

THE PARISH COUNCIL OF HARTLEY

5th January 2010

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 11th JANUARY 2010** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve, as a correct record, the minutes of the Council meeting held on 14th December 2009. (Annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

- 5. Planning Committee (YELLOW)**
To adopt the minutes of the meetings of the Planning Committee held on 16th December 2009, 23rd December 2009 (annexed) and 6th January 2010 (to follow) and to consider any recommendations contained therein.
- 6. HAWK (PINK)**
To receive and note the minutes of the meeting of the HAWK Youth Partnership Project held on 1st December 2009. (To follow, if available).
- 7. KALC (WHITE)**
(a) To receive and note the Parish News issue 344. (Annexed).
(b) Cllrs Abraham and Mrs Cole are the Council's appointed representatives at the Sevenoaks Area KALC Committee meetings. Cllr Mrs Cole finds it difficult to attend the Area Committee meetings as they are held on a Friday evening. Cllr Coates has expressed an interest. The Council is requested to consider appointing Cllr Coates to replace Cllr Mrs Cole as the Council's representative at the Sevenoaks Area Committee meetings.
- 8. Quality Parish**
To receive and note a letter dated 17th December 2009 confirming that Hartley Parish Council's application for re-accreditation under the Quality Parish Scheme had met all the necessary criteria and that this is effective until 17th December 2013.
- 9. Deposit Facility for Parish/Town Councils (GREEN)**
To consider a report on deposit facilities offered by Sevenoaks District Council. (Annexed).
- 10. Salt bins (DARK YELLOW)**
To consider a report on the provision of salt bins in the parish. (Annexed).
- 11. Sevenoaks District Sustainable Community Action Plan 2010 – 2013**
Town and Parish Councils are being given the opportunity comment on the Sevenoaks District Sustainable Community Action Plan. The closing date for the consultation is Friday 29th January 2010. The document may be viewed on the Sevenoaks District Council's website. A hard copy will be available to view in the Parish Office.
- 12. Payments (BLUE)**
(a) To approve the payment of the accounts for January 2010. (Annexed).
(b) To receive and note a financial report as at 5th January 2010. (Annexed).

List of circulated documents

1. Minutes of the meeting of the Council held on 14th December 2009. **(WHITE)**
2. Minutes of the meetings of the Planning Committee held 16th December 2009, 23rd December 2009 and 6th January 2010. **(YELLOW)**
3. Minutes of the meeting of the HAWK Youth Partnership Project held on 1st December 2009 **(PINK)**
4. Parish News issue 344 **(WHITE)**
5. Report on deposit facilities offered by Sevenoaks District Council **(GREEN)**
6. Report on provision of salt bins **(DARK YELLOW)**
7. Schedule of payments January 2010. **(BLUE)**
8. Financial Report as at 5th January 2010. **(BLUE)**