous discussions to extend the programme of quantified tree risk assessments to other areas of woodland owned by the Council. (Annexed).

Background document

Quantified tree risk assessment

14. Hoselands Green

(WHITE)

To consider a request to construct hard-standing for a mobile speed camera on Hoselands Green. (Annexed)

Background document

E mail dated 24th November 2009 from Jacobs

15. Date of next meeting

List of circulated documents

Copies of all documents listed in the agenda are available for inspection in the Parish Office

1. Minutes of the meeting of the Amenities and Open Spaces Committee held on 24th September 2009. **(WHITE)**
2. Letter from Chairman of Hartley De Sales **(GREEN)**
3. Financial report indicating the net position of the allotments, open spaces and Manor Field Pavilion as at 27th November 2009. **(BLUE)**
4. Report on relocation of electricity meter and creation of an easement **(DARK BLUE)**
5. Report on the trees in Billings Hill Shaw **(YELLOW)**
6. Report on a Foxborough Wood – advice and quotations to set out north and east boundaries **(PINK)**
7. Report on the meeting with the allotments holders – 17th November 2009 **(ORANGE)**
8. Quantified tree risk assessments **(RED)**
9. E mail and attachment dated 24th November from Jacobs **(WHITE)**

Committee Membership

Cllr Barnett
Cllr Gaywood (ex officio)
Cllr Granger
Cllr Sewell

Cllr Mrs P Cole
Cllr Graeme
Cllr Mrs Oxtoby (ex officio)