

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

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21st January 2010

Dear Councillor

You are invited to attend a meeting of the Highways Committee to be held on **Thursday 28th January 2010 at 7.30 p.m. at Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies for Absence

To receive apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Minutes

(WHITE)

To approve the minutes of the meeting of the Highways Committee held on 12th November 2009 as a correct record. (Annexed).

4. Traffic Calming

(CREAM)

To consider an email dated 21st January 2010, received from a resident, requesting traffic calming measures in Wellfield. (Annexed)

5. Salt bins

(PINK)

At the Council meeting held on 11th January 2010 a report on the provision of salt bins in the parish was considered. This is annexed for Members' information.

The matter was referred to the Highways Committee. The Committee is requested to consider a letter dated 15th January 2010 from Cllr Alford in support of the provision of a salt bin at Parkfield/Bancksideside.

Background document

Report on salt bin

Letter dated 15th January 2010 from Cllr Alford to the Chairman of the Highways Committee

6. Northfield

To receive a progress report on the installation of a soakaway on Northfield.

At a meeting held on 14th December the Council approved, in principle, the installation of a soakaway on Northfield subject to a number of conditions. Kent Highway Services have forwarded Hartley Parish Council's comments to its consultants with a view to incorporating as many of those comments as possible. As soon as a suitable plan has come forward, work will commence on the easement.

Background document

Letter dated 17th December 2009 to KHS from HPC

E mail dated 18th January 2010 from KHS

7. Springcroft

To receive an update report on works to install a soakaway in the turning area at Springcroft.

Works should commence to install a soakaway in Springcroft in mid February 2010.

Background document

E mail dated 12th January 2010 from County Councillor

8. Traffic Regulation Order at schools in the Sevenoaks District (GREEN)

Sevenoaks District Council has informed the Parish Council that is considering the introduction of a Traffic Regulation Order (TRO) to cover all schools within the Sevenoaks District. When in place the TRO would cover every school with yellow zig-zag markings at school entrances and would allow enforcement action to be taken against anyone contravening the TRO. Currently no enforcement action can be taken on those zig-zag markings where there is no TRO in place. Sevenoaks do not intend to install any new zig-zag markings. The closing date for comments is 30th January 2010.

Background documents

Letter dated 6th January 2010 from Sevenoaks District Council and enclosures.

9. Traffic Management Permit Scheme (England) Regulations 2007

To receive and note a letter dated 23rd December 2009 from Kent Highway Services informing Hartley Parish Council that the Kent Permit Scheme has been approved by the Secretary of State and that the Scheme will commence operation on 25th January 2010.

Background document

Letter dated 23rd December 2009 from Kent Highway Services

10. Sevenoaks Joint Transportation Board (BLUE)

To receive and note the minutes of the meeting of the Joint Transportation Board held on 15th December 2009.

Background document

Minutes of the meeting of Sevenoaks JTB held on 15th December 2009

11. Management of Vehicle Obstructions to Private Access (YELLOW)

To receive and note the Kent County Council's new Policy for new and refreshed white "access highlight" markings on the public highway which has come into immediate effect. (Annexed).

Background document

Email dated 22nd December 2009

[Policy for new and refreshed white "access highlight" markings on the public highway](#)

12. Jacobs

To receive and note a letter dated 2nd December 2009 from Jacobs offering the professional services of the company's engineering team at reduced hourly rates. The services offered include (a) safety assessments and advice; (b) signs and carriageway markings design and advice; (c) non motorised users surveys including footpaths and cycle facilities; (d) road and highway improvement schemes-design and advice; (e) road crash analysis and studies; (f) speed limit analysis using KCC adopted criteria and (h) in service review of existing highway issues and conditions.

Background document

Letter dated 2nd December 2009 from Jacobs

13. Kent Highway Services Online

(a) Kent County Council has a web page that allows members of the public to report and track any faults on the roads. The Committee is requested to consider whether the Council should promote this web page in the next edition of the Parish Council's newsletter.

(b) To consider concerns about the tracking of faults on Kent Highway Services Online.

14. Date of next meeting

Public Question Time

A period of 15 minutes will be set aside to receive any queries or concerns raised by members of the public.

List of circulated documents

1. Minutes of the meeting of the Highway Committee held on 12th November 2009 (WHITE)
2. Email dated 14th January 2010 from a resident (CREAM)
3. Letter dated 15th January 2010 from Cllr Alford to the Chairman of the Highways Committee (PINK)
4. Letter dated 15th January 2010 from Cllr Alford (PINK)
5. Letter dated 6th January 2010 from Sevenoaks District Council and enclosures (GREEN)
6. Minutes of the meeting of Sevenoaks JTB on 15th December 2009 (BLUE)
7. Policy for new and refreshed white "access highlight" markings on the public highway (YELLOW)

Committee Membership

Cllr J Gaywood (ex officio)
Cllr S Granger
Cllr Mrs A Oxtoby (ex officio)
Cllr D Brazier (co-opted)

Cllr D Graeme
Cllr J Minns
Cllr V Sewell