

THE PARISH COUNCIL OF HARTLEY

8th December 2009

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 14th DECEMBER 2009** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve, as a correct record, the minutes of the Council meeting held on 9th November 2009. (Annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

- 5. Amenities and Open Spaces Committee (GREEN)**
- (a) To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 3rd December 2009 and to consider any recommendations contained therein. (Annexed).
- (b) To consider a report on the condition of the electricity cupboard at Manor Field. (Annexed).
- 6. Burial Grounds and Gardens of Remembrance Committee (ORANGE)**
- To adopt the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 24th November 2009 and to consider any recommendations contained therein. (Annexed).
- 7. Finance & General Purposes Committee (DARK GREEN)**
- To adopt the minutes of the meeting of the Finance & General Purposes Committee held on 16th November 2009 and to consider any recommendations contained therein. (Annexed).
- 8. Highways Committee (PINK)**
- (a) To adopt the minutes of the meeting of the Highways Committee held on 12th November 2009 and to consider any recommendations contained therein. (Annexed).
- (b) To consider a motion to be proposed by Cllr Granger relating to the construction of a soakaway on Northfield that,
- “Kent Highway Services be requested to provide a cash deposit or a bond controlled by Hartley Parish Council and returned once the works to construct a soakaway on Northfield are completed to the satisfaction of Hartley Parish Council.”*
- 9. Planning Committee (YELLOW)**
- To adopt the minutes of the meetings of the Planning Committee held on 18th November 2009 and 2nd December 2009 and to consider any recommendations contained therein. (Annexed).
- 10. HAWK (CREAM)**
- (a) To receive and note the minutes of the meeting of the HAWK Youth Partnership Project held on 1st December 2009. (To follow).
- (b) To consider a report on a proposed youth project at the Hartley and District Social Club. (Annexed).
- 11. KALC (WHITE)**
- (a) To receive and note the minutes of the meeting of the Sevenoaks Area Committee held on 13th November 2009. (Annexed).
- (b) To receive and note the Parish News issue 343. (Annexed)

12. Payments

(BLUE)

- (a) To approve the payment of the accounts for December 2009. (Annexed).
- (b) To receive and note a financial report as at 8th December 2009. (Annexed).

List of circulated documents

1. Minutes of the meeting of the Council held on 9th November 2009. **(WHITE)**
2. Minutes of the meeting of the Amenities and Open Spaces Committee held on 3rd December 2009 **(GREEN)**
3. Report on the condition of the electricity cupboard at Manor Field **(GREEN)**
4. Minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 24th November 2009. **(ORANGE)**
5. Minutes of the meeting of the Finance & General Purposes Committee held on 16th November 2009. **(DARK GREEN)**
6. Minutes of the meeting of the Highways Committee held on 12th November 2009. **(PINK)**
7. Minutes of the meetings of the Planning Committee held on 18th November 2009 and 2nd December 2009. **(YELLOW)**
8. Report on youth project at Hartley & Social District Club **(CREAM)**
9. Minutes of the meeting of the Sevenoaks Area Committee held on 13th November 2009. **(WHITE)**
10. Parish News issue 343 **(WHITE)**
11. Schedule of payments December 2009. **(BLUE)**
12. Financial Report as at 8th December 2009. **(BLUE)**